

**TOWN OF BEEKMAN
TOWN BOARD MEETING AGENDA
April 17, 2019**

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Public comment on Agenda Items and Resolutions - 3 Minute Limit

RESOLUTIONS

1. Approval of Past Town Board Minutes
 2. Amend Resolution 03:13:2019-6 – Proposed Senior Bus Trips (May-December 2019)
 3. 284 Highway – Approve Agreement of the Expenditure of Highway Monies
 4. Approve Town of Beekman Budget Revisions for the Months of January to March 2019
 5. Resolution to Accept 2018 AUD
 6. Payment of Claims
 7. Other Town Board Business
-
- General Board Comments
 - **Next Town Board Meeting: Wednesday, May 8, 2019 at 7:00 PM**
 - General Public Comments – 3 Minute Limit

RESOLUTION NO. 04:17:2019 – 1
RE: Approval of Past Town Board Minutes

offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the April 10, 2019 Town Board Meetings to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the April 10, 2019 Town Board Meetings.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: April 17, 2019

RESOLUTION 04:17:2019 – 2
RE: Amend Resolution 03:13:2019 – 6
Proposed Senior Bus Trips - May-December 2019

offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman has the ability to authorize bus trips for the Senior Citizens Program; therefore be it

RESOLVED, that the Town Board hereby amends Resolution 03:13:19 – 6, Proposed Senior Bus Trips – May-December 2019 to include an update for the 9/19/19 event.

<u>Date</u>	<u>Venue / Bus Cost</u>	<u>Resident Seniors</u>	<u>Non-Resident Seniors</u>	<u>Non-Resident Non-Seniors</u>	<u>Non-Resident / Non-Seniors (Grandfathered)</u>
9/19/19	Cruise Paradise Bay/Lake George, Lunch at Log Jam Restaurant, Lake George, NY Bus: \$1520.00	\$51.00	\$66.00	\$71.00	\$61.00

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: April 17, 2019

RESOLUTION NO. 04:17:2019 – 3

RE: Approve Agreement for the Expenditure of Highway Monies

offers the following and moves for its adoption:

Now therefore be it RESOLVED, that the Agreement between the Town Superintendent of the Town of Beekman, Dutchess County, New York and the undersigned members of the Town Board pursuant to the provisions of Section 284 of the Highway Law, agree that the monies levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of **\$250,000.00** shall be set aside to be expended for primary work and general repairs upon **1.86** miles "**3.72 Lane Miles**" out of **149.44** lane miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPORVEMENTS: The following sums shall be set aside to be expended for the permanent improvement of Town Highways:

(a) On the road commencing at Beaver Road and leading up into **Andrews Road** finishing at the Beaver Road Intersection a distance of **1.40** lane miles, "**3,700** feet" there shall be expended not over the sum of **\$83,375.00** for **870 Tons of Blacktop**. Width of traveled surface **25 Feet with a Thickness of 2"**.

(b) On the road commencing at State Route 55 traveling north on **Dorn Road for 1524'** then turning west onto **Duncan Road** ending at the "Town of Union Vale Town Line", at the end of Duncan Road a distance of **4050'** feet **1.52** lane miles, "**4050** feet" there shall be expended not over the sum of **\$118,100.00** for **950 Tons of Blacktop** Width of traveled surface **22 Feet with a Thickness of 2"**.

(c) On the road commencing at the **Martin Road** Intersection of Heather Drive traveling west for a distance of **.80** lane miles, "**2100** feet" there shall be expended not over the sum of **\$48,525.00** for **500 Tons of Blacktop** Width of traveled surface **25 Feet with a Thickness of 2"**

RESOLUTION NO. 04:17:2019 – 3 (Continued)

RE: Approve Agreement for the Expenditure of Highway Monies

Executed in duplicate this 17th day of April, 2019

Supervisor

Councilperson

Councilperson

Councilperson

Councilperson

County Superintendent of Highways

Town Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Superintendent of Highways. Both copies must be approved by the County Superintendent of Highways. One copy must be filed in the Town Clerk's office and one in the County Superintendent of Highway's Office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY,*

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: April 17, 2019

**RESOLUTION NO. 04:17:2019 – 4
RESOLUTION APPROVING TOWN OF BEEKMAN BUDGET REVISIONS FOR
MONTHS OF JAN-MARCH 2019**

offers the following and moves for its adoption:

WHEREAS, the Town of Beekman Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, therefore be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board for 2019 identified as Budget Revision Number 2019-01.

Revision #	Account #	Account Title & Description	\$ Increase	\$ Decrease
HIGHWAY FUND				
2019-01-01	DA 5130-0100	Machinery Repair Labor	2,485	
	DA 5110-0100	General Repair Labor	6,703	
	DA 5110-0107	General Labor Other	6,812	
	DA 5142-0100	Snow Removal Labor	4,000	
	DA 5031	Transfer In	20,000	
		- Revise Salary Budgets for New Contract		
2019-01-02	DA-5142-0103	Snow Removal Overtime	12,000	
	DA-9040--0800	Workers Comp Ins		12,000
		- Transfer Excess in Account to Overtime		
2019-01-03	DA 9045-0800	Life Insurance	1,000	
	DA 9089-0800	Other Benefits		1,000
		- Transfer for Life Insurance		
2019-01-04	DA 5031	Transfer In	80,000	
	DA 9910	Appropriated Fund Balance		80,000
		- Record Approved Transfer for Fund Deficit		

RESOLUTION NO. 04:17:2019 – 4 (Continued)
RESOLUTION APPROVING TOWN OF BEEKMAN BUDGET REVISIONS FOR
MONTHS OF JAN-MARCH 2019

GENERAL FUND

Revision #	Account #	Account Title & Description	\$ Increase	\$ Decrease
2019-01-05	A 9910	Appropriated Fund Balance		20,000
	A 3005	Mortgage Tax	20,000	
		- Revise Budget Sources		
2019-01-06	A 9910	Appropriated Fund Balance	80,000	
	A 9901-0900	Transfer to Other Funds	80,000	
		- Record Approved Transfer to Hwy Fund		
2019-01-07	A 9910	Appropriate Fund Balance	20,000	
	A 9901-0900	Transfer to Other Funds	20,000	
		- Record Additional Transfer to Hwy Fund		
2019-01-08	A 1320-0400	Audit Expense	30,000	
	A 9910	Appropriated Fund Balance	30,000	
		- Record Approved Encumbrance year end 2018		
2019-01-09	A-1110-0101	Court STAFF	108,821	
	A-1110-0102	Court longevity	750	
	A-1110-0103	Court overtime	2,617	
	A-1110-0101	Court STAFF		112,188
		-Allocate Court STAFF Budget		
2019-01-10	A-1220-0118	Supervisor STAFF GHI Buyout	7,164	
	A-9060-0800	Employee Health Ins.		7,164
		-Provide Budget for GHI buyout		
2019-01-11	A-1315-0101	Bookkeeper Compensation	38,000	
	A-1315-0112	Part time STAFF	32,000	
	A-1315-0100	Comptroller labor	70,000	
		-Allocate STAFF Budget		

RESOLUTION NO. 04:17:2019 – 4 (Continued)
RESOLUTION APPROVING TOWN OF BEEKMAN BUDGET REVISIONS FOR
MONTHS OF JAN-MARCH 2019

GENERAL FUND (Continued)

Revision #	Account #	Account Title & Description	\$ Increase	\$ Decrease
2019-01-12	A-1410-0112	Town Clerk PT STAFF	16,949	
	A-1410-0101	Town Clerk STAFF -Reclass Staff Compensation		16,949
2019-01-13	A-3620-0101	Bldg Codes STAFF	70,000	
	A-3620-0112	Bldg Codes PT STAFF	3,000	
	A-3620-0100	Safety Insp labor -Allocate Staff Budget		73,000
2019-01-14	A-5010-0104	Hwy Stipend	1,000	
	A-5010-0112	Hwy PT STAFF	13,678	
	A-5010-0101	Hwy Supt STAFF -Allocate Staff Budget		14,678
2019-01-15	A-6772-0112	Aging Program PT	22,536	
	A-6772-0100	Aging labor -Reclass labor		22,536
2019-01-16	A-7020-0101	Rec Office Staff	29,902	
	A-7020-0102	Recreation STAFF longevity	250	
	A-7020-0112	Recreation Part Time	9,000	
	A-7020-0116	Recreation Seasonal STAFF	6,358	
	A-7020-0118	Rec Staff GHI Buyout	2,500	
	A-7020-0101	Recreation STAFF -Allocate labor for Rec Office		48,000

RESOLUTION NO. 04:17:2019 – 4 (Continued)
RESOLUTION APPROVING TOWN OF BEEKMAN BUDGET REVISIONS FOR
MONTHS OF JAN-MARCH 2019

GENERAL FUND (Continued)

Revision #	Account #	Account Title & Description	\$ Increase	\$ Decrease
2019-01-17	01-7110-0100	Parks Mechanic	66,141	
	01-7110-0101	Parks STAFF	40,069	
	01-7110-0102	Parks Longevity	750	
	01-7110-0103	Parks Overtime	740	
	01-7110-0116	Parks Seasonal	5,000	
	01-7110-0118	Parks GHI Buyout	2,300	
	01-7110-0100	Parks Manager		103,960
	01-7110-0101	Parks STAFF		11,040
		-Allocate Parks Maintenance labor		
2019-01-18	01-7140-0116	Playground Seasonal	100,000	
	01-7140-0100	Playground labor		100,000
		- Reclass Labor		

Seconded:

ROLL CALL VOTE:

- Councilman Stiegler**
- Councilman Swartz**
- Councilman Battaglini**
- Councilwoman Woehrman**
- Supervisor Covucci**

Dated: April 17, 2019

RESOLUTION NO. 04:17:2019 – 5
RE: Accept 2018 Annual Update Document (AUD)

offers the following and moves for its adoption:

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby accepts the 2018 AUD (Annual Update Document); and

BE IT RESOLVED, that the Town Board hereby directs the Town Clerk to make the 2018 Annual Update Document (AUD) available to the residents for their review in her office and post the 2018 Annual Update Document (AUD) on the Town of Beekman website.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: April 17, 2019

RESOLUTION NO. 04:17:19 – 6
RE: Payment of Claims

offers the following and moves for its adoption:

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 85,948.38
Claims to be paid from the DA-Highway Fund	\$ 409,769.27
Claims to be paid from the SS – Dover Ridge Sewer	\$ 34,003.69
Claims to be paid from the SW – Dover Ridge Water	\$ 3,735.04
T-Trust & Agency Fund	<u>\$ 138,169.00</u>
H-Capital Fund	
	<u>\$ 671,625.38</u>
3/21/2019 Payroll #6	
General Fund	\$ 34,081.75
Highway Fund	<u>\$ 35,310.48</u>
	<u>\$ 69,392.23</u>
4/04/2019 Payroll #7	
General Fund	\$ 33,729.95
Highway Fund	<u>\$ 24,651.27</u>
	<u>\$ 58,381.22</u>

* Highway two installment loan payments:

\$55,516.31 2016 Mack Truck

\$53,056.07 2018 Mack GU712 with Plow

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: April 17, 2019

RESOLUTION NO: 04:17:19 – Other Business

RE: Amend Resolution 12:19:18 – 13 Beekman Recreation and Parks Fee Schedule

WHEREAS the Town Board approved Beekman Recreation and Park fees on 12-18-19 and where *3 on page 2 was omitted, now be it therefore be it

RESOLVED that *3 be added to the line “Family Events (Seasonal)” line which shall specify inclusion of Community Day, the Egg Hunt, Fall Festival and Snowflake Spectacular and the asterisk to read: “Non-Resident Town of Beekman employees, and current year Beekman Recreation Program Registrants shall be treated as residents for the purpose of obtaining free wristbands for themselves and their guests for the listed events.”

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: April 17, 2019