

# Required Inspections

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## Accessory Buildings

- \_\_\_ Footings prior to pouring concrete (holes dug to 42" deep, rebar installed if applicable)
- \_\_\_ Foundation (rebar and forms if poured, if block, when completed)
- \_\_\_ Framing
- \_\_\_ Rough Electric (performed by Electrical Inspector)
- \_\_\_ Insulation
- \_\_\_ Final Electric (performed by Electrical Inspector)
- \_\_\_ Final (C.O.) Inspection

## Additions

- \_\_\_ Footings prior to pouring concrete (holes dug to 42" deep, rebar installed if applicable)
- \_\_\_ Foundation (rebar and forms if poured, if block, when completed)
- \_\_\_ Footing Drains
- \_\_\_ Framing
- \_\_\_ Plumbing (air test minimum 100 psi. on water line for 24 hours, 5 psi on waste)
- \_\_\_ Rough Electric (performed by Electrical Inspector)
- \_\_\_ Insulation
- \_\_\_ Final Electric (performed by Electrical Inspector)
- \_\_\_ Final (C.O.) Inspection

## Decks

- \_\_\_ Footings prior to pouring concrete (holes dug to 42" deep, rebar installed if applicable)
- \_\_\_ Final (C.O.) Inspection

## Demolition Projects

- \_\_\_ Certificate of Compliance (when structures are razed and properly disposed of- before equipment leaves the site)

## Electrical Upgrades

- \_\_\_ Final Electric (performed by Electrical Inspector)

**Certificate of Compliance Inspection**

**Finished Basement**

- Framing
- Plumbing (air test minimum 100 psi. on water line for 24 hours, 5 psi on waste)
- Rough Electric (performed by Electrical Inspector)
- Insulation
- Final Electric (performed by Electrical Inspector)
- Final (C.O.) Inspection

**Finished Bonus Rooms**

- Rough Electric (performed by Electrical Inspector)
- Insulation
- Final Electric (performed by Electrical Inspector)
- Certificate of Occupancy Inspection

**Fireplaces**

- Framing and firestops
- Certificate of Compliance Inspection

**Fuel Tank Abandonment**

- Tank is open for inspection or removed from hole
- Installation of new tanks/ Certificate of Compliance Inspection)

**Garages**

- Footings prior to pouring concrete (holes dug to 42” deep, rebar installed if applicable)
- Foundation (rebar and forms if poured, if block, when completed)
- Framing
- Rough Electric (performed by Electrical Inspector)
- Insulation
- Final Electric (performed by Electrical Inspector)
- Final (C.O.) Inspection

**Pellet Stoves, wood stoves, furnaces, gas fireplaces**

- Certificate of Compliance Inspection

**Pools, Hot tubs and Spas (in ground and above)**

- Final Electric (performed by Electrical Inspector, see back of sheet)
- Final (C.O.) Inspection

**Porches**

- Footings prior to pouring concrete (holes dug to 42” deep, rebar installed if applicable)
- Framing- all structural members that will be concealed
- Final Electric (performed by Electrical Inspector) if lighting is installed
- Final (C.O.) Inspection

**Replacement of a fuel fired appliance (furnace)**

- Certificate of Compliance Inspection

**Sheds**

- Final Electric (performed by Electrical Inspector) if electricity is added

**Final (C.O.) Inspection**

**Single Family Dwelling**

- Footings prior to pouring concrete (holes dug to 42" deep, rebar installed if applicable)**
- Foundation (rebar and forms if poured, if block, when completed)**
- Footing Drains**
- Framing**
- Plumbing (air test minimum 100 psi. on water line for 24 hours, 5 psi on waste)**
- Rough Electric (performed by Electrical Inspector)**
- Insulation**
- Final Electric (performed by Electrical Inspector)**
- Final (C.O.) Inspection**

**Miscellaneous- Any other project**

**Ask the Building Department when you pick up your permit. When in doubt ask!**

- **Any missed inspections must be signed off by an Engineer or Architect.**
- **Inspections fees are included in Building Permit fee.**
- **Building permits expire one year after they are issued. Renewal fees need to be paid for every year after the permit expires**
- **No project is considered complete until a Certificate of Occupancy (C.O.) or Certificate of Compliance (C.C.) is issued by the Building Inspector. The C.O. or C.C. indicates the project is complete and all the applicable codes have been adhered to.**
- **No work can be performed on a project with an expired permit.**
- **No inspections can be conducted until a permit is renewed at the Building Department.**
- **It is illegal to use/occupy a project without a C.O. or C.C. being issued.**
- **Open Building Permits can affect re-financing and the sale of your home.**
- **Anyone found using/occupying a project without a C.O. or C.C. will be issued a court appearance ticket with fines up to \$350 per violation per week.**