

TOWN OF BEEKMAN
TOWN BOARD MEETING - Agenda
December 11, 2019

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

PUBLIC HEARING

Dover Ridge Water and Sewer Rates
Public Comment – 3 minutes

PRESENTATION

EFPR Group - 2017 & 2018 Audit Review

REGULAR TOWN BOARD MEETING

- Public comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of November 20, 2019 Minutes
2. Approval of December 5, 2019 Minutes
3. Approve Town of Beekman Budget Revisions for the Month of November 2019
4. Designation of Depositories
5. Signature Authorization on Depository Accounts
6. Designate Holidays 2020
7. Enter into Membership with Spain Agency to become a Self-insurer insurer as to Workers' Compensation Board
8. Resolution Approving Inter-Fund Advance from General Fund to Highway Fund

- Other Town Board Business
- General Public Comments
- General Board Comments

- **Next Town Board Meetings:**

- Regular Town Board Meeting: **Wednesday, December 18, 2019** at 7:00 PM

RESOLUTION NO. 12:11:19 – 1
RE: Approval of Past Town Board Minutes

offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the November 20, 2019 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the November 20, 2019 Town Board Meeting.

Seconded:

ROLL CALL VOTE:

Councilman Battaglini
Councilman Stiegler
Councilman Swartz
Councilwoman Woehrman
Supervisor Covucci

Dated: December 11, 2019

RESOLUTION NO. 12:11:19 – 2
RE: Approval of Past Town Board Minutes

offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the December 5, 2019 Special Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the December 5, 2019 Special Town Board Meeting.

Seconded:

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: December 11, 2019

RESOLUTION NO. 12:11:19 – 3
RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS FOR
MONTH OF NOVEMBER 2019

offers the following and moves for its adoption:

WHEREAS, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, therefore, be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board for November 2019 identified as Budget Revision Number 2019-10.

Budget Revisions 2019-10

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
<u>General Fund</u>				
2019-10-01	A-1110-0401	Justice Court Supplies	44	
	A-1110-0402	Justice Court Travel -Transfer for Court Supplies		44
2019-10-02	A-1315-0101	Financial Bookkeeper	4,000	
	A-1315-0112	Financial P.T. STAFF	5,000	
	A-1315-0470	Financial Consulting	5,000	
	A-1315-0490	Payroll Services	463	
	A-1220-0101	Supervisor STAFF -Transfer for Accounting Dept. Expenses		14,463
2019-10-03	A-1410-0401	Town Clerk Supplies	172	
	A-1670-0410	Building Copier Supplies -Transfer for Supplies		172
2019-10-04	A-1440-0400	Town Engineer Expense	10,000	
	A-1990-0400	Contingent Account -Transfer for Engineering		10,000
2019-10-05	A-1620-0401	Town Hall Supplies	787	
	A-1620-0410	Building Security	213	
	A-1620-0200	Building Equipment -Transfer for Expenses		1,000
2019-10-06	A-3620-0400	Codes Office Expense	198	
	A-1930-0400	Judgements & Claims -Transfer for Expense		198
2019-10-07	A-5010-0411	Hwy Supt Tools	375	
	A-5010-0414	Hwy Supt Telephone	125	
	A-5010-0400	Hwy Office Expense -Transfer for Office Expenses		500
2019-10-08	A-5132-0200	Hwy Garage Equipment	429	
	A-5132-0418	Hwy Garage Repairs	2,252	
	A-1910-0400	Insurance Premiums		2,339
	A-1910-0410	Insurance Misc. Expense -Transfer for Repairs & Equipment		342
2019-10-09	A-6772-0401	Aging Program Supplies	193	

	A-6772-0411	Aging Program Expense	569	
	A-6772-0415	Senior Picnic Expense	74	
	A-6772-0112	Aging P.T. STAFF.		836
		-Transfer for Aging Program Expenses		
2019-10-10	A-7020-0401	Rec Office Supplies	100	
	A-7020-0400	Rec Office Expense		100
		-Transfer for Supplies		
2019-10-11	A-7110-0103	Parks STAFF Overtime	58	
	A-7110-0401	Parks Supplies	42	
	A-7110-0404	Parks STAFF Training	300	
	A-7110-0400	Parks Expense		400
		-Transfer for Parks Expenses		
2019-10-12	A-7110-0400	Rec Center Expense	2,786	
	A-7111-0420	Rec Center Utilities	6,214	
	A-7111-0460	Rec Center Rentals	708	
	A-7110-0414	Parks Telephone		4,000
	A-7111-0430	Rec Center Refuse		5,000
	A-7111-0401	Rec Center Supplies		708
		-Transfer for Rec Center Expenses		
2019-10-13	A-7112-0460	Town Center Rentals	420	
	A-7113-0460	Doherty Park Rentals	420	
	A-7111-0400	Parks Expense		840
		-Transfer for Park Rentals		
2019-10-14	A-7140-0112	Playground P.T. STAFF	17,187	
	A-7140-0116	Playground Seasonal STAFF	35,978	
	A-7020-0112	Rec Office P.T. STAFF		48,865
	A-7180-0116	Lake Seasonal STAFF		4,300
		-Transfer for Labor Costs		
2019-10-15	A-7140-0401	Playground Supplies	3,138	
	A-7140-0400	Playground Expense		438
	A-7140-0417	Other Expenses		1,700
	A-7140-0418	Special Expense		1,000
		-Transfer for Playground Supplies		
2019-10-16	A-7550-0400	Celebrations Expense	5,977	
	A-7551-0455	Fall Festival Expense	423	
	A-7551-0457	Snow Flake Expense	600	
	A-7180-0116	Lake Seasonal STAFF		7,000

-Transfer for Events Expense				
2019-10-17	A-8010-0100	Zoning P.T. STAFF	2,000	
	A-8020-0100	Planning P.T.STAFF	2,000	
	A-3620-0112	Codes P.T. STAFF		4,000
		-Transfer for P.T. Labor		
2019-10-18	A-8160-0400	Refuse Expense	10,731	
	A-9010-0800	State Retirement Exp.		10,731
		-Transfer for Town Cleanup Expense		
2019-10-19	A-9785-0600	IPD Principals	44,100	
	A-9875-0700	IPD Interest	900	
	A-9901-0900	Transfer to Highway Fund	55,000	
	A-0000-9910	Fund Balance Appropriation	100,000	
		-Provide for Installment Debt Payoffs Earlier in the Year		
2019-10-20	DA-5142-0100	Snow Labor	40,000	
	DA-5142-0103	Snow Labor Overtime	8,000	
	DA-5142-0116	Snow Seasonal Labor		48,000
		-Transfer for Snow Labor		
2019-10-21	DA-5130-0401	Machinery Uniforms	741	
	DA-5130-0402	Radio Rentals	393	
	DA-5110-0412	Repairs Catch Basin		1134
		-Transfer for Uniform & Radio Rentals		
2019-10-22	DA-5130-0405	Machinery Repairs	13,000	
	DA-9010-0800	State Retirement		13,000
		-Transfer for Machinery Repairs		
2019-10-23	DA-5110-0410	Repairs Blacktop	8,000	
	DA-5110-0403	Repairs Stone		4,000
	DA-5110-0412	Repairs Catch Basin		4,000
		-Transfer for Blacktop Expense		
2019-10-24	DA-5140-0400	Weeds & Brush Expense	1,000	
	DA-5110-0419	Tree Removal		1,000
		-Transfer for Expense		
2019-10-25	DA-9055-0800	Disability Insurance	19	
	Da-9089-0801	Welfare Fund	4,500	
	DA-9089-0800	Other Benefits		4,360

	DA-9060-0800	GHI Insurance -Transfer for Benefits		159
2019-10-26	DA-9785-0600	IPD Principal	55,240	
	DA-9785-0700	IPD Interest	<u>1,427</u>	
	DA-0000-5031	Transfer In	55,000	
	DA-9060-0800	GHI Insurance -Transfer to Pay off IPD Debt earlier this Year		1,451
<u>Water Fund</u>				
2019-10-27	SW-8340-0400	Contractual Repairs	3,000	
	SW-8340-0440	Engineering	3,000	
	SW-8340-0470	Special Repairs -Transfer for Repairs and Engineering		6,000

Seconded:

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: December 11, 2019

RESOLUTION 12:11:19-4
RE: Designation of Depositories

offers the following and moves for its adoption:

WHEREAS, Section 64 of Town Law provides for the Town Board to designate by written resolution the banks in which certain officers shall deposit the monies; now therefore be it

RESOLVED, that any commercial bank conducting business in the State of New York is hereby designated to be the official depositories for the Town of Beekman in which monies may be deposited and invested:

Seconded:

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz
Councilwoman Woehrman
Supervisor Covucci
Dated: December 11, 2019

RESOLUTION NO. 12:11:19 - 5
RE: Signature Authorization on Depository Accounts

offers the following and moves for its adoption:

Let it be **RESOLVED**, that authorization is given to the Town Supervisor and Deputy Town Supervisor to sign signature cards and checks for the Town of Beekman; and be it further

RESOLVED, that authorization is given to the Town Clerk, Deputy Town Supervisor to sign signature cards and to countersign checks exceeding \$2,500.00; and be it further

RESOLVED, that two (2) signatures are required on all checks exceeding \$2,500.00, one of which needs to be either the Town Supervisor or the Deputy Town Supervisor.

Seconded:

ROLL CALL VOTE:
Councilman Battaglini
Councilman Stiegler
Councilman Swartz
Councilwoman Woehrman
Supervisor Covucci
Dated: December 11, 2019

RESOLUTION NO. 12:11:2019 – 6
RE: Designate Holidays 2020

offers the following and moves for its adoption:

WHEREAS, the Holiday Schedule is noted in 3.1.1 of the Town of Beekman Employment Practices Compliance Manual; and

WHEREAS, the Town Board is desirous in setting the holiday observance schedule for 2020; now therefore be it

RESOLVED, that the following holidays shall be observed in 2020 for all Non-CSEA, CSEA and Teamster 456 personnel of the Town of Beekman:

New Year's Day	January 1, 2020
Martin Luther King Day	January 20, 2020
Presidents' Day	February 17, 2020
Good Friday	April 10, 2020
Memorial Day	May 25, 2020
Independence Day	July 3, 2020
Labor Day	September 7, 2020
Columbus Day	October 12, 2020
Election Day	November 3, 2020
Veterans Day	November 11, 2020
Thanksgiving Day	November 26, 2020
Day after Thanksgiving Day	November 27, 2020
Christmas Day	December 25, 2020

Seconded:

ROLL CALL VOTE:

Councilman Battaglini
Councilman Stiegler
Councilman Swartz
Councilwoman Wohrman
Supervisor Covucci
Dated: December 11, 2019

RESOLUTON NO. 12:11:19 – 7
Re: Enter into Membership with Spain Agency, New York State
Municipal Compensation Alliance to become a Self-insurer
as to Workers' Compensation Board

offers the following and moves for its adoption:

RESOLVED, that the Town of Beekman hereby elects pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further

RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further

RESOLVED, that this election shall become effective 1/1/2020.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: December 11, 2019

RESOLUTON NO. 12:11:19 – 8
Re: Resolution Approving Inter-Fund Advance from
General Fund to Highway Fund

offers the following and moves for its adoption:

WHEREAS New York State General Municipal Law Section 9-a provides that a Governing Board may by resolution temporarily advance money from one Fund to another Fund and;

WHEREAS the Highway Fund is in need of monies for cash flow purposes and expenditures through year end 2019 and early 2020

NOW, therefore, be it resolved that the Town Board of the Town Beekman approves an inter-fund advance of \$200,000 from the General Fund to the Highway Fund to be repaid in 2020 as soon as funds are available but no later than the close of fiscal year 2020.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: December 11, 2019