

**TOWN OF BEEKMAN
TOWN BOARD MEETING AGENDA
APRIL 28, 2020**

**FOR THE SAFETY OF THE TOWN BOARD AND THE TOWN RESIDENTS,
THE APRIL 28TH TOWN BOARD MEETING WILL BE CLOSED TO THE PUBLIC
AS ADVISED BY THE GOVERNOR'S OFFICE OF THE STATE OF NEW YORK**

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Supervisors Comments

RESOLUTIONS

1. Approval of March 24, 2020 Minutes
 2. Amend Workplace Violence Prevention Policy
 3. Accept Budget Revision 2020-03
 4. Accept Donation of Farm Implements
 5. Accept Performance Bond for Beekman Self Storage
 6. Accept Resignation of Tamara LaBarbera from the Board of Assessment Review
 7. Approving Change Order #1 & #2 to the Dover Ridge Water Supply-System Improvement Project
 8. Payment of Claims
- Other Town Board Business
 - General Board Comments
 - **Next Town Board Meeting: Tuesday, May 12, 2020 at 7:00 PM**

RESOLUTION NO. 04:28:20 - 1
RE: APPROVAL OF PAST TOWN BOARD MEETINGS

offers the following and moves for its adoption:

WHEREAS, Town Clerk Lauren Abbatantuono has provided copies of the minutes of the March 24, 2020 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the March 24, 2020 Town Board Meeting.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: April 28, 2020

RESOLUTION NO. 04:28:20 - 2
RE: AMEND WORKPLACE VIOLENCE PREVENTION POLICY

offers the following and moves for its adoption:

WHEREAS, the Town Of Beekman's Workplace Violence Prevention Policy was adopted on December 1, 2008 with revisions on November 16, 2011; January 6, 2016; June 21, 2017; and

WHEREAS, the Town Board is desirous in revising the "Incident Response Team" section of the Workplace Violence Prevention Policy; now therefore be it

RESOLVED, that the Town Board make the following revisions to the "Incident Response Team" section of the Workplace Violence Prevention Policy:

Werner Stiegler, Councilman
Theresa Manzo, Payroll Clerk
Ezio Battaglini, Councilman

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: April 28, 2020

RESOLUTION NO. 04:28:20 - 3
RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS 2020-03

offers the following and moves for its adoption:

WHEREAS, the Town of Beekman’s Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, therefore, be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board identified as Budget Revision Number 2020-03

Budget Revisions # 2020-03

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
General Fund				
2020-03-01	A-1110-0403	Court Dues	10	
	A-1110-0401	Court Supplies -Transfer for Dues		10
2020-03-02	A-1355-0100	Assessor Comp	64,817	
	A-1355-0400	Assessor Contract -Reclass Funds for Labor		64,817
2020-03-03	A-7020-0450	Recreation Rentals	399	
	A-7020-0460	Recreation Software	3,995	
	A-7020-0112	Rec Office P.T. STAFF		4,000
	A-7020-0401	Rec Office Supplies -Transfer for Copier Rental and software Expenses		394
2020-03-04	A-7110-0450	Parks Equipment Maint.	5,000	
	A-1990-0400	Contingency Acct. -Transfer for Equipment Repairs		5,000
2020-03-05	<u>A-7112-0200</u>	<u>TC Park Improvements</u>	<u>20,000</u>	
	A-0000-5031	Transfer In -Record Project for Water System Upgrade and Funding	20,000	
2020-03-06	A-7117-0401	Library Supplies	100	
	A-7117-0400	Library Expenses -Transfer for Supplies		100

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
2020-03-07	A-7310-0401	Youth Program Supplies	350	
	A-7310-0400	Youth Program Expenses Transfer for Supplies		350
2020-03-08	A-8160-0400	Refuse Expense	10,000	
	A-9010-0800	State Retirement -Transfer for Town Wide Refuse		10,000
<u>Water Fund</u>				
2020-03-09	SS-8340-0480	Other Expenses	1,000	
	SS-8340-0402	Special Services -Transfer for Other Expenses		1,000
<u>Capital Fund</u>				
2020-03-10	H-8340-0440	DRWD Proj. Engineering	20,000	
	H-8340-0480	DRWD Other Expenses	30,000	
	H-8340-0500	DRWD Contractor	350,000	
	H-0000-5730	Bond Ant. Notes -Record DRWD Improvement Project	400,000	
<u>Recreation Trust Fund</u>				
2020-03-11	CM-9901-0900	Transfer Out	20,000	
	CM-0000-9910	Approp. Fund Balance -Transfer to General Fund for TCP Water Project	20,000	

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: April 28, 2020

RESOLUTION NO. 04:28:20 - 4
RE: ACCEPT DONATION OF FARM IMPLEMENTS

offers the following and moves for its adoption:

WHEREAS, Judy Moran (nee Thompson), who formerly resided at the Millard Farm located at the intersection of Pleasant Ridge Road and Gardner Hollow Road has offered to donate to the town various implements used on the farm; and

WHEREAS, Town Board resolutions are required to accept all donations, now therefore be it

RESOLVED, that the Town Board does hereby accept this donation and in doing so, does express it's gratitude to Ms. Moran and be it further

RESOLVED, that the record of this donation will be forwarded to the Town Clerk for her record of donations.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: April 28, 2020

RESOLUTION NO. 04:28:20 - 5

**RE: APPROVE THE POSTING OF A PERFORMANCE BOND WITH THE TOWN CLERK
FOR THE APPLICATION OF BEEKMAN SELF STORAGE**

offers the following and moves for its adoption:

WHEREAS, on November 21, 2019 the Planning Board of the Town of Beekman granted conditional final site plan and special use permit for the application known as “Beekman Self Storage”; and

WHEREAS, the project proposes certain improvements that if not completed could pose a hazard to health and safety, and/or could cause an adverse impact to the environment; and

WHEREAS, pursuant to Sections 128-7; 129 and 155 of the Beekman Code, the specified land development activities require the posting of a construction completion guarantee; and

WHEREAS, the Town Engineer has submitted to the Planning Board a performance bond estimate whereby he recommends the posting of a performance bond in the amount of \$99,220.00 for the full performance of the developers obligations pursuant to the approved site plan and special permit; and

WHEREAS, by resolution of the Planning Board dated November 21, 2019, the Planning Board recommended to the Town Board that the Town Board accept for posting with the Town Clerk a performance bond in the amount of \$99,220.00; and

WHEREAS, the Town Board is desirous of accepting the recommendation of the Planning Board; and

WHEREAS, the Town Attorney has reviewed the proposed performance bond and finds same acceptable; and

NOW, THEREFORE,

BE IT RESOLVED, the Town Board of the Town of Beekman hereby approves and accepts the recommendation of the Planning Board with respect to the Application of Beekman Self Storage which received conditional approval and hereby sets the required performance bond in the amount of \$99,220.00; and be it further

RESOLVED, that prior to signing of the plat by the Chairman of the Planning Board a performance bond shall be deposited with the Town Clerk in the amount of \$99,220.00 in form and substance as acceptable to the Town Attorney; and be it further

RESOLVED, that prior to the signing of the plat by the Chairman of the Planning Board all inspection fees shall be paid to the Comptroller of the Town of Beekman.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: April 28, 2020

RESOLUTION NO. 04:28:20 - 6
RE: ACCEPTING THE RESIGNATION OF TAMARA LABARBERA

offers the following and moves for its adoption:

WHEREAS, the Town Board makes appointments to various boards, and

WHEREAS Tamara LaBarbera has submitted her resignation as a member of the Board of Assessment Review affective April 21, 2020

NOW, therefore be it resolved that the Town Board accepts the resignation of Tamara LaBarbera and would like to thank her for her many years of service to the town.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: April 28, 2020

RESOLUTION NO. 04:28:20 - 7
**RE: APPROVING CHANGE ORDER #1 & #2 TO THE DOVER RIDGE WATER SUPPLY-
SYSTEM IMPROVEMENT PROJECT.**

Offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman by Resolution No. 10:09:2019-5 awarded a contract to Eventus Construction Company, Inc. (the, "Contractor") for certain improvements to the Dover Ridge Water System in an amount not to exceed \$350,000; and

WHEREAS, an unforeseen condition in the field has led to a request by the Contractor to submit two change orders to the Town that will result in a net project increase of \$18,922.10; and

WHEREAS, the Town Engineer has reviewed Change Order #1 that will result in a credit of \$24,790.00 and Change Order #2 which will result in a project increase of \$43,712.10; and

WHEREAS, the Town Engineer has recommended the Town approve both change orders and has submitted his report and recommendations along with the Contractor's Application for Payment; and

WHEREAS, the Town Board finds that it is in the best interest for the benefit of the users of the Dover Ridge Water Supply to approve Change Order #1 and Change Order #2 to the Dover Ridge Water Supply-System Improvement Project;

NOW, THERERFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman approves Change Order # 1 to the Dover Ridge Water Supply-System Improvement Project which will result in a credit in the amount of \$24,790.00 as recommended by the Town Engineer and detailed on the Contractor's Application for Payment Form, resulting in a net contract price of \$325,210.00; and be it further

RESOLVED, that the Town Board of the Town of Beekman approves Change Order #2 to the Dover Ridge Water Supply-System Improvement Project in the amount of \$43,712.10 as recommended by the Town Engineer and detailed on the Contractor's Application for Payment Form, resulting in a net contract price of \$368,922.10 through Change Order #2; and be it further

RESOLVED, that the Supervisor of the Town of Beekman is hereby authorized to sign any and all documents giving effect to this resolution, including but not limited to the requisite change orders and Contractor's Application for Payment Form.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: April 28, 2020

RESOLUTION NO. 04:28:20 - 8
RE: Payment of Claims

offers the following and moves for its adoption:

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 137,011.63
Claims to be paid from the DA-Highway Fund	\$ 320,487.89
Claims to be paid from the SS-Dover Ridge Sewer Fund	\$ 30,732.70
Claims to be paid from the SW-Dover Ridge Water Fund	\$ 4,702.15
Claims to be paid from the T-Trust & Agency Fund	\$ 93,611.75
Claims to be paid from the H-Capital Projects	\$ <u>339.00</u>
	\$ <u>586,885.12</u>

Payroll #7 Paid on 4/02/2020

General Fund	\$ 32,935.76
Highway Fund	\$ <u>21,219.80</u>
	\$ <u>54,155.56</u>

Payroll #8 Paid on 4/16/2020

General Fund	\$ 32,957.15
Highway Fund	\$ <u>20,900.60</u>
	\$ <u>53,857.75</u>

Seconded:

ROLL CALL VOTE:

Councilman Stiegler
Councilman Battaglini
Councilman Swartz
Councilwoman Woehrman
Supervisor Covucci

Dated: April 28, 2020