

TOWN OF BEEKMAN
TOWN BOARD MEETING - Agenda
January 4, 2017

7:00PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

REGULAR TOWN BOARD MEETING

- Public Comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of December 21, 2016 Town Board Minutes
 2. Appointment of Registrar and Deputy Registrar of Vital Statistics
 3. Newspaper Designation
 4. Designation of Depositories
 5. Signature Authorization on Depository Account
 6. Set Date for Grievance Day
 7. Board Appointment
 8. Mileage Compensation - **PULLED**
 9. Cell Tower Replacement Bond
 10. Approve Snow Tubing Trip for 6th - 12th graders
 11. Budget Modifications for Year-End 2016
 12. Approve Easter Egg Hunt
 13. Approve Amendments to the Greenway Connections Program
 14. Authorize Supervisor to Sign Local Government Record Management Improvement Fund (LGRMIF) Grant Shared Services Agreement Form
 15. Payment of Claims
- Other Town Board Business
 - General Public Comment
 - General Board Comment
 - Executive Session
 - Next Town Board Meeting: Wednesday January 18, 2017 at 7:00PM

RESOLUTION NO. 1:04:17 – 1
RE: Approval of Past Town Board Minutes

_____ offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the December 21, 2016 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the December 21, 2016 Town Board Meeting.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 2
RE: Appointment of Registrar and Deputy Registrar of Vital Statistics

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board is authorized under the Town Law to make appointments and set salaries; now therefore be it

RESOLVED, that the following appointments are hereby authorized and approved:

Registrar of Vital Statistics

Town Clerk \$ 1,500.00 Annual Salary

Deputy Registrar of Vital Statistics

Deputy Clerk \$ 500.00 Annual Salary

And be it further RESOLVED, that the foregoing salary be paid from the General Fund.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 3
RE: Newspaper Designation

_____ offers the following and moves for its adoption:

Let it be RESOLVED, that the POUGHKEEPSIE JOURNAL be named the official newspaper for the Town of Beekman.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 4
RE: Designation of Depositories

_____ offers the following and moves for its adoption:

WHEREAS, Section 64 of Town Law provides for the Town Board to designate by written resolution the banks in which certain officers shall deposit the monies coming into their hands by virtue of their offices; now therefore be it

RESOLVED, that the following bank is hereby designated the official depositories in which all monies may be deposited and invested:

M & T Bank

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 5
RE: Signature Authorization on Depository Accounts

_____ offers the following and moves for its adoption:

Let it be RESOLVED, that authorization is given to the Town Supervisor and Deputy Town Supervisor to sign signature cards and checks for the Town of Beekman; and be it further

RESOLVED, that authorization is given to the Town Clerk, the Comptroller and the Bookkeeper to sign signature cards and to countersign checks exceeding \$2,500.00; and be it further

RESOLVED, that two (2) signatures are required on all checks exceeding \$2,500.00, one of which needs to be either the Town Supervisor and/or the Deputy Town Supervisor.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 6
RE: Set Date for Grievance Day

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board is authorized under Town Law to set grievance days; and

WHEREAS, the Town of Beekman and the Town of Dover Assessor's Offices need to coordinate days; now therefore be it

RESOLVED, that the Town of Beekman Grievance Day will be held on the 1st Wednesday after the 4th Tuesday in May; and be it further

RESOLVED, that Grievance Day for 2017 will be held May 24, 2017.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 7
RE: Board Appointment

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board will make appointments to the various boards; now therefore be it

RESOLVED, that the following appointments be made:

Maria Rodrigues - appointment to the Zoning Board of Appeals, with her term to expire December 31, 2021; and be it further

RESOLVED, that all appointments are contingent upon completion and submission of the new Disclosure of Interest statement pursuant to Chapter 19-9 of the Town Code unless already on file and the information has not changed; and be it further

RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:16 – 8 - PULLED
RE: Mileage Compensation

_____ offers the following and moves for its adoption:

WHEREAS, Town Law requires that the Town Board designate mileage compensation for official business; now therefore be it

RESOLVED, that compensation for mileage will be paid at the applicable IRS rate per mile on out of Town business, subject to prior authorization of the Town Board, excepting the Assessor, Deputy Building Inspector, Municipal Code Enforcement Inspector and Dog Control Officer, who will be compensated for in Town mileage while utilizing their privately owned and insured vehicles for the performance of the duties of their office, and upon submission of the appropriate voucher, and be it further

RESOLVED, that all requests for reimbursement shall be submitted monthly and must be supported by an itemized statement showing the Town business conducted in connection with each request; and be it further

RESOLVED, that all travel expense, transportation, and registration expense will be reimbursed following prior authorization by the Town Board on out of town attendance at meetings.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 9
RE: Cell Tower Replacement Bond

_____ offers the following and moves for its adoption:

WHEREAS, a Performance Bond #53SB103729242 in the amount of \$22,800.00 was accepted by Resolution 11:19:01-177 for Nextel of New York for a cell tower on tax map #6559-00-900092 for the removal of a cell tower; and

WHEREAS, SBA 2012 TC Assets is the new successor to Nextel of New York for the cell tower on Tax Map #6559-00-900092, as per the attached agreement; and

WHEREAS, SBA 2012 TC Assets, LLC has submitted a proposal for a Tower/Structure Removal Bond, CM50291130, in the amount of \$19,500 for the cell tower on tax map #6559-00-900092, as per the provision and requirements of the Beekman Town Code ~155-37m(1); now therefore be it

RESOLVED, that Performance Bond #53SB103729242, in the amount of \$22,800.00 be released to Nextel of New York; and be it further

RESOLVED, that the Town Board of the Town of Beekman accept the Tower/Structure Removal Bond CM50291130 in the amount of \$19,500.00 from the SBA TC Assets, LLC as attached; and be it further

RESOLVED, that the Tower/Structure Removal Bond #CM50291130 be recorded and secured in the office of the Beekman Town Clerk, as the official record of custodian of the town.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 10
RE: Approve Snow Tubing Trip

_____ offers the following and moves for its adoption:

WHEREAS, the Town of Beekman Recreation and Parks has provided an opportunity for youth in Grades 6-12 to attend a Snow Tubing Trip on February 4, 2017 to Thomas Bull Memorial Park in Orange County; and

WHEREAS, the cost of this trip is \$35.00 per person for residents and \$40.00 for non-residents; and

WHEREAS, \$5 will be taken off the cost of the trip for youth that register for this event that refer a friend to also register for this trip who is not already in the Town of Beekman Recreation registration system (meaning the friend has not been registered for any Rec programs since 2010), both youths will receive \$5 off the cost of this trip; and

WHEREAS, the cost covers admission to the park, supervisory staff and bus transportation; now therefore be it

RESOLVED, that the Town of Beekman Recreation and Parks offer this snow tubing trip at a cost not to exceed \$35.00 for residents and \$40.00 for non-residents.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 11
RE: Budget Modifications for Year-End 2016

_____ offers the following and moves for its adoption:

WHEREAS, a request for Budget Amendments has been received from the Comptroller and

WHEREAS, normal course of business activity throughout 2016 has prompted the Comptroller to determine that various budget items should be adjusted to allow for the Town of Beekman to continue conducting business as usual,

THEREBY, the Comptroller has requested the following budget adjustments:

Increase in Revenue Line A.0000.2680 (Insurance Recoveries) by \$130,000

Decrease in Expense Line A.1010.0100 (Town Board PS) by \$4,500

Increase in Expense Line A.1010.0400 (Town Board CE) by \$600

Decrease in Expense Line A.1110.0400 (Town Justice CE) by \$8,300

Increase in Expense Line A.1220.0100 (Supervisor PS) by \$2,000

Increase in Expense Line A.1220.0400 (Supervisor CE) by \$200

Decrease in Expense Line A.1315.0100 (Comptroller PS) by \$5,750

Increase in Expense Line A.1315.0400 (Comptroller CE) by \$5,000

Increase in Expense Line A.1330.0400 (Receiver of Taxes CE) by \$4,200

Decrease in Expense Line A.1420.0400 (Town Attorney CE) by \$13,000

Decrease in Expense Line A.1430.0400 (Consulting CE) by \$2,000

Increase in Expense Line A.1620.0400 (Buildings CE) by \$10,000

Decrease in Expense Line A.1910.0400 (Unallocated Insurance) by \$10,000

Increase in Expense Line A.1930.0400 (Judgements & Claims) by \$140,000

Decrease in Expense Line A.1990.0400 (Contingency) by \$44,000

Decrease in Expense Line A.3510.0400 (Animal Control CE) by \$1,500

Decrease in Expense Line A.3620.0100 (Safety Inspections PS) by \$6,000

Increase in Expense Line A.3620.0400 (Safety Inspections CE) by \$32,000

Decrease in Expense Line A.7110.0100 (Parks PS) by \$9,600

Increase in Expense Line A.7140.0100 (Playgrounds & Rec. PS) by \$7,600

Increase in Expense Line A.7140.0400 (Playgrounds & Rec. PS) by \$13,500

Decrease in Expense Line A.7270.0400 (Band Concerts CE) by \$1,300

Decrease in Expense Line A.7510.0400 (Historian CE) by \$250

Decrease in Expense Line A.8010.0400 (Zoning CE) by \$750

Increase in Expense Line A.8090.0400 (Environmental Control CE) by \$6,000

Increase in Expense Line A.8160.0400 (Refuse & Garbage CE) by \$3,000

Increase in Expense Line A.9010.0800 (NYS Retirement) by \$19,000

Increase in Expense Line A.9045.0800 (Life Insurance) by \$350

Decrease in Expense Line A.9050.0800 (Unemployment Ins.) by \$2,500

Decrease in Expense Line A.9060.0800 (Health Insurance) by \$4,000

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 12
RE: Approve Easter Egg Hunt

_____ offers the following and moves for its adoption:

WHEREAS, the 2017 Egg Hunt has been scheduled for April 8, 2017; and

WHEREAS, funds have been included in the 2017 Annual Budget to provide entertainment during said event; now therefore be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with “Two by Two Zoo” for an amount not to exceed \$400.00 and “Partytime Rentals” for an amount not to exceed \$410.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 13

RE: Amendments to *Greenway Connections: Greenway Compact Program and Guides for Dutchess County Communities*, adding seven new Greenway Guides

_____ offers the following and moves for its adoption:

WHEREAS, the Hudson River Valley Greenway Act of 1991 has a legislative goal the establishment of the Greenway Compact, a process for voluntary cooperation among the communities of the Hudson river region; and

WHEREAS, the Town of Beekman adopted *Greenway Connections* by Local Law and joined the Greenway Compact on June 19, 1999; and

WHEREAS, the Greenway Act or the adoption of *Greenway Connections* do not supersede or change the powers that the State has granted municipal governments under the New York constitution, the Municipal Home Rule Law, or various municipal enabling acts, and

WHEREAS, the Local Law adopting *Greenway Connections* contained a provision allowing subsequent amendments to the document by resolution of the local legislative body; and

WHEREAS, after multiple local presentations and public comments, the Hudson River Valley Greenway Communities Council has approved seven new Greenway Guides to be included in *Greenway Connections: Centers and Greenspaces, Slower Safer Streets, Rural Roads, Building Bicycle Networks, Convenience Stores with Gas Pumps, Recycling and Waste Collection, and Green Infrastructure*; and

WHEREAS, the Greenway Guides are entirely optional in nature and to be considered only when local officials in discretionary decisions think they may be appropriate; and

WHEREAS, the Town Board of the Town of Beekman, as lead agency, has completed a review under the State Environmental Quality Review Act (SEQRA) and had determined that these amendments to *Greenway Connections* will not have a significant effect on the environment and, therefore, warrant a “Negative Declaration” under Article 8 of the State Environmental Conservation Law, and

NOW THEREFORE BE IT RESOLVED,

1. That the Town Board of the Town of Beekman has prepared and hereby adopts the annexed SEQRA Negative Declaration for the proposed action; and
2. That the Town Board of the Town of Beekman approves and adopts the amendments to *Greenway Connections* to include seven new Greenway Guides: Centers and Greenspaces, Slower Safer Streets, Rural Roads, Building Bicycle Networks Convenience Stores with Gas Pumps, Recycling and Waste Collection, and Green Infrastructure.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 14
**RE: Authorize Supervisor to Sign Local Government Record Management
Improvement Fund (LGRMIF) Grant Shared Services Agreement Form**

_____ offers the following and moves for its adoption:

WHEREAS, the Town of Beekman is interested in applying for a 2017 NYS Archives Local Government Record Management Improvement Fund (LGRMIF) Project in conjunction with the Towns of Dover, Amenia, North East and J.H. Ketcham Hose Company; and

WHEREAS, the attached Shared Services Agreement Form is required to be included in the Grant submission paperwork; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman hereby authorized the Town Supervisor to sign the attached Shared Services Agreement Form; and be it further

RESOLVED, that the Town Clerk forward the signed Agreement Form to the Town of Dover for inclusion in the Grant Application paperwork.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: January 4, 2017

RESOLUTION NO. 1:04:17 – 15
RE: Payment of Claims

_____ offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 83,613.12
Claims to be paid from the DA-Highway Fund	\$ 23,002.57
Claims to be paid from the SS – Dover Ridge Sewer District Fund	\$ 5,137.88
Claims to be paid from the SW – Dover Ridge Water District Fund	<u>\$ 1,523.17</u>
	\$113,276.74

Payroll	26	12/29/2016	Paid	\$ 83,957.43
---------	----	------------	------	--------------

General Fund	\$ 36,221.96
Highway Fund	\$ 47,735.47