

**TOWN OF BEEKMAN**  
**TOWN BOARD REORGANIZATION MEETING - Agenda**  
**January 20, 2016**

**7:00PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

**REPORTS**

- Comptroller Report
- Highway Report

**REGULAR TOWN BOARD MEETING**

- Public Comment on Agenda Items and Resolutions

**RESOLUTIONS**

1. Approval of January 6, 2016 Town Board Minutes
  2. Appointments to Various Boards
  3. Amend Cash Receipts Policy
  4. Approve John C. Wirth Jr. Land Use Attorney
  5. RFP for Concession Stand
  6. Approve Association of Towns Training School and Annual Meeting Expenses
  7. Accept Bid for Highway Radios
  8. Approve Attendance at Hudson Valley Leisure Association
  9. Approve Firework Expense for the 2016 Community Day 2016
  10. Payment of Claims
- Other Town Board Business
  - General Public Comment
  - General Board Comment
  - Next Town Board Meeting: Wednesday February 3, 2016 at 7:00PM

**RESOLUTION NO. 01:20:16 – 1**  
**RE: Approval of Past Town Board Minutes**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the January 6, 2016 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the January 6, 2016 Town Board Meeting.

Seconded \_\_\_\_\_

ROLL CALL VOTE:

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 2**  
**RE: Appointments to Committees**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the Town Board will make appointments to the various boards; now therefore be it

RESOLVED, that the following appointments be made:

Edward Powers- Reappointment to the Zoning Board of Appeals, with his term to expire December 31, 2018; and be it further

RESOLVED, that all appointments are contingent upon completion and submission of the new Disclosure of Interest statement pursuant to Chapter 19-9 of the Town Code unless already on file and the information has not changed; and be it further

RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Seconded \_\_\_\_\_

ROLL CALL VOTE:

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 3**  
**RE: Amend Cash Receipts Policy**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the Cash Receipts Policy was Adopted September 2, 2015; and

WHEREAS, after review of this policy, amendments need to be considered; now therefore be it

RESOLVED that the following sections be added to the Cash Receipts Policy:

- Procedures for receipt of Teen Leadership Council Donations
- Procedures for fees collected by staff within programs
- Financial Report for out of office collection, and be it further

RESOLVED that these Amendments take effect January 20, 2016 and be it further

RESOLVED that the Comptroller, Bookkeeper, Supervisor, Secretary to the Supervisor, Receiver of Taxes, Town Clerk, Deputy Town Clerk, Recreation Director, Assistant Recreation Director, Court Clerks, Highway Superintendent, Legislative Aide, Senior Coordinator and Part-time Activity worker will sign an Employee Acknowledgement Form immediately.

Seconded \_\_\_\_\_

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 4**  
**RE: Approve John C. Wirth Jr. as Land Use Attorney**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the Town of Beekman desires to retain the services of special counsel to handle land use and development matters, as well as any litigation arising out of and pertaining to such matters; and

WHEREAS, John C. Wirth Jr., Esq., an attorney maintaining an office for the practice of law at 40 Garden Street, Suite 500 Poughkeepsie, New York 12601, has previously satisfactorily handled such matters for the town; and

WHEREAS, attorney Wirth has expressed his willingness to be retained as special counsel to the Town of Beekman; and

WHEREAS, the purpose of this resolution is to formally retain attorney Wirth as special counsel to the Town of Beekman as hereinafter set forth in this resolution.

NOW, IT IS HEREBY RESOLVED AS FOLLOWS:

The Town Board of the Town of Beekman hereby retains John C. Wirth, Jr., ESQ., effective retroactively to October 1, 2014, as special counsel (“counsel”) to the town, to handle all land use and development matters involving real properties within the Town of Beekman, as well as any litigation arising out of and pertaining to such properties pursuant to town law § 20(2).

And be it further RESOLVED, Said counsel will be compensated at an hourly rate of One Hundred Fifty (\$150.00) Dollars, plus necessary disbursements, for all legal services provided to the town as aforesaid, including litigation.

And be it further RESOLVED, Said counsel shall submit his invoices monthly to the town for legal services rendered during any particular month.

And be it further RESOLVED, Said counsel shall serve at the pleasure of the Town Board.

Seconded \_\_\_\_\_

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 5**  
**RE: RFP for Concession Stand**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the Town contracts with a vendor for the operation of the concession stand at Recreation Park for the summer season: and

WHEREAS, the Town Board is desirous in entering into a contact again for the 2016 season; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman hereby authorizes the Town Clerk to place and advertisement in the Poughkeepsie Journal for Requests for Proposals for the concession stand and Recreation Park.

Seconded \_\_\_\_\_

**ROLL CALL VOTE:**

Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 6**

**RE: Approve Association of Towns Training School and Annual Meeting Expenses**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the annual Association of Towns Conference will be held February 14 – 17, 2016;  
and

WHEREAS, representatives from several departments of the Town of Beekman have included in their budget for 2016 the appropriation to attend said conference: now therefore be it

RESOLVED, that authorization is hereby given for the Supervisor to forward all monies required for registration and mileage for the employees Barbara Zulauf, Rachael Rancourt, Jon Bodendorf and Andrew J. Forman to attend the conference, and to be reimbursed for mileage at current IRS rate.

Seconded \_\_\_\_\_

**ROLL CALL VOTE:**

Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 7**  
**RE: Accept Bid for Highway Radios**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the Highway Department uses radios to communicate while working within the community; and

WHEREAS, there is not a contract for current services for radio usage; and

WHEREAS, a proposal was received and reviewed by the Highway Superintendent for a wireless communications lease agreement; now therefore be it

RESOLVED that the Supervisor is hereby authorized to enter into contract with \_\_\_\_\_ for a lease program agreement for radios, as attached; and be it further

RESOLVED that the Mobile Units are not to exceed \$\_\_\_\_\_ each per month, the Base Units are not to exceed \$39.00 each per month and the Portable Units are not to exceed \$\_\_\_\_\_ each per month.

Seconded \_\_\_\_\_

**ROLL CALL VOTE:**

Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 8**  
**RE: Approve Attendance at Hudson Valley Leisure Association**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the Hudson Valley Leisure Services Association is a networking group of Parks, Recreation, Therapeutic, and Leisure Service Professionals and Supporters from Orange, Ulster, Rockland, Dutchess, and Putnam Counties that meets once a month. It is a great organization that is very beneficial for members because it allows them to share ideas with others in the field who are very knowledgeable. Besides networking with others, the HVLSA has guest speakers at every meeting on topics that have to do with the Recreation profession and said meeting will offer further knowledge for The Town of Beekman Recreation Director; and

WHEREAS, membership is required at \$25.00 per year for an associate member; and

WHEREAS, the cost of each meeting is \$20 for members; and therefore be it

RESOLVED, that Jeanne Sciglianno is hereby authorized to attend meetings in 2016, at her discretion, and to be reimbursed for mileage at current IRS rate; and be it further

RESOLVED, that due to the topics of some meetings, Greg Brown is hereby authorized to attend meetings at his discretion.

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 9**  
**Re: Approve Firework Expense for the 2016 Community Day 2016**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, Community Day is an annual event that is popular and well attended by Town of Beekman Residents and their families; and

WHEREAS, Community Day for 2016 has been scheduled for Saturday, July 16<sup>th</sup> and will be a held at Recreation Park; and

WHEREAS, the 2016 Budget includes funding for entertainment for Community Day: now therefore be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with the following vendors: Legion Fireworks Co., Inc in an amount no more than \$3,500.

Seconded \_\_\_\_\_

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016

**RESOLUTION NO. 01:20:16 – 10**  
**RE: Payment of Claims**

\_\_\_\_\_ offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$
Claims to be paid from the DA-Highway Fund	\$
Claims to be paid from the SS – Dover Ridge Sewer	\$
Claims to be paid from the SW – Dover Ridge Water	\$
	\$

Payroll	1	1/14/16	Paid	\$
General Fund	\$			
Highway Fund	\$			

Seconded \_\_\_\_\_

ROLL CALL VOTE:  
Councilman Stiegler  
Councilman Del Vecchio  
Councilman Battaglini  
Supervisor Zulauf

Dated: January 20, 2016