

TOWN OF BEEKMAN
TOWN BOARD MEETING - Agenda
December 20, 2017

7:00PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

REPORTS

- Highway Report

REGULAR TOWN BOARD MEETING

- Public Comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of December 6, 2017 Town Board Minutes
 2. Set Town Board Meeting Schedule for 2018
 3. Approve Chapter 121, Recreation Area Local Law
 4. Change Work Order for Dover Ridge Generator Project
 5. Approve 2018 Beekman Recreation and Parks Fee Schedule
 6. Approve Salary and Wage Schedule for 2018
 7. Set Public Hearing to Amend Chapter 141; Vehicles and Traffic
 8. Board Appointments
 9. Approve Recreation Training
 10. Office Hours and Inclement Weather Policy
 11. Designate Holidays for 2018
 12. Transfer of Funds - **PULLED**
 13. Amend Resolution 12:06:17-10
 14. Renew Contract with Sullivan Data
 15. Accept Community Development Block Grant (CDBG) for Senior Recreation Building
 16. Approve Roads to be Added to Inventory
 17. Payment of Claims
- Other Town Board Business
 - Approve Temperature Related Mosquito Surveillance Program
 - Accept Easement from Dutchess County Water & Wastewater Authority
 - General Public Comment
 - General Board Comment
 - Executive Session
 - Next Town Board Meetings: -Reorganizational Meeting Wednesday January 3, 2018 at 7:00PM
-January 24, 2018 at 7:00PM

RESOLUTION NO. 12:20:17 – 1
RE: Approval of Past Town Board Minutes

_____ offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the December 6, 2017 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the December 6, 2017 Town Board Meeting.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 2
RE: Set Town Board Meeting Schedule for 2018

_____ offers the following and moves for its adoption:

Now therefore be it RESOLVED, that the Regular Meetings of the Beekman Town Board will be conducted throughout the year 2018 at 7:00 PM on the second and fourth Wednesday of each month. The meetings will take place in the Meeting Room of the Beekman Town Hall, 4 Main Street, Poughquag, New York; and be it further

RESOLVED, should the date of such meeting fall on a holiday or at a time that is not possible to conduct the meeting, such as in the case of inclement weather, the meeting shall be held the following Wednesday at the same time and location; and be it further

REOLVED, that for the month of January, the Reorganizational Meeting will take place on January 3, 2018 and the next regularly scheduled meeting will take place on January 24, 2018.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 3
RE: Approve Chapter 121, Recreation Area Local Law

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board is desirous in amending Chapter 121 “Recreation Area” to include Article III. Titled “Specific Park Regulations”; and

WHEREAS, Article III includes dog park rules and regulations; and

WHEREAS; a public hearing was held on December 6, 2017 at Beekman Town Hall, 4 Main Street, Poughquag in the Town of Beekman, New York, with proper notice of hearing been given to hear public comments and concerns from members of the public; and

WHEREAS, no written comments were received; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman does hereby adopt Chapter 121, Article III; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to file forth with a copy of this local law change with the New York Secretary of State.

Seconded_____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 - 4
RE: Change Work Order for Dover Ridge Generator Project

_____ offers the following and moves for its adoption:

WHEREAS, Black Electric was awarded the contract for the Dover Ridge Generator on October 5, 2016; and

WHEREAS, Black Electric has determined the need for additional work to be completed at the location of the improvements; and

WHEREAS, Black Electric has submitted their updated proposal to the Town of Beekman Engineer for his review; and

WHEREAS, the work change order was reviewed and accepted by the Town Engineer and was also reviewed by the Town Attorney for approval; now therefore be it

RESOLVED, that the Town Board hereby authorize the Supervisor to sign the Change Order Form, as attached, amending the Dover Ridge Generator project.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 5
RE: Approve 2018 Beekman Recreation and Parks Fee Schedule

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman has the ability to adopt a Recreation and Parks Fee Schedule; and

WHEREAS, the Recreation Committee and the Director of Recreation has submitted new suggestions and recommendations; and

WHEREAS, the Town Board has had sufficient time to review the attached Recreation and Parks Fee Schedule; now therefore be it

RESOLVED, that the Town Board hereby adopts the attached Recreation and Parks Fee Schedule.

Seconded_____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 6
RE: Approve Salary and Wage Schedule for 2018

_____ offers the following and moves for its adoption:

Supervisor \$20,057.00
Secretary to the Supervisor \$34,333.20
Deputy Supervisor No Annual Salary
Town Board \$7,374.16
Town Clerk \$60,314.61
Deputy Town Clerk (part time) \$16,948.62
Receiver of Taxes \$15,000
Deputy Receiver of Taxes \$16,000
Town Justices \$13,704.03
Typist: Planning/Zoning Boards \$15.48 per hour
Comptroller \$65,280
Bookkeeper \$22 per hour
Justice Clerks \$53,343.56 (CSEA)
Deputy Building Inspector \$35.13 per hour (CSEA)
Legislative Aide \$0 (CSEA)
Secretary to Building Department \$17.58 per hour
Dog Control Officer \$17,602.34 (CSEA contract)
Maintenance Mechanic \$64,844.05 (CSEA contract)
Maintenance Worker \$18.81 (CSEA contract)
Seasonal Maintenance Helper \$15.00 per hour
Recreation Director \$62,000
Recreation Assistant/Assistant to the Recreation Director \$16.83 per hour
Recreation Assistant/Activity Director \$16.25 per hour
Recreation Assistant/Activity Coordinator – Senior Program \$15.25 - \$21.59 per hour
Recreation Assistant/Activity Supervisor – Senior Program \$13.25 - \$16.15
Seasonal Recreation Staff (\$10.40 - \$17.25) as per attached wage matrix approved by the Recreation Advisory Committee
Secretary to the Recreation Advisory Committee \$13.00 per hour
Superintendent of Highway \$73,307.77
Assistant to the Superintendent of Highway \$16.13 per hour
Deputy Highway Superintendent \$ 170.00 per diem
Working Foreman \$ 29.65 per hour (pending Teamsters contract)
Automotive Mechanic \$29.20 per hour (pending Teamsters contract)
Heavy Motor Equipment Operator \$29.20 per hour (pending Teamsters contract)
Seasonal Snowplow Wingman \$15.00 per hour
Seasonal Snowplow, Non-CDL \$18.00 per hour
Seasonal Snowplow, CDL \$ 27.52

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 7
RE: Set Public Hearing to Amend Chapter 141; Vehicles and Traffic

_____ offers the following and moves for its adoption:

WHEREAS. The Town Board is desirous in amending Chapter 141 “VEHICLES AND TRAFFIC”, now therefore be it

RESOLVED, that an introductory Local Law, entitled “LOCAL LAW AMENDING CHAPTER 141, VEHICLES AND TRAFFIC”, be hereby introduced before the Town Board of the Town of Beekman in the County of Dutchess and State of New York; and be it further

RESOLVED that copies of the aforesaid proposed local law be laid upon the desk of each member of the Town Board; and be it further

RESOLVED that the Town Board hold a Public Hearing on said proposed Local Law at Town Hall, 4 Main Street, Beekman, New York at 7:10 o'clock PM on January 24, 2018; and be it further

RESOLVED that notice of time and place of such hearing be posted and published once on or before the 4th day of January in the Poughkeepsie Journal, a newspaper circulating in the Town of Beekman and that such notice be posted on the bulletin board in the Town Clerks office and be posted on the Town of Beekman website; and be it further

RESOLVED that the Town Board will also accept written public comments until January 24, 2018.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 8
RE: Board Appointment

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board will make appointments to the various boards; now therefore be it

RESOLVED, that the following appointment be made:

-David Anderson to the CAC with a term to expire December 31, 2019

And be it further

RESOLVED, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and be it further

RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 –9
RE: Approve Recreation Training

_____ offers the following and moves for its adoption:

WHEREAS, the American Camp Association of New York and New Jersey will be hosting a Directors Roundtable on January 17, 2018 in Scarsdale, New York; and

WHEREAS, this roundtable will be beneficial to our Recreation Department; and

WHEREAS, there is no fee to attend this event; now therefore be it

RESOLVED, that Jeanne Scigliano, Recreation Director and Lauren Laurita, Recreation Assistant, are hereby authorized to attend the American Camp Association Roundtable Discussion.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 –10
RE: Office Hours and Inclement Weather Policy

_____ offers the following and moves for its adoption:

Now therefore be it RESOLVED, that Town Hall office hours for the year 2018 shall be Monday through Thursday from 8:00 AM until 4:45PM; and be it further

RESOLVED, that the Recreation office hours for the year 2018 shall be Monday through Friday, from 9:00 AM to 4:00 PM; and be it further

RESOLVED, that the Maintenance Department hours for the year 2018 shall be Monday through Friday from 8:00 AM to 4:00 PM; and be it further

RESOLVED, that the Supervisor, Deputy Supervisor, or Town Clerk shall be the individuals named to execute the inclement weather policy and that all of the following radio stations will be notified of delayed openings or early closings:

Pamal Broadcasting which includes WSPK (104.7), WHUD, (100.7), WXPB (107.1), WBPM (92.9), WBNR (1260AM) and the Cumulus of the Hudson Valley stations; and be it further

RESOLVED, that notification of delayed openings or early closings can be accessed at www.cancellations.com and on the main page of the Town of Beekman website.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 –11
RE: Designate Holidays for 2018

_____ offers the following and moves for its adoption:

WHEREAS, the Holiday Schedule is noted in 3.1.1 of the Town of Beekman Employment Practices Compliance Manual; and

WHEREAS, the Town Board is desirous in setting the holiday observance schedule for 2018; now therefore be it

RESOLVED, that the following holidays shall be observed in 2018 for the Non-CSEA personnel of the Town working a 4 day Monday - Thursday work week:

New Year's Day	January 1, 2018
Martin Luther King Day	January 15, 2018
President's Day	February 19, 2018
Easter Monday	April 2, 2018
Memorial Day	May 28, 2018
Independence Day	July 4, 2018
Labor Day	September 3, 2018
Columbus Day	October 8, 2018
Veterans Day	November 12, 2018
Thanksgiving Day	November 22, 2018
Christmas Day	December 25, 2018

The two additional holidays as per the Compensation and Benefits Manual, will be given as floating holidays in 2018. These days will be scheduled and approved in advance and must be used in the calendar year in which it is given.

And be it further

RESOLVED, that the following holidays will be observed for the Recreation Department working a 5 day work week in 2018:

New Year's Day	January 1, 2018
Martin Luther King Day	January 15, 2018
President's Day	February 19, 2018
Memorial Day	May 28, 2018
Independence Day	July 4, 2018
Labor Day	September 3, 2018
Columbus Day	October 8, 2018
Veterans Day	November 12, 2018
Thanksgiving Day	November 22, 2018
Day after Thanksgiving	November 23, 2018
Christmas Day	December 25, 2018

The two additional holidays as per the Compensation and Benefits Manual, will be used on December 24, 2018 and December 31, 2018; and be it further

RESOLVED, that members of Teamster 456 will follow the holidays governed by the Teamsters Contract; and be it further

RESOLVED, that members of the CSEA Bargaining Unit will follow holidays governed by the CSEA contract. The Day after Thanksgiving, since it occurs on a Friday, will be used on Easter Monday April 2, 2018. The Maintenance staff will take the Day after Thanksgiving as per tier contract on that day since they work a Monday- Friday schedule. The two additional holidays as per the CSEA Agreement will be given as floating holidays in 2018. These days will be scheduled and approved in advance and must be used in the calendar year in which it is given.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 –10
RE: Office Hours and Inclement Weather Policy

_____ offers the following and moves for its adoption:

Now therefore be it RESOLVED, that Town Hall office hours for the year 2018 shall be Monday through Thursday from 8:00 AM until 4:45PM; and be it further

RESOLVED, that the Recreation office hours for the year 2018 shall be Monday through Friday, from 9:00 AM to 4:00 PM; and be it further

RESOLVED, that the Maintenance Department hours for the year 2018 shall be Monday through Friday from 8:00 AM to 4:00 PM; and be it further

RESOLVED, that the Supervisor, Deputy Supervisor, or Town Clerk shall be the individuals named to execute the inclement weather policy and that all of the following radio stations will be notified of delayed openings or early closings:

Pamal Broadcasting which includes WSPK (104.7), WHUD, (100.7), WXPB (107.1), WBPM (92.9), WBNR (1260AM) and the Cumulus of the Hudson Valley stations; and be it further

RESOLVED, that notification of delayed openings or early closings can be accessed at www.cancellations.com and on the main page of the Town of Beekman website.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 12 - PULLED
RE: Transfer of Funds

_____ offers the following and moves for its adoption:

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 13
RE: Amend Resolution 12:06:17-10

_____ offers the following and moves for its adoption:

WHEREAS, Resolution 12:06:17-10, transfer of Recreation Funds, was passed on December 6, 2017; and

WHEREAS, the dollar figures were incorrectly stated; now therefore be it

RESOLVED, that Resolution 12:06:17-10 be amended as follows:

WHEREAS, the Town of Beekman Recreation Department has accumulated funds in excess of \$110,040.00 through the month of November 2017; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman directs the Town Comptroller to transfer \$106,500.00 from the Recreation checking account known as “My Rec” to the general fund checking account.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 14
RE: Renew Contract with Sullivan Data

_____ offers the following and moves for its adoption:

WHEREAS, Sullivan Data currently provides Network support and service to the Town of Beekman; and

WHEREAS, the current contract is set to expire December 31, 2017; and

WHEREAS, the Town Attorney has reviewed the attached contract; and

WHEREAS, the Town Board of the Town of Beekman is desirous in renewing the contract with Sullivan Data for the purpose of network support and service for 2018; now therefore be it

RESOLVED, that the Supervisor is hereby authorized to sign the attached contract with Sullivan Data for the year 2018.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 15
RE: Accept Community Development Block Grant (CDBG) for Senior Recreation Building

_____ offers the following and moves for its adoption:

WHEREAS, the Town of Beekman participated in the Dutchess County Community Development Block Grant for a senior citizens building; and

WHEREAS, Dutchess County did announce preliminary funding for the 2017 Community Development Block Grant (CDBG) program; and

WHEREAS, Beekman has been awarded a \$100,000 grant for building the senior recreation building; and

WHEREAS, a public hearing was held on September 21, 2016; and

WHEREAS, the Town Board on October 5, 2016 did support this grant application; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman hereby accept the grant of \$100,000 for the new senior Recreation Building.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 16
RE: Approve Roads to be Added to Inventory

_____ offers the following and moves for its adoption:

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 - 17
RE: Payment of Claims

_____ offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 73,176.74
Claims to be paid from the DA-Highway Fund	\$ 11,669.44
Claims to be paid from the SS – Dover Ridge Sewer District Fund	\$ 4,000.48
Claims to be paid from the SW – Dover Ridge Water District Fund	\$ 852.34
Claims to be paid from the T-Trust & Agency Fund	<u>\$ 1,815.00</u>
	\$ 91, 514.00

Payroll 25 12/14/2017 \$ 57,640.30

General Fund	\$27,320.09
Highway Fund	\$30,320.21

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 - 18
RE: Approve Temperature Related Mosquito Surveillance Program

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board did approve a Mosquito Surveillance Program on July 5, 2017 in conjunction with Dutchess County; and

WHEREAS, the Mosquito Surveillance Program will now continue into the winter months to determine the relationship between temperature and the Asian Tiger Mosquito; and

WHEREAS, the Town Board of the Town of Beekman is desirous in continuing this collaborative effort between the New York State Department of Health, Dutchess County Department of Health, and Columbia University; now therefore be it

RESOLVED, that the Town Board hereby approves Dutchess County to participate in the Temperature Related Mosquito Surveillance Program in the Town of Beekman; and be it further

RESOLVED, that the Supervisor be advised by Dutchess County as to the placement locations so that normal weekday activities do not interfere with the program.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017

RESOLUTION NO. 12:20:17 – 19
RE: Accept Easement from Dutchess County Water Wastewater Authority

_____ offers the following and moves for its adoption:

WHEREAS; the Dutchess County Water and Wastewater Authority (the “Authority”) is currently undertaking a project to extend potable water from its facilities to the Arlington Central School District (the, “Project”); and

WHEREAS, the Project requires the installation of infrastructure in a Town Right-of-Way on Lime Ridge Road at the intersection of the property of Barton Orchard and Arlington Central School District; and

WHEREAS, the Authority seek approval from the Town of Beekman to enter upon and work within the Town’s Right-of-Way subject to a final waterline easement; and

WHEREAS, the Town Engineer has consented to the granting of permission to the Authority; and

WHEREAS, the Highway Superintendent has consented to the granting of permission to the Authority; and

WHEREAS, the Town Board of the Town of Beekman has determined that this resolution constitutes a Type II action as defined by the New York State Environmental Quality review Act and 6 NYCRR Part 617; and

Now, Therefore,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Beekman hereby extends permission to the Authority to undertake the installation of a water line in the Town Right-of-Way on Lime Ridge Road at the intersection of properties owned by the Arlington Central School District and Barton Orchards subject to a final waterline easement agreement in form and substance as approved by the Town Attorney.

Seconded_____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: December 20, 2017