

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

The Regular Meeting of the Beekman Town Board was called to order at 7:03PM with Supervisor Mary Covucci presiding. The Meeting was held in the meeting room at Town Hall.

THOSE PRESENT: SUPERVISOR MARY COVUCCI
COUNCILWOMAN SHARON WOHRMAN
COUNCILMAN WERNER STIEGLER
COUNCILMAN ROBERT SWARTZ
COUNCILMAN EZIO BATTAGLINI – ARRIVED AT 7:14PM

Supervisor Covucci began the Meeting with the Pledge of Allegiance and a Moment of Silence in Honor of our Troops who have served and those currently serving. She made one administrative announcement regarding the location of fire exits.

PUBLIC HEARING – DOVER RIDGE WATER AND SEWER RATES

Supervisor Covucci opened the Public Hearing at 7:04pm seconded by Councilman Stiegler, all in favor. Supervisor Covucci gave a brief summary regarding the rates. The water rate will remain the same at \$200 per quarter and the sewer rate will decrease from \$250 to \$200 per quarter. There was no public comment this evening. At 7:05pm Supervisor Covucci made the motion to close the Public Hearing seconded by Councilwoman Wohrman & Councilman Swartz, all in favor.

PRESENTATION – 2017 & 2018 Audit Review

Joseph Klimek and David Gabel from EFPR Group were present this evening to discuss the findings of the 2017 and 2018 Audits that were completed recently. In short, the audits proved to be extremely positive for the Town of Beekman. The auditors detailed the results of the two audits and gave recommendations moving forward. Supervisor Covucci thanked the Finance Department for all their efforts working with the Auditors to complete these audits for the past two fiscal years. Tom Carey, Comptroller Consultant, advised the public that the General Fund balance is extremely healthy and the plan is to notify Moody's and hopefully have the Town's rating reinstated. He also gave further information on Resolutions #3 and #8 on this evening's Agenda.

Supervisor Covucci gave further details regarding the resolutions on this evening's agenda.

PUBLIC COMMENT ON AGENDA ITEMS AND RESOLUTIONS

There was no public comment on Agenda items this evening.

RESOLUTIONS:

RESOLUTION NO. 12:11:19 – 1 (169) RE: Approval of Past Town Board Minutes

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the November 20, 2019 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the November 20, 2019 Town Board Meeting.

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Battaglini AYE
Councilman Stiegler AYE
Councilman Swartz AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 11, 2019

**RESOLUTION NO. 12:11:19 – 2 (170)
RE: Approval of Past Town Board Minutes**

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the December 5, 2019 Special Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the December 5, 2019 Special Town Board Meeting.

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Battaglini AYE
Councilman Stiegler AYE
Councilman Swartz AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 11, 2019

**RESOLUTION NO. 12:11:19 – 3 (171)
RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS FOR
MONTH OF NOVEMBER 2019**

SUPERVISOR COVUCCI offers the following and moves for its adoption:

WHEREAS, the Town of Beekman’s Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, therefore, be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board for November 2019 identified as Budget Revision Number 2019-10.

Budget Revisions 2019-10

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
<u>General Fund</u>				
2019-10-01	A-1110-0401	Justice Court Supplies	44	
	A-1110-0402	Justice Court Travel		44
		-Transfer for Court Supplies		

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

2019-10-02	A-1315-0101	Financial Bookkeeper	4,000	
	A-1315-0112	Financial P.T. STAFF	5,000	
	A-1315-0470	Financial Consulting	5,000	
	A-1315-0490	Payroll Services	463	
	A-1220-0101	Supervisor STAFF		14,463
		-Transfer for Accounting Dept. Expenses		
2019-10-03	A-1410-0401	Town Clerk Supplies	172	
	A-1670-0410	Building Copier Supplies		172
		-Transfer for Supplies		
2019-10-04	A-1440-0400	Town Engineer Expense	10,000	
	A-1990-0400	Contingent Account		10,000
		-Transfer for Engineering		
2019-10-05	A-1620-0401	Town Hall Supplies	787	
	A-1620-0410	Building Security	213	
	A-1620-0200	Building Equipment		1,000
		-Transfer for Expenses		
2019-10-06	A-3620-0400	Codes Office Expense	198	
	A-1930-0400	Judgements & Claims		198
		-Transfer for Expense		
2019-10-07	A-5010-0411	Hwy Supt Tools	375	
	A-5010-0414	Hwy Supt Telephone	125	
	A-5010-0400	Hwy Office Expense		500
		-Transfer for Office Expenses		
2019-10-08	A-5132-0200	Hwy Garage Equipment	429	
	A-5132-0418	Hwy Garage Repairs	2,252	
	A-1910-0400	Insurance Premiums		2,339
	A-1910-0410	Insurance Misc. Expense		342
		-Transfer for Repairs & Equipment		
2019-10-09	A-6772-0401	Aging Program Supplies	193	
	A-6772-0411	Aging Program Expense	569	
	A-6772-0415	Senior Picnic Expense	74	
	A-6772-0112	Aging P.T. STAFF.		836
		-Transfer for Aging Program Expenses		
2019-10-10	A-7020-0401	Rec Office Supplies	100	
	A-7020-0400	Rec Office Expense		100
		-Transfer for Supplies		
2019-10-11	A-7110-0103	Parks STAFF Overtime	58	

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

	A-7110-0401	Parks Supplies	42	
	A-7110-0404	Parks STAFF Training	300	
	A-7110-0400	Parks Expense		400
		-Transfer for Parks Expenses		
2019-10-12	A-7110-0400	Rec Center Expense	2,786	
	A-7111-0420	Rec Center Utilities	6,214	
	A-7111-0460	Rec Center Rentals	708	
	A-7110-0414	Parks Telephone		4,000
	A-7111-0430	Rec Center Refuse		5,000
	A-7111-0401	Rec Center Supplies		708
		-Transfer for Rec Center Expenses		
2019-10-13	A-7112-0460	Town Center Rentals	420	
	A-7113-0460	Doherty Park Rentals	420	
	A-7111-0400	Parks Expense		840
		-Transfer for Park Rentals		
2019-10-14	A-7140-0112	Playground P.T. STAFF	17,187	
	A-7140-0116	Playground Seasonal STAFF	35,978	
	A-7020-0112	Rec Office P.T. STAFF		48,865
	A-7180-0116	Lake Seasonal STAFF		4,300
		-Transfer for Labor Costs		
2019-10-15	A-7140-0401	Playground Supplies	3,138	
	A-7140-0400	Playground Expense		438
	A-7140-0417	Other Expenses		1,700
	A-7140-0418	Special Expense		1,000
		-Transfer for Playground Supplies		
2019-10-16	A-7550-0400	Celebrations Expense	5,977	
	A-7551-0455	Fall Festival Expense	423	
	A-7551-0457	Snow Flake Expense	600	
	A-7180-0116	Lake Seasonal STAFF		7,000
		-Transfer for Events Expense		
2019-10-17	A-8010-0100	Zoning P.T. STAFF	2,000	
	A-8020-0100	Planning P.T. STAFF	2,000	
	A-3620-0112	Codes P.T. STAFF		4,000
		-Transfer for P.T. Labor		
2019-10-18	A-8160-0400	Refuse Expense	10,731	
	A-9010-0800	State Retirement Exp.		10,731
		-Transfer for Town Cleanup Expense		
2019-10-19	A-9785-0600	IPD Principals	44,100	
	A-9875-0700	IPD Interest	900	

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

A-9901-0900 Transfer to Highway Fund 55,000
A-0000-9910 Fund Balance Appropriation 100,000
-Provide for Installment Debt Payoffs Earlier in the Year

2019-10-20	DA-5142-0100 Snow Labor	40,000	
	DA-5142-0103 Snow Labor Overtime	8,000	
	DA-5142-0116 Snow Seasonal Labor		48,000
	-Transfer for Snow Labor		
2019-10-21	DA-5130-0401 Machinery Uniforms	741	
	DA-5130-0402 Radio Rentals	393	
	DA-5110-0412 Repairs Catch Basin		1134
	-Transfer for Uniform & Radio Rentals		
2019-10-22	DA-5130-0405 Machinery Repairs	13,000	
	DA-9010-0800 State Retirement		13,000
	-Transfer for Machinery Repairs		
2019-10-23	DA-5110-0410 Repairs Blacktop	8,000	
	DA-5110-0403 Repairs Stone		4,000
	DA-5110-0412 Repairs Catch Basin		4,000
	-Transfer for Blacktop Expense		
2019-10-24	DA-5140-0400 Weeds & Brush Expense	1,000	
	DA-5110-0419 Tree Removal		1,000
	-Transfer for Expense		
2019-10-25	DA-9055-0800 Disability Insurance	19	
	Da-9089-0801 Welfare Fund	4,500	
	DA-9089-0800 Other Benefits		4,360
	DA-9060-0800 GHI Insurance		159
	-Transfer for Benefits		
2019-10-26	DA-9785-0600 IPD Principal	55,240	
	<u>DA-9785-0700 IPD Interest</u>	<u>1,427</u>	
	DA-0000-5031 Transfer In	55,000	
	DA-9060-0800 GHI Insurance		1,667
	-Transfer to Pay off IPD Debt earlier this Year		

Water Fund

2019-10-27	SW-8340-0400 Contractual Repairs	3,000	
	SW-8340-0440 Engineering	3,000	
	SW-8340-0470 Special Repairs		6,000
	-Transfer for Repairs and Engineering		

Seconded: COUNCILWOMAN WOHRMAN

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

ROLL CALL VOTE:

Councilman Battaglini AYE
Councilman Stiegler AYE
Councilman Swartz AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 11, 2019

**RESOLUTION 12:11:19-4 (172)
RE: Designation of Depositories**

COUNCILMAN SWARTZ offers the following and moves for its adoption:

WHEREAS, Section 64 of Town Law provides for the Town Board to designate by written resolution the banks in which certain officers shall deposit the monies; now therefore be it

RESOLVED, that any commercial bank conducting business in the State of New York is hereby designated to be the official depositories for the Town of Beekman in which monies may be deposited and invested:

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Battaglini AYE
Councilman Stiegler AYE
Councilman Swartz AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 11, 2019

**RESOLUTION NO. 12:11:19 – 5 (173)
RE: Signature Authorization on Depository Accounts**

COUNCILWOMAN WOHRMAN offers the following and moves for its adoption:

Let it be **RESOLVED**, that authorization is given to the Town Supervisor and Deputy Town Supervisor to sign signature cards and checks for the Town of Beekman; and be it further

RESOLVED, that authorization is given to the Town Clerk, Deputy Town Supervisor to sign signature cards and to countersign checks exceeding \$2,500.00; and be it further

RESOLVED, that two (2) signatures are required on all checks exceeding \$2,500.00, one of which needs to be either the Town Supervisor or the Deputy Town Supervisor.

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Battaglini AYE
Councilman Stiegler AYE
Councilman Swartz AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 11, 2019

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

**RESOLUTION NO. 12:11:2019 – 6 (174)
RE: Designate Holidays 2020**

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, the Holiday Schedule is noted in 3.1.1 of the Town of Beekman Employment Practices Compliance Manual; and

WHEREAS, the Town Board is desirous in setting the holiday observance schedule for 2020; now therefore be it

RESOLVED, that the following holidays shall be observed in 2020 for all Non-CSEA, CSEA and Teamster 456 personnel of the Town of Beekman:

New Year's Day	January 1, 2020
Martin Luther King Day	January 20, 2020
Presidents' Day	February 17, 2020
Good Friday	April 10, 2020
Memorial Day	May 25, 2020
Independence Day	July 3, 2020
Labor Day	September 7, 2020
Columbus Day	October 12, 2020
Election Day	November 3, 2020
Veterans Day	November 11, 2020
Thanksgiving Day	November 26, 2020
Day after Thanksgiving	Day November 27, 2020
Christmas Day	December 25, 2020

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:

Councilman Battaglini	AYE
Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 11, 2019

RESOLUTION NO. 12:11:19 – 7 (175)

Re: Enter into Membership with Spain Agency, New York State Municipal Compensation Alliance to become a Self-insurer as to Workers' Compensation Board

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

RESOLVED, that the Town of Beekman hereby elects pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further

RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 11, 2019

RESOLVED, that this election shall become effective 1/1/2020.

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 11, 2019

RESOLUTION NO. 12:11:19 – 8 (176)
Re: Resolution Approving Inter-Fund Advance from
General Fund to Highway Fund

SUPERVISOR COVUCCI offers the following and moves for its adoption:

WHEREAS New York State General Municipal Law Section 9-a provides that a Governing Board may by resolution temporarily advance money from one Fund to another Fund and;

WHEREAS the Highway Fund is in need of monies for cash flow purposes and expenditures through year end 2019 and early 2020

NOW, therefore, be it resolved that the Town Board of the Town Beekman approves an inter-fund advance of \$200,000 from the General Fund to the Highway Fund to be repaid in 2020 as soon as funds are available but no later than the close of fiscal year 2020.

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 11, 2019

OTHER TOWN BOARD BUSINESS

Councilman Battaglini apologized for being late, he got called out to an accident.

Supervisor Covucci announced the Cookies with Santa event at the Beekman Fire House on December 14, 2019 from 11 am – 3 pm. She also announced the Arlington High School Winter Concert Series; December 11th 12th 18th and 19th beginning at 7 pm at the High School.

ADJOURN

At 7:37PM with no further business to conduct, Supervisor Covucci made the motion to adjourn the meeting seconded by Councilman Battaglini & Councilman Stiegler. All in favor.

RESPECTFULLY SUBMITTED,

RACHAEL RANCOURT

BEEKMAN TOWN BOARD REGULAR MEETING - DECEMBER 11, 2019
TOWN CLERK