

**TOWN OF BEEKMAN  
TOWN BOARD MEETING AGENDA  
August 21, 2019**

**7:00 PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

**TOWN BOARD MEETING**

Public comment on Agenda Items and Resolutions - 3 Minute Limit

**RESOLUTIONS**

1. Approval of Past Town Board Minutes
2. Approve Town of Beekman Budget Revisions #2019-6
3. Approve Date for Senior Luncheon
4. Approve Entertainment for Senior Luncheon
5. Allow Overflow Parking from Poughquag United Methodist Church on September 15, 2019
6. Allow Overflow Parking from Beekman Fire Department on September 15, 2019
7. Approve 2019 Town Clean Up Day
8. Accept Donation of Computer Monitors
9. Payment of Claims

- Other Town Board Business
- General Board Comments
- **Next Town Board Meeting: Wednesday, Sept 18, 2019 at 7:00 PM**
- General Public Comments – 3 Minute Limit

**RESOLUTION NO. 08:21:2019 – 1**  
**RE: Approval of Past Town Board Minutes**

offers the following and moves for its adoption:

**WHEREAS**, Town Clerk Rachael Rancourt has provided copies of the minutes of the July 17, 2019 Town Board Meeting to all members of the Beekman Town Board; and

**WHEREAS**, Town Board members have had the opportunity to review said minutes; now therefore be it

**RESOLVED**, the Town Board hereby adopts the minutes of the July 17, 2019 Town Board Meeting.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 2**  
**RESOLUTION APPROVING TOWN OF BEEKMAN BUDGET REVISIONS #2019-06**

offers the following and moves for its adoption:

**WHEREAS**, the Town of Beekman Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues;

**NOW**, therefore be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board for 2019 identified as Budget Revision Number 2019-06.

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
<u>General Fund</u>				
2019-06-01	A-2556	Certs of Occupancy	5,000	
	A-2560	Title Searches	35,000	
	A-2565	Plumbing Permits	3,000	

	A-2566	Electric Permits	1,000	
	A-2590	Other Permits	6,000	
	A-2555	Building Permits		50,000
		-Revise Revenue Sources		
2019-06-02	A-1010-0413	Town Board Security	500	
	A-1010-0400	Town Board Expense		500
		-Transfer for Meeting Security		
2019-06-03	A-1320-0410	*Audit Justice Court	2,600	
	A-1320-0460	*Special Exp. OPEB	2,800	
	A-1320-0480	*Audit Expense Other	100	
	A-1315-0490	Payroll Services	500	
	A 1320-0400	Audit Expense		6,000
		-Transfer for Different Expenses		
2019-06-04	A-1410-0403	Town Clerk Dues	75	
	A-1410-0112	Town Clerk PT STAFF		75
		-Transfer for Dues		
<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
2019-06-05	A-1990-0400	Contingent Acct	10,000	
	A-1910-0410	*Insurance Expense Other	2,048	
	A-1910-0400	Insurance Premiums		12,048
		-Segregate Expense + Transfer Excess		
2019-06-06	A-1930-0400	Judgement/Claims	100	
	A-1920-0400	Municipal Dues		100
		-Transfer Excess		
2019-06-07	A-3620-0409	Safety Consulting Services	7,000	
	A-1990-0400	Contingent Acct.		7,000
		-Transfer for Safety Consulting Services		
2019-06-08	A-5010-0450	Hwy Weather Contract	1,500	
	A-5010-0400	Hwy Office Expense		1,500
		-Segregate Weather Contract		
2019-06-09	A-5132-0417	Hwy Garage Supplies	170	
	A-5132-0460	Hwy Garage Contracts	270	
	A-5132-0400	Hwy Garage Expense		440

-Transfer for Supplies + Alarm

2019-06-10	A-6772-0401	Aging Programs Supplies	200	
	A-6772-0414	Aging Programs Trips	2,800	
	A-6772-0400	Aging Programs Expense		3,000
		-Reclass for Various Expenses		
2019-06-11	A-7020-0112	Recreation P.T. STAFF	90,000	
	A-7140-0116	Camp Seasonal Labor		90,000
		-Transfer Labor Funding		
2019-06-12	A-7020-0401	Rec Office Supplies	300	
	A-7020-0400	Rec Office Expense		300
		-Transfer for Supplies		
2019-06-13	A-7180-0401	Lake Supplies	100	
	A-7180-0411	Lake Chemicals	4,900	
	A-7110-0400	Parks Expenses		5,000
		-Transfer for Chemicals + Supplies		

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
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2019-06-14	A-5132-0430	Garage Refuse	1,000	
	A-7111-0430	Rec Center Refuse	4,000	
	A-8160-0400	Refuse & Garbage		5,000
		-Reclass Appropriations		
2019-06-15	A-1989-0400	Misc. Expense	1,890	
	A-1990-0400	Contingent Acct.	10,000	
	A-9040-0800	Workers Comp Insurance		11,890
		-Reclass Excess Funds		
2019-06-16	A-7111-0400	Rec Center Expense	13,000	
	A-7111-0401	Rec Center Supplies	1,500	
	A-7110-0420	Rec Center Utilities	1,000	
	A-7111-0460	Rec Center Rentals	500	
	A-1620-0400	Town Hall Expense		16,000
		-Transfer for Supplies		
2019-06-17	A-7112-0400	Town Center Expense	2,000	
	A-7110-0400	Parks Expense		2,000
		-Transfer for Expenses		

2019-06-18	A-7113-0401	Doherty Park Supplies	500	
	A-7113-0400	Doherty Park Expense -Transfer for Supplies		500
2019-06-19	A-7510-0403	Historian Dues	40	
	A-7510-0400	Historian Expense -Transfer for Dues		40
2019-06-20	A-7551-0400	Special Events Expense	1,200	
	A-7551-0451	Fishing Derby Expense	411	
	A-7551-0452	Community Day Expense	2,255	
	A-7551-0458	Camp Fire Night	134	
	A-7140-0400	Playground Expense -Transfer for Event		4,000
2019-06-21	A-7551-0400	Special Events Expense	1,400	
	A-7110-0496	Friday Night		400
	A-7110-0500	Teen Leadership		500
	A-7110-0502	After School -Reclass Budget Amounts		500
<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
2019-06-22	A-1990-0400	Contingent Account	10,000	
	A-9050-0800	Unemployment Insurance -Transfer Excess Funds		10,000
<u>Highway Fund</u>				
2019-06-23	DA-2302	Snow Removal Services		1,000
	DA-2401	Interest Earnings -Revise Budget Sources	1,000	
2019-06-24	DA-9089-0800	Other Benefits	5,000	
	DA-9060-0800	GHI Exp. -Transfer for Benefits		5,000
<u>Sewer Fund</u>	SS-8189-0470	Sludge Removal Expense		2,000
	SS-9910	Approp. Fund Balance		1,000
	SS-2128	Late Fees		400
	SS-2401	Interest Earnings -Reduce Budget Items		600

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 3  
RE: APPROVE SENIOR LUNCHEON AND FEES**

offers the following and moves for its adoption:

**WHEREAS**, The Town of Beekman has in years past held its own Senior Luncheon, for the enjoyment of the many senior citizens within our town, and in so doing has opted out of the picnic organized by the County; and

**WHEREAS**, many senior citizen residents of the Town have expressed the hope and desire that the Town should again this year hold its own Senior Luncheon; and

**WHEREAS**, funds were allocated in the adopted 2019 budget for this purpose and not to exceed \$2500; and

**WHEREAS**, to be consistent with the fee procedures for non-residents in other Town programs and events, a schedule for fees has been established; now therefore be it

**RESOLVED**, that the Town Board hereby authorizes the Supervisor, in consultation with the Town's Recreation Director and Senior Coordinator, to set a date of September 26, 2019, 11:00 am - 2:00 pm, and organize the Senior Luncheon here in Beekman; and be it further

**RESOLVED**, that Town of Beekman senior residents shall be admitted to the Senior Luncheon free of charge; and be it further

**RESOLVED**, that non-resident seniors and non-seniors that have already been "grandfathered" into other senior events will be charged \$5.00 to attend the Senior

Luncheon, and all other non-resident seniors and non-seniors will be charged \$10.00 to attend the luncheon; and be it further

**RESOLVED**, that the Recreation Department is authorized to collect these fees in accordance with all Town of Beekman policies; and be it further

**RESOLVED**, that the Supervisor is authorized to engage vendors for the provision of food and entertainment, provided in all events that the amounts thus committed do not exceed the amounts budgeted therefore.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 4**  
**RE: APPROVE ENTERTAINMENT FOR SENIOR LUNCHEON**

offers the following and moves for its adoption:

**WHEREAS**, The Senior Luncheon has been scheduled for Thursday, September 26 to be held at the Rec Center; and

**WHEREAS**, the 2019 Town Budget includes funding for entertainment; now therefore be it

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into an agreement with Gary Whitaker, Strictly Entertainment DJ Services not to exceed \$300.00.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz  
Councilwoman Wohrman  
Supervisor Covucci  
Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 5**  
**RE: ALLOW OVERFLOW PARKING from POUGHQUAG UNITED METHODIST**  
**CHURCH on SEPTEMBER 15, 2019**

offers the following and moves for its adoption:

**WHEREAS**, the Poughquag United Methodist Church is celebrating their 180 Year Anniversary on September 15, 2019; and

**WHEREAS**, they would appreciate additional parking to accommodate the many anticipated visitors for the day's events; now therefore be it

**RESOLVED**, that the Town Board will allow the use of Beekman Town Hall parking lot for the Poughquag United Methodist Church to accommodate the overflow parking on September 15, 2019.

**Seconded:**

ROLL CALL VOTE:  
Councilman Battaglini  
Councilman Stiegler  
Councilman Swartz  
Councilwoman Wohrman  
Supervisor Covucci  
Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 6**  
**RE: ALLOW OVERFLOW PARKING from BEEKMAN FIRE DEPARTMENT on**  
**SEPTEMBER 15, 2019**

offers the following and moves for its adoption:

**WHEREAS**, the Beekman Fire Department is holding a Family Day event on September 15, 2019; and

**WHEREAS**, they would appreciate additional parking to accommodate the many anticipated visitors for the day's events; now therefore be it

**RESOLVED**, that the Town Board will allow the use of Beekman Town Hall parking lot for the Beekman Fire Department to accommodate the overflow parking on September 15, 2019.

Seconded:

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 7**  
**RE: APPROVE 2019 TOWN CLEAN UP DAY**

offers the following and moves for its adoption:

**WHEREAS**, the Town would like to offer a fall clean-up day for residents of Beekman on October 26, 2019 and

**WHEREAS**, the Town does not have its own transfer station; and

**WHEREAS**, the Town Board would like to advertise a Request for Proposals for Fall clean-up for residents; now therefore be it

**RESOLVED**, that the Town Board hereby authorizes the Town Clerk to advertise a Request for Proposal for Fall clean-up; and be it further

**RESOLVED**, that the Request for Proposals will be advertised in the Poughkeepsie Journal, on the Town Clerk's Bulletin Board, and posted on the homepage of the Town of Beekman Website; and be it further

**RESOLVED**, that the date be set for October 26, 2019 from 7:00 a.m. to 2:00 p.m.

Seconded:

ROLL CALL VOTE:  
Councilman Battaglini  
Councilman Stiegler  
Councilman Swartz  
Councilwoman Woehrman  
Supervisor Covucci  
Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 8**  
**RE: ACCEPT DONATION OF COMPUTER MONITORS**

offers the following and moves for its adoption:

**WHEREAS**, the Town Clerk has received 6 Computer Monitors for the Main Meeting room from the Dutchess County Storeroom; and

**WHEREAS**, Town Board resolutions are required to accept all donations, now therefore be it

**RESOLVED**, that the Town Board does hereby accept this donation and in doing so, does express it's gratitude to Dutchess County and be it further

**RESOLVED**, that the record of this donation will be forwarded to the Town Clerk for her record of donations.

Seconded:

ROLL CALL VOTE:  
Councilman Battaglini  
Councilman Stiegler  
Councilman Swartz  
Councilwoman Woehrman  
Supervisor Covucci  
Dated: August 21, 2019

**RESOLUTION NO. 08:21:2019 – 9**  
**RE: PAYMENT OF CLAIMS**

offers the following and moves for its adoption:

**WHEREAS**, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

**RESOLVED**, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 217,781.28
Claims to be paid from the DA-Highway Fund	\$ 49,259.65
Claims to be paid from the SS – Dover Ridge Sewer	\$ 10,755.59
Claims to be paid from the SW – Dover Ridge Water	\$ 5,860.55
Claims to be paid from the T-Trust & Agency Fund	<u>\$ 4,580.70</u>
	<u>\$ 288,237.77</u>
7/25/2019 Payroll #15	
General Fund	\$ 69,545.08
Highway Fund	<u>\$ 22,994.28</u>
	<u>\$ 92,539.36</u>
8/08/2019 Payroll #16	
General Fund	\$ 63,605.88
Highway Fund	<u>\$ 23,954.42</u>
	<u>\$ 87,560.30</u>

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: August 21, 2019