

**TOWN OF BEEKMAN
TOWN BOARD MEETING - Agenda
December 18, 2019**

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

REGULAR TOWN BOARD MEETING

- Public comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of December 11, 2019 Minutes
 2. Appointment of the Registrar & Deputy Registrar of Vital Statistics
 3. Award Proposal for TCP Public Water System Improvements
 4. Appoint Sarah Davis as Chair of the ZBA
 5. Approve Salary and Wage Schedule for 2020
 6. Set Town Board Meeting Schedule for 2020
 7. Establish the standard work week for 2020
 8. Approve 2020 Beekman Recreation and Parks Fee Schedule
 9. Accept Insurance Proposal and Execute and Agreement for Liability Insurance Coverage for 2020
 10. Payment of Claims
- Other Town Board Business
 - General Public Comments
 - General Board Comments
 - Executive Session
 - **Next Town Board Meetings:**
 - **Reorganizational Meeting:** Tuesday, January 14, 2020 at 7:00 PM
 - **Regular Town Board Meeting:** Tuesday, January 28, 2020 at 7:00 PM

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019

The Regular Meeting of the Beekman Town Board was called to order at 7:06PM with Supervisor Mary Covucci presiding. The Meeting was held in the meeting room at Town Hall.

THOSE PRESENT: SUPERVISOR MARY COVUCCI
COUNCILWOMAN SHARON WOHRMAN
COUNCILMAN WERNER STIEGLER
COUNCILMAN ROBERT SWARTZ

ABSENT COUNCILMAN EZIO BATTAGLINI

Supervisor Covucci began the Meeting with the Pledge of Allegiance and a Moment of Silence in Honor of our Troops who have served and those currently serving. She made one administrative announcement regarding the location of fire exits.

County Legislator, Faye Garito, gave an overview of the accomplishments of the Legislature for 2019. A few of the highlights are instituting term limits with the exception of Sheriff, Clerk and District Attorney; the Legislature enacted the Animal Abuse Registry preventing animal abusers from obtaining animals for a period of time; this is the fifth consecutive year that the Legislature has passed the County budget reducing the tax cap. In closing, Legislator Garito updated the public on the Beekman Road improvement project. The County has acquired the land necessary to make the improvements possible and we should see progress in the near future. County Legislator, Faye Garito, wished everyone a Healthy Holiday Season.

Supervisor Covucci gave further details regarding the resolutions on this evening's agenda.

PUBLIC COMMENT ON AGENDA ITEMS AND RESOLUTIONS

Virginia Peters, Robin Court, stated that she is happy to see the Town Board meetings changed to the second and fourth Tuesday, rather than back to back.

RESOLUTIONS:

**RESOLUTION NO. 12:18:19 – 1 (177)
RE: Approval of Past Town Board Minutes**

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the December 11, 2019 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the December 11, 2019 Town Board Meeting.

Seconded: SUPERVISOR COVUCCI

ROLL CALL VOTE:

Councilman Battaglini	ABSENT
Councilman Stiegler	AYE
Councilman Swartz	AYE

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019

Councilwoman Wohrman AYE

Supervisor Covucci AYE

Dated: December 18, 2019

RESOLUTION NO. 12:18:19 – 2 (178)

RE: Appointment of the Registrar & Deputy Registrar of Vital Statistics

SUPERVISOR COVUCCI offers the following and moves for its adoption:

WHEREAS, the Town Board is authorized under the Town Law to make appointments and set salaries; now therefore be it

RESOLVED, that the following appointments are hereby authorized and approved:

Registrar of Vital Statistics

 Town Clerk \$ 1,508.00 Annual Salary

Deputy Registrar of Vital Statistics

 Deputy Clerk \$ 520.00 Annual Salary

And be it further RESOLVED, that the foregoing salary be paid from the General Fund.

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Battaglini ABSENT

Councilman Stiegler AYE

Councilman Swartz AYE

Councilwoman Wohrman AYE

Supervisor Covucci AYE

Dated: December 18, 2019

RESOLUTION NO. 12:18:19 – 3 (179)

RE: Award Proposal for TCP Public Water System Improvements

COUNCILMAN SWARTZ offers the following and moves for its adoption:

WHEREAS, the Town of Beekman solicited proposals for Town Center Park Public Water System Improvements; and

WHEREAS, four proposals were received by the Town deemed responsive and complete; and

WHEREAS, the proposals were opened and read publicly on November 27, 2019 at 3:00 pm; and

WHEREAS, the Town has determined that the lowest responsive proposal received was from Ecotec Environmental Services in the amount of \$15,301.94; and

WHEREAS, this proposal was reviewed by the Town Engineer, and his recommendations are attached; now therefore be it

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019

RESOLVED, that the proposal from Ecotec Environmental Services at a cost not to exceed \$15,301.94 be accepted for the Town Center Park Public Water System Improvements.

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Battaglini	ABSENT
Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 18, 2019

RESOLUTION 12:18:19-4 (180)

RE: APPOINT SARAH DAVIS CHAIR OF THE ZONING BOARD OF APPEALS

COUNCILWOMAN WOHRMAN offers the following and moves for its adoption:

WHEREAS, the Town Board will make appointments to the various boards; now therefore be it

RESOLVED, that the following appointment be made:

Appoint Sarah Davis as Chair of the Zoning Board of Appeals with a term to expire December 31, 2021. And be it further

RESOLVED, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and be it further

RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:

Councilman Battaglini	ABSENT
Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 18, 2019

RESOLUTION 12:18:19 – 5 (181)

RE: Approve Salary and Wage Schedule for 2020

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, the Town Board is authorized to set salaries and wages; now therefore be it

RESOLVED, that the salaries of elected officials and hourly wages and salaries of employees of the Town are hereby fixed for the 2020 year as follows:

Supervisor	\$20,436.00
------------	-------------

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019

Confidential Secretary to the Supervisor	\$32,344.00
Deputy Supervisor	\$ 1,950.00
Town Board	\$ 7,514.00
Town Clerk	\$52,260.00
Deputy Town Clerk	\$19.00 per hour
Receiver of Taxes	\$21,268.00
Deputy Receiver of Taxes	\$ 00
Town Justices	\$13,962.00
Typist: Planning/Zoning Boards	\$15.79 per hour
Bookkeeper	\$30.00 per hour
Justice Clerks	\$55,498.64 (CSEA)
Building Inspector II	\$36.55 per hour
Secretary to the Planning and Zoning Board of Appeals	\$18.30 per hour (CSEA)
Account Clerk	\$21.00 per hour
Record Clerk	\$19.00 per hour
Maintenance Mechanic	\$67,463.75 (CSEA contract)
Maintenance Worker	\$19.57 per hour (CSEA contract)
Seasonal Maintenance Helper	\$15.00 per hour
Recreation Director	\$58,136
Recreation Assistant/Assistant to the Recreation Director	\$16.76 per hour
Recreation Assistant/Activity Director	\$16.58 per hour
Recreation Assistant/Activity Coordinator – Senior Program	\$22.03 per hour
Recreation Assistant/Activity Supervisor – Senior Program	\$16.48 per hour
Seasonal Recreation Staff	(\$11.70 -\$17.60) per hour
Secretary to the Recreation Advisory Committee	\$13.26 per hour
Superintendent of Highway	\$74,776.00
Assistant to the Superintendent of Highway	\$16.76 per hour
Deputy Highway Superintendent	\$ 00 per Diem
Working Foreman	\$30.86 per hour
Automotive Mechanic	\$30.39 per hour
Heavy Motor Equipment Operator	\$30.39 per hour
Heavy Motor Equipment Operator (New Hire)	\$24.41 per hour
Seasonal Snowplow Wingman	\$15.00 per hour
Seasonal Snowplow, Non-CDL	\$18.00 per hour
Seasonal Snowplow, CDL	\$27.52 per hour

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	ABSENT
Councilwoman Woehrman	AYE
Supervisor Covucci	AYE

Dated: December 18, 2019

**RESOLUTION 12:18:19 – 6 (182)
RE: Set Town Board Meeting Schedule for 2020**

SUPERVISOR COVUCCI offers the following and moves for its adoption:

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019

Now therefore be it RESOLVED, that the Regular Meetings of the Beekman Town Board will be conducted throughout the year 2020 at 7:00 PM on the second and fourth Tuesday of each month. The meetings will take place in the Meeting Room of the Beekman Town Hall, 4 Main Street, Poughquag, New York; and be it further

RESOLVED, should the date of such meeting fall on a holiday or at a time that is not possible to conduct the meeting, such as in the case of inclement weather, the meeting shall be held the following Tuesday at the same time and location; and be it further

RESOLVED, that for the month of January, the reorg meeting will take place on January 14, 2020 and the first regular Town Board meeting will be held January 28, 2020.

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini ABSENT
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 18, 2019

**RESOLUTION NO. 12:18:19 – 7 (183)
RE: The Town Board Establishing the Standard Work Week for the Year 2020**

COUNCILMAN SWARTZ offers the following and moves for its adoption:

BE IT RESOLVED, that the Town Board of the Town of Beekman hereby designates the following as the standard work week for the Town of Beekman for the year 2020:

Town Hall & Recreation Department Monday – Friday: 9:00 a.m. to 4:00 p.m.
Maintenance Department Monday – Friday: 8:00 a.m. to 4:00 p.m.
Town Court Monday – Friday: 9:00 a.m. to 4:00 p.m.
Highway In accordance with Collective Bargaining Agreement
Summer Schedule begins 4/12/20 - Monday – Thursday: 6:00 a.m. to 4:30 p.m.
Winter Schedule begins 11/22/20 - Monday – Friday: 8 consecutive hours

BE IT FURTHER RESOLVED, that the Supervisor shall notify the effected employees and the bargaining unit as required by their respective collective bargaining agreements.

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini ABSENT
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 18, 2019

**RESOLUTION NO. 12:18:19 – 8 (184)
RE: Approve 2020 Beekman Recreation and Parks Fee Schedule**

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019

COUNCILWOMAN WOHRMAN offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman has the ability to adopt a Recreation and Parks Fee Schedule; and

WHEREAS, the Recreation Advisory Committee and the Director of Recreation has submitted new suggestions and recommendations; and

WHEREAS, the Town Board has had sufficient time to review the attached Recreation and Parks Fee Schedule; now therefore be it

RESOLVED, that the Town Board hereby adopts the attached Recreation and Parks Fee Schedule for 2020.

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 18, 2019

RESOLUTION NO. 12:18:19 – 9 (185)

RE: Accept Insurance Proposal and Execute an Agreement for Liability Insurance Coverage for the Town of Beekman through New York Municipal Insurance Reciprocal (NYMIR) for the Policy Period January 1, 2020 to December 31, 2020

COUNCILMAN STIEGLER offers the following and moves for its adoption

WHEREAS, the insurance proposal was reviewed by the Town Supervisor and the Bookkeeper and it was determined that the policy offered through NYMIR provided the insurance coverage and premium costs that were acceptable to the Town of Beekman and that there is sufficient money budgeted in the Town's 2020 budget to provide for said insurance coverage; and

WHEREAS, said agreement needed to be signed before year end,

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Beekman does hereby authorize the Town Supervisor to execute all documents required to provide insurance coverage to the Town of Beekman through New York Municipal Insurance Reciprocal (NYMIR) for the policy term January 1, 2020 through December 31, 2020.

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 18, 2019

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019
RESOLUTION NO. 12:18:19 – 10 (186)
RE: Payment of Claims

SUPERVISOR COVUCCI offers the following and moves for its adoption:

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 155,145.41
Claims to be paid from the DA-Highway Fund	\$ 143,881.02
Claims to be paid from the SS – Dover Ridge Sewer	\$ 12,226.77
Claims to be paid from the SW – Dover Ridge Water	\$ 9,368.40
Claims to be paid from the T-Trust & Agency Fund	\$ 2,447.50
	<u>\$ 323,069.10</u>
Payroll #24 Paid on 11/28/19	
General Fund	\$ 31,575.60
Highway Fund	\$ 25,620.37
	<u>\$ 57,195.97</u>
Payroll #25 Paid on 12/12/19	
General Fund	\$ 30,811.30
Highway Fund	\$ 41,801.82
	<u>\$ 72,613.12</u>

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini ABSENT
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: December 18, 2019

OTHER TOWN BOARD BUSINESS

Supervisor Covucci made mention that this is Town Clerk, Rachael Rancourt's last meeting. She thanked her for her years of service and wished her well in her future.

GENERAL PUBLIC COMMENT

Julien Rancourt, Beekman Road, echoed Supervisor Covucci regarding Town Clerk Rachael Rancourt's service to the Town.

Supervisor Covucci wished everyone a very Merry Christmas, Happy Hanukah and a New Year filled with blessings.

At 7:33 pm Supervisor Covucci made the motion to move into Executive session to discuss personnel matters, employment history of a particular employee, pending litigation. Seconded by Councilwoman Wohrman. Roll call vote: Councilman Stiegler – Aye, Councilman Swartz – Aye, Councilwoman Wohrman – Aye, Supervisor Covucci – Aye.

BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 18, 2019

At 7:47 pm Supervisor Covucci made the motion to return from Executive Session seconded by Councilwoman Woehrman. Roll Call Vote: Councilman Stiegler – Aye, Councilman Swartz – Aye, Councilwoman Woehrman – Aye, Supervisor Covucci - Aye.

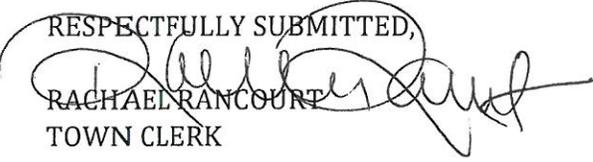
Supervisor Covucci read the following statement: The Board took action in Executive Session which is exempt from disclosure under the Public Officers Law. The Clerk was present to record the motion and vote and will maintain that record in a confidential manner pursuant to the exemption in the Public Officers Law.

The Town of Beekman Re-organizational Meeting is scheduled for Tuesday, January 14, 2020 at 7:00 pm and the next regularly scheduled Town Board Meeting is Tuesday, January 28, 2020 at 7:00 pm.

ADJOURN

At 7:50 pm with no further business to conduct, Supervisor Covucci made the motion to adjourn the meeting seconded by Councilman Stiegler. All in favor.

RESPECTFULLY SUBMITTED,


RACHAEL RANCOURT
TOWN CLERK