
LAND SUBDIVISION

PLAT APPROVAL APPLICATION FORM



PLANNING BOARD

SUBDIVISION PLAT
APPROVAL APPLICATION

1. PROPOSED NAME OF SUBDIVISION: _____

2. LOCATION OF PROPERTY: LIBER: _____ PAGE: _____

If partial location in another Town, so state that Town: _____

TAX MAP: _____ TAX SHEET: _____

3. RECORD OWNER(S): NAME(S): _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

4. SUBDIVIDER: (If owner, so state, if agent or other type of relationship, state details.)

NAME(S): _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

5. LICENSED ENGINEER OR NAME(S): _____

OR

LAND SURVEYOR: ADDRESS: _____

PHONE: _____ EMAIL: _____

6. LEGAL COUNSEL: NAME(S): _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

12. The subdivider is familiar with and will comply with the requirements of the road subdivision regulations, the land subdivision regulations, and any and all additions or amendments thereto and any other applicable Town ordinances and regulations.

13. Does owner propose to submit final subdivision plat to cover the entire preliminary layout or file same in sections? _____

14. The entire parcel(s) to be subdivided must be shown.

15. If the owner (applicant) intends to request any waivers of the requirements of the land subdivision regulations of this Board upon submission of the final plat for approval, please list below.

16. If the owner (applicant) intends to request any waivers of the requirements from the zoning regulations of the Zoning Board of Appeals prior to submission of the final plat for approval, please list below.

17. CERTIFICATION

By submission of this application, the undersigned hereby applies for approval of a Preliminary Subdivision Plat in accordance with Article 16 of the Town Law and the Land Subdivision Regulations of the Town of Beekman. The undersigned hereby agrees to permit Town Officials to conduct on-site field work in connection with review of the proposed subdivision,

Date: _____
(Signature of Property Owner or Authorized Agent)

BY: _____
(To be used only by Corporation Agent)

(Official date of Application will be the date of the meeting of the Planning Board. All required surveys, plans and data must be submitted with the proper lead time to the Planning Board Office prior to this meeting, or the Application will be deferred until the next meeting.)

Completed Application Forms should be submitted to: Town of Beekman Office of Planning
Town Hall
4 Main Street
Poughquag, NY 12570-9601
(845) 724-5300

Sample Letter- Subdivision

Date:

Poughkeepsie Journal*
PO Box 1231
Poughkeepsie, NY 12601
ATTN: LEGAL NOTICE**

Adjoining & Adjacent Owners***
Street Address
Town or City, State, Zip

To Whom It May Concern:

Please run the following advertisement in the _____ edition
of the Poughkeepsie Journal:

NOTICE OF PUBLIC HEARING

Pursuant to the provisions of New York State Town Law, a Public Hearing will be held by
the

Town of Beekman Planning Board on **DATE OF MEETING** at 7:00 p.m. at the Beekman
Town Hall, 4 Main Street, Poughquag, NY for the purpose of the hearing all persons
interested in either for or against the granting of **Subdivision** approval by the
Town Planning Board of a proposed map entitled _____,
Town of Beekman, Dutchess County, New York, located on _____
Comprising of lots _____ through _____.

By order of: Sean Johnston, Chairman
Town of Beekman Planning Board

Send proof of publication to: Chairman, Planning Board, Town of Beekman

Send bill for publication to (Owner): NAME, ADDRESS, PHONE NUMBER

* Legal Notices must be published by the owner, minimum of 10 (ten) days prior to the
meeting date. Publish one day only, specific dates by using day and date (i.e. Wednesday,
December 13, 2007). Meetings state 7:00 p.m. with all Public Hearings being heard first
on agenda.

** The Poughkeepsie Journal publishes daily.

*** All adjoining and adjacent properties must be notified by certified, return receipt mail