

**TOWN OF BEEKMAN**  
**TOWN BOARD REORGANIZATION MEETING - *Agenda***  
**January 3, 2018**

**7:00PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

**APPOINTMENTS**

- Supervisor

**REGULAR TOWN BOARD MEETING**

- Public Comment on Agenda Items and Resolutions

**RESOLUTIONS**

1. Approval of December 20, 2017 Town Board Minutes
2. Appointment of Registrar of Vital Statistics
3. Newspaper Designation
4. Designation of Depositories
5. Signature Authorization on Depository Accounts
6. Mileage Compensation
7. Board Appointments
8. Set Date for Grievance Day
9. Appointment of Town Attorney
10. Appointment of Engineer to Town of Beekman
11. Appointment of New Town Board Member
12. Payment of Claims

- Other Town Board Business
- General Public Comment
- General Board Comment
- Next Town Board Meeting: Wednesday January 24, 2018 at 7:00PM  
Public Hearings - 7:00 pm Solar Energy (Continued)  
7:10 pm Amend Chapter 141 Vehicles & Traffic

**RESOLUTION NO. 01:03:18 – 1**  
**RE: Approval of Past Town Board Minutes**

offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the December 20, 2017 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the December 20, 2017 Town Board Meeting.

Seconded

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Supervisor Covucci

Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 – 2**  
**RE: Appointment of the Registrar & Deputy Registrar of Vital Statistics**

offers the following and moves for its adoption:

WHEREAS, the Town Board is authorized under the Town Law to make appointments and set salaries; now therefore be it

RESOLVED, that the following appointments are hereby authorized and approved:

Registrar of Vital Statistics

Town Clerk \$ 1,500.00 Annual Salary

Deputy Registrar of Vital Statistics

Deputy Clerk \$ 500.00 Annual Salary

And be it further RESOLVED, that the foregoing salary be paid from the General Fund.

Seconded

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Supervisor Covucci

Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 – 3**  
**RE: Newspaper Designation**

offers the following and moves for its adoption:

Let it be RESOLVED, that the POUGHKEEPSIE JOURNAL be named the official newspaper for the Town of Beekman.

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
Dated: January 3, 2018

**RESOLUTION NO.01:03:18 – 4**  
**RE: Designation of Depositories**

offers the following and moves for its adoption:

WHEREAS, Section 64 of Town Law provides for the Town Board to designate by written resolution the banks in which certain officers shall deposit the monies coming into their hands by virtue of their offices; now therefore be it

RESOLVED, that the following bank is hereby designated the official depositories in which all monies may be deposited and invested:

M & T Bank

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 – 5**  
**RE: Signature Authorization on Depository Accounts**

offers the following and moves for its adoption:

Let it be RESOLVED, that authorization is given to the Town Supervisor and Deputy Town Supervisor to sign signature cards and checks for the Town of Beekman; and be it further

RESOLVED, that authorization is given to Town Clerk, the Comptroller and Bookkeeper to sign signature cards and to countersign checks exceeding \$2,500.00; and be it further

RESOLVED, that two (2) signatures are required on all checks exceeding \$2,500.00, one of which needs to be either the Town Supervisor and/or the Deputy Town Supervisor.

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 – 6**  
**RE: Mileage Compensation**

offers the following and moves for its adoption:

WHEREAS, Town Law requires that the Town Board designate mileage compensation for official business; now therefore be it

RESOLVED, that compensation for mileage will be paid at the applicable IRS rate per mile on out of Town business, subject to prior authorization of the Town Board, excepting the Assessor, Assistant to the Building Inspector/Zoning Administrator and Dog Control Officer, who will be compensated for in Town mileage while utilizing their privately owned and insured vehicles for the performance of the duties of their office, and upon submission of the appropriate voucher, and be it further

RESOLVED, that all requests for reimbursement shall be submitted monthly and must be supported by an itemized statement showing the Town business conducted in connection with each request; and be it further

RESOLVED, that all travel expense, transportation, and registration expense will be reimbursed following prior authorization by the Town Board on out of town attendance at meetings.

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 – 7**  
**RE: Board Appointment**

offers the following and moves for its adoption:

WHEREAS, the Town Board will make appointments to the various boards; now therefore be it

RESOLVED, that the following appointment be made:

- John Frustace to the CAC with a term to expire December 31, 2019
- Karen Anewalt to the CAC with a term to expire December 31, 2019

And be it further

RESOLVED, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and be it further

RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
January 3, 2018

**RESOLUTION NO. 01:03:18 - 8**  
**RE: Set Date for Grievance Day**

offers the following and moves for its adoption:

WHEREAS, the Town Board is authorized under Town Law to set grievance days; and

WHEREAS, the Town of Beekman and the Town of Dover Assessor's Offices need to coordinate days; now therefore be it

RESOLVED, that the Town of Beekman Grievance Day will be held on the 1<sup>st</sup> Wednesday after the 4<sup>th</sup> Tuesday in May; and be it further

RESOLVED, that Grievance Day for 2018 will be held May 23, 2018.

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 - 9**  
**RE: Appointment of Town Attorney**

offers the following and moves for its adoption:

WHEREAS, Town Law provides that the Town Board may employ an attorney to provide such professional services and advice as the Town Board may require; and

RESOLVED, that Wallace & Wallace be retained as the Attorney to the Town of Beekman for professional services consistent with the scope of professional services in accordance with Chapter 3 of the Town Code for the Town of Beekman at the annual fee of \$ 70,000; and be it further

RESOLVED, that the Town Board hereby continues to retain Wallace & Wallace

Seconded

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Supervisor Covucci

Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 - 10**

**RE: Appointment of Engineer to the Town of Beekman**

offers the following and moves for its adoption:

WHEREAS, the Town of Beekman is presented with important issues respecting future development and long-range planning requiring comprehensive analysis and coordination, now therefore be it

RESOLVED, that the firm of Hudson Land Design, Civil & Environmental Engineering Consultants, 174 Main Street, Beacon, NY be retained on a contractual basis to provide Engineering, Planning, and Zoning services to the Town of Beekman for all matters; and be it further

RESOLVED, that Hudson Land Design will also provide administrative services for the Town's Building, Planning, and Zoning Department; and be it further

RESOLVED, that the Town Board hereby continues to retain Hudson Land Design as based on attached agreement.

Seconded

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Supervisor Covucci

Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 - 11**

**RE: Appointment of New Town Board Member**

offers the following and moves for its adoption:

WHEREAS, a position of Town board became available on December 31, 2017 by the resignation of Mary Covucci, Councilwoman and

WHEREAS, The Town Board has authority to appoint to fill the vacancy and

WHEREAS, the unexpired portion of the term will be filled on the election of November 6, 2018; and therefore be it

RESOLVED, that Sharon Wohrman be appointed to fill the vacant position, and be it further RESOLVED that this term will expire December 31, 2018

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
Dated: January 3, 2018

**RESOLUTION NO. 01:03:18 - 12**  
**RE: Payment of Claims**

offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$18,350.53
Claims to be paid from the DA-Highway Fund	\$ 6,094.59
Claims to be paid from the SS – Dover Ridge Sewer	\$ 661.36
Claims to be paid from the SW – Dover Ridge Water	\$ 1,182.82
Claims to be paid from the T-Trust & Agency Fund	<u>                    </u>
	\$26,289.30

Payroll 26 Paid on 12/28/17 \$ 85,767.84

General Fund \$46,589.75  
Highway Fund \$39,178.09

Seconded

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Supervisor Covucci  
Dated: January 3, 2018