

## **BEEKMAN TOWN BOARD – REGULAR MEETING – NOVEMBER 18, 2015**

The Regular Meeting of the Beekman Town Board was called to order at 7:03PM with Supervisor Barbara Zulauf presiding. The Meeting was held in the meeting room at Town Hall.

THOSE PRESENT:       SUPERVISOR BARBARA ZULAUF  
                              COUNCILMAN MICHAEL DEL VECCHIO  
                              COUNCILMAN WERNER STIEGLER  
                              COUNCILMAN MICHAEL MORAN  
                              COUNCILMAN EZIO BATTAGLINI

Supervisor Barbara Zulauf began the Meeting with the Pledge of Allegiance and a Moment of Silence in Honor of our Troops who have served and those currently serving. She made one administrative announcement regarding the location of fire exits.

### REPORTS: SUPERVISOR:

Supervisor Zulauf announced that the Town has received another check from the insurance company in regard to the Fred Knapp theft in the amount of \$59,129.06, which brings us to a total recovery of \$500,000.00. She also made the announcement of the receipt of a Shared Services Grant for an Electronic Content Management System and public portal for Town records.

### TOWN BOARD:

**Councilman Stiegler** had nothing new to report.

**Councilman Battaglini** had nothing new to report.

**Councilman Del Vecchio** reported that the Rec Commission met on November 9<sup>th</sup> where they discussed the Spring schedule. He announced the Snowflake Spectacular will be held on Saturday, December 5<sup>th</sup>, 2:30PM – 4:30PM at the Community Center.

**Councilman Moran** reported that the Highway 284 Agreement for 2016 will consist of paving and resurfacing 4.28 lane miles of Town roads and is on the Agenda to be approved this evening. Councilman Moran attended the Dutchess County Highway calcium chloride demonstration.

### HIGHWAY SUPERINTENDENT:

Tony Coviello, Highway Superintendent, reported that the MS4 work is almost completed. The men have been clearing catch basins town wide. He also attended the Dutchess County Highway calcium chloride demonstration which he will be utilizing this product this winter. It will be applied after all the roads have been cleared and is safe for the environment. The men have fixed blacktop on failing roads throughout the Town and will be repairing Roosevelt Drive soon. In closing, he reported that clean-up day on Saturday, October 24<sup>th</sup> went well.

### COMPTROLLER:

Andrew Forman, Town Comptroller, discussed the revenues and expenses for the General Fund account thus far.

### PUBLIC COMMENT AGENDA ITEMS & RESOLUTIONS:

### RESOLUTIONS:

**RESOLUTION NO. 11:18:15 – 1 (145)**  
**RE: Approval of Past Town Board Minutes**

COUNCILMAN STIEGLER       offers the following and moves for its adoption:

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WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the November 4, 2015 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the November 4, 2015 Town Board Meeting.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	ABSTAIN
Supervisor Zulauf	ABSTAIN

Dated: November 18, 2015

**RESOLUTION NO. 11:18:15 – 2 (146)  
RE: Adopt 2016 Annual Budget**

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman has met and considered the tentative and preliminary budgets for the fiscal year beginning January 1, 2016 and has conducted a public hearing thereon on November 4, 2015, as required by §108 of the Town Law of the State of New York; and

WHEREAS, no public comment has been received; now therefore be it

RESOLVED, that the 2016 budget as changed, altered and revised and as attached hereto, is hereby adopted as the annual budget of the Town of Beekman for the fiscal year beginning on January 1, 2016, and the same shall be entered in the minutes of the Town Board.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: November 18, 2015

**RESOLUTION NO. 11:18:15 – 3 (147)  
RE: Approve Agreement for the Expenditures of Highway Monies**

SUPERVISOR ZULAUF offers the following and moves for its adoption:

**AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS**

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AGREEMENT between the Town Superintendent of the Town of Beekman, Dutchess County, New York and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that the moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of **\$250,000.00** shall be set aside to be expended for primary work and general repairs upon **4.28** miles “**8.56 Lane Miles**” out of **68** miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPORVEMENTS: The following sums shall be set aside to be expended for the permanent improvement of Town Highways:

(a) On the road commencing at **Grape Hollow Road** and leading up to **Depot Hill Road** a distance of **1.14 lane** miles, **3000** feet of **Grape Hollow Road**, “one third of the total length” there shall be expended not over the sum of **\$49,000** for **Blacktop** Width of traveled surface **21 Feet With a Thickness of 2” Sub-base Blacktop and Bank Run Gravel**.

(b) On the road commencing at State Route 55 and leading into **Deforest Road** finishing at the top of **Clapp Hill Road intersection** a distance of **.82 lane** miles, **:2165** feet” there shall be expended not over the sum of **\$40,500** for **Blacktop** Width of traveled surface **24 Feet with a Thickness of 2” Sub-base Blacktop and Bank Run Gravel**.

(c) On the road commencing at State Route 55 and leading onto **Palmer Circle** ending at the Sunrise Drive intersection, a distance of **1.80 lane** miles, “**4350** feet” there shall be expended not over the sum of **\$87,600** for **Blacktop** Width of traveled surface **24 Feet Thickness 2” Sub base Blacktop and Bank Run Gravel**.

(d) On the road commencing at Forest Drive entering into **Cypher Lane** a distance of **.62 lane** miles, “**1690** feet” there shall be expended not over the sum of **\$35,000** for **Blacktop** Width of traveled surface **24 Feet Thickness 2” sub base Blacktop and Bank Run Gravel**.

(e) On the road commencing at the **Gardner Hollow Rd intersection, leading into** Mayfair Road, Mannella Road, Jack & Jill Road, Davida Lane, Gail Lane, Washburn Road and Woodin Place distance of **4.18 lane** miles, “**11011** feet” there shall be expended not over the sum of **\$37,900** for **Oil & ¼” Chip** width of traveled surface **22** feet **2”** sub-base Blacktop and Bank Run Gravel.

Executed in duplicate this \_\_\_<sup>th</sup> day of \_\_\_\_\_ 2015

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

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**BEEKMAN TOWN BOARD – REGULAR MEETING – NOVEMBER 18, 2015**

County Superintendent of Highways

Town Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent of Highways. Both copies must be approved by the County Superintendent of Highways. One copy must be filed in the Town Clerk's office and one in the County Superintendent of Highway's Office. COPIES DO NOT TO HAVE TO BE FILED IN ALBANY.

Seconded COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: November 18, 2015

**RESOLUTION NO. 11:18:15 – 4 (148)  
RE: Adopt Policy for Performance Bonds**

COUNCILMAN DEL VECCHIO offers the following and moves for its adoption:

WHEREAS, the Town Code of the Town of Beekman requires that Performance Bonds be submitted for particular Real Estate Development projects; and

WHEREAS, there is a need to establish procedure to record all incoming Letters of Credit, Maintenance Bonds, and other Construction Bonds to ensure their continued existence until the completions of a development project; and

WHEREAS, these bonds all have expiration dates that need to be reviewed in a timely matter so that they may be renewed as needed; and

WHEREAS, per Chapter 117 of the Town Code, the Town Clerk is the official record custodian of the Town; now therefore be it

RESOLVED, that the Town Clerk retain these bonds in her safekeeping, while recording the date of entry and the date of expiration not only within the binder of the document, but electronically on her computer; and be it further

RESOLVED, that the Town Clerk provide written notice 90 days in advance of expiration, to the developer, Bond Supplier, Planning Board, Town Board and Town Attorney; and be it further

RESOLVED, that the Town Attorney, the Building Department, the Town Engineer will also be given copies of the Bonding document along with the date of entry and date of expiration; and be it further

RESOLVED, that the Highway Superintendent keep a copy of all driveway Bonds in his office for his record keeping.

Seconded COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Moran	AYE
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Councilman Stiegler            AYE  
Councilman Del Vecchio        AYE  
Councilman Battaglini         AYE  
Supervisor Zulauf             AYE  
Dated: November 18, 2015

**RESOLUTION NO. 11:18:15 – 5 (149)  
RE: Update Personnel Manual**

COUNCILMAN MORAN            offers the following and moves for its adoption:

WHEREAS, the Town Board is responsible for the supervision and administration of all personnel matters in connection with Town Employees; and

WHEREAS, the Town Board has reviewed the attached current Personnel Manual and finds it warrants changes that are fair and equitable; and

WHEREAS, the Town Board has reviewed the attached Employment Practices Compliance Manual and Compensation and Benefits Manual which are intended to replace the Personnel Manual of 2004; and

WHEREAS, the Town Board wishes to adopt these manuals with the policies contained therein as the official Personnel Manuals of the Town of Beekman; now therefore be it

RESOLVED, that the Town Board hereby accepts these manuals as the official Compensation and Benefits Manual and the official Employment Practices Compliance Manual to be effective December 1, 2015; and be it further

RESOLVED, that each employee and elected official be given a copy of the Employment Practices Compliance Manual and Compensation and Benefits Manual, along with a receipt to be signed and filed with the Town’s Personnel Officer.

Seconded    COUNCILMAN BATTAGLINI

ROLL CALL VOTE:  
Councilman Moran            AYE  
Councilman Stiegler         AYE  
Councilman Del Vecchio       AYE  
Councilman Battaglini       AYE  
Supervisor Zulauf            AYE  
Dated: November 18, 2015

**RESOLUTION NO. 11:18:15 – 6 (150)  
RE: Approve Cell Tower**

COUNCILMAN STIEGLER        offers the following and moves for its adoption:

WHEREAS, Verizon Wireless is seeking to enter into Beekman to place a cell tower; and

WHEREAS, property is available behind the highway garage, on Town owned property; and

WHEREAS, the Town Board has had an opportunity to review this project during a presentation at a past Town Board meeting; and

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WHEREAS, a revised site plan has been presented to the Town Board for their review; now therefore be it

RESOLVED, that the Supervisor is authorized to enter into an agreement with Verizon Wireless, with the agreement attached; and be it further

RESOLVED, that Verizon will continue their process by meeting requirements of the Planning and Zoning Boards before the project is to commence.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: November 4, 2015

**RESOLUTION NO. 11:18:15 – 7 - PULLED  
RE: Accept Toll Brother Roads  
PULLED**

**RESOLUTION NO. 11:18:15 – 8 (151)  
RE: Resubmit Grant for Van Wyck**

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, a Hudson River Valley Greenway 2015 Greenway Conservancy Trail Grant application was approved on 8:05:15 and submitted for review to Hudson Valley Greenway; and

WHEREAS, our application was denied; and

WHEREAS, there is an opportunity to resubmit the application for review; now therefore be it

RESOLVED, that the Town Board authorize the Town Engineer to resubmit the Hudson River Valley Greenway 2015 Greenway Conservancy Trail Grant by the December 4, 2015 deadline.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: November 18, 2015

**RESOLUTION NO. 11:18:15 – 9 - PULLED  
RE: Approve Bond Reduction for Stone Ridge**

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**PULLED**

**RESOLUTION NO. 11:18:15 – 10 (152)  
RE: Payment of Claims**

SUPERVISOR ZULAUF offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 124,132.01
Claims to be paid from the SS – Dover Ridge Sewer	\$ 4,377.39
Claims to be paid from the SW – Dover Ridge Water	\$ 3,057.13
Claims to be paid from the DA – Highway Fund	\$ 52,985.80
Claims to be paid from the T - Trust Agency	<u>\$ 2,400.00</u>
	\$ 186,952.33

Payroll 22                      Paid 11/5/15                      \$ 57,505.01

General Fund \$33,780.65  
Highway Fund \$23,724.36

Seconded      COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Moran	ABSTAIN
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: November 18, 2015

OTHER BUSINESS

Supervisor Zulauf distributed the Annual Financial Report to all Town Board members.

GENERAL PUBLIC COMMENT

Tom Chesser, 29 Robin Court, had several questions directed at the Town Board pertaining to the TCP Pavilion building and the Recreation Senior Center Building. He also questioned the documents he received from the Supervisor regarding the Letter of Credit for the subdivision he lives in.

Jeanne Scigliano, Recreation Director, reported that the individuals who dumped furniture at the rec are getting fined. She also reported that the golf shed was broken into; however, the individuals were caught. Doherty Park will remain closed due to vandalism on the soccer fields. Individuals wishing to utilize the dog park can park outside the gate and walk back to the park.

Len Jerrum, Beyer Drive, recommended a gate to deter vandalism at our parks and wished everyone a Happy Thanksgiving.

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GENERAL BOARD COMMENT

Councilman Moran recognized the savings that Tony Coviello managed over the last year and recommended a bonus for all his hard work.

Supervisor Zulauf wished all a Happy Thanksgiving. She reminded the public about donating socks to Warm hearts warm soles.

Supervisor Zulauf announced the next Town Board meeting is Wednesday, December 2, 2015 at 7:00PM.

ADJOURN:

At 8:11PM with no further business to conduct, Councilman Moran made the motion to adjourn the meeting seconded by Councilman Stiegler. All in Favor.

RESPECTFULLY SUBMITTED,

RACHAEL RANCOURT  
TOWN CLERK