BEEKMAN TOWN BOARD REGULAR MEETING – DECEMBER 19, 2018

The Regular Meeting of the Beekman Town Board was called to order at 7:01PM with Supervisor Mary Covucci presiding. The Meeting was held in the meeting room at Town Hall.

THOSE PRESENT: SUPERVISOR MARY COVUCCI
COUNCILMAN ROBERT SWARTZ
COUNCILWOMAN SHARON WOHRMAN
COUNCILMAN WERNER STIEGLER
COUNCILMAN EZIO BATTAGLINI

Supervisor Mary Covucci began the Meeting with the Pledge of Allegiance and a Moment of Silence in Honor of our Troops who have served and those currently serving. Supervisor Covucci made one administrative announcement regarding the location of fire exits.

PUBLIC COMMENT ON AGENDA ITEMS AND RESOLUTIONS
Supervisor Covucci gave further details regarding the resolutions posted this evening.
Len Jerrum, Beyer Drive, questioned the resolution pertaining to the recreation fee schedule and where it is posted for the public to view.

RESOLUTIONS:

RESOLUTION NO. 12:19:18 – 1 (159)
RE: Approval of Past Town Board Minutes

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the November 28, 2018 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the November 28, 2018 Town Board Meeting.

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 19, 2018

RESOLUTION 12:19:18-2 (160)
RE: AUTHORIZING 2018 YEAR END GOVERNMENT FUNDS ADVANCES FOR THE TOWN OF BEEKMAN

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, New York State General Municipal Law Section 9-a provides for Inter-Fund Advances; and

WHEREAS, there are governmental funds in the Town of Beekman in need of monies for year-end cash flow for expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman approves the Inter-Fund Maximum Advances as follows with principal and interest to be repaid pursuant to provisions in the General Municipal Law.

RECEIVING FUND	ADVANCING FUND	AMOUNT
Town of Beekman Highway Fund	General Fund	$100,000.00
Gardner Hollow Bridge Capital Fund	General Fund	$ 10,000.00

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:
Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 3 (161)
RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS FOR MONTH 0F NOVEMBER 2018

SUPERVISOR COVUCCI offers the following and moves for its adoption:

WHEREAS, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, therefore, be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board for November 2018 identified as Budget Revision Number 2018-11.

GENERAL FUND

Revision #	Account Title	Accounts	$ Increase	$ Decrease
2018-11-01	**Justice Court Equipment**	**A-1110-0200**	**1,216.00**	
	Justice Court Supplies	**A-1110-0401**	**115.00**	
	Justice Court Security	**A-1110-0413**	**669.00**	
	Town Justice Expense	**A-1110-0400**		**1,330.00**
	Court Overtime	**A-1110-0103**		**670.00**
	- Transfer Court Expense			
2018-11-02	**Assessor Software**	**A-1335-0460**	**215.00**	
	Assessor Expense	**A-1335-0400**		**215.00**
	- Transfer for Software Expense			
2018-11-03	**Town Clerk Expense**	**A-1410-0400**	**162.00**	
	Code Maintenance	**A-1410-0450**	**1,195.00**	
	Clerk Software	**A-1410-0460**	**1,400.00**	

	Clerk Dues	A-1410-0403		1,676.00
	Town Board Expense	A-1010-0400		1,081.00
	- Transfer for Town Clerk Expenses			
2018-11-04	Central Copier Supplies	A-1670-0410	1,045.00	
	Central Advertising	A-1670-0490	955.00	
	Building Expense	A-1620-0400		2,000.00
	- Transfer for Central Expenses			
2018-11-05	Central EDP Equipment	A-1680-0200	1,135.00	
	Central EDP Expense	A-1680-0400		1,135.00
	Transfer for Equipment			

Revision #	Account Title	Accounts	$ Increase	$ Decrease
2018-11-06	Safety Travel Expense	A-3620-0402	63.00	
	Safety Vehicle Expense	A-3620-0405	172.00	
	Code Expense	A-3620-0400		235.00
	- Transfer for Codes Expense			
2018-11-07	Hwy Office Expense	A-5010-0400	1,780.00	
	Hwy Weather Contract	A-5010-0450	1,500.00	
	Hwy Dues Expense	A-5010-0403		3,280.00
	- Transfer for Office Expenses			
2018-11-08	Aging Supplies	A-6772-0401	1,381.00	
	Aging Programs	A-6772-0411	654.00	
	Aging Consultants	A-6772-0413	2,124.00	
	Aging Trips	A-6772-0414	17,176.00	
	Senior Picnic	A-6772-0415	2,033.00	
	Aging Program Expense	A-6772-0400		23,368.00
	- Transfer for Aging Program Expense			
2018-11-09	Rec Administration Labor	A-7020-0100	269,452.00	
	Parks Labor	A-7110-0100		269,452.00
	- Transfer Labor Costs			
2018-11-10	Parks Staff	A-7110-0101	77,614.00	
	Parks Labor	A-7110-0100		77,614.00
	- Transfer Labor Costs			
2018-11-11	Lake Staff	A-7180-0112	48,878.00	
	Parks Labor	A-7110-0100		48,878.00
	- Transfer Labor Costs			

HIGHWAY FUND

2018-11-12	General Labor Stipend	DA-5110-0104	400.00	
	General GHI Buyout	DA-5110-0118	3,192.00	
	General Signs Expense	DA-5110-0402	108.00	
	General Stone Expense	DA-5110-0403		3,700.00
	- Transfer for General Costs			

2018-11-13	**Machinery Labor Stipend**	**DA-5130-0104**	**100.00**	
	Machinery Uniform Expense	**DA-5130-0401**	**282.00**	
	Machinery Overtime	**DA-5130-0103**		**382.00**
	- Transfer for Machinery Costs			

Revision #	**Account Title**	**Accounts**	**$ Increase**	**$ Decrease**
2018-11-14	**Snow Labor Longevity**	**DA-5142-0102**	**832.00**	
	Snow Labor Overtime	**DA-5142-0103**	**8,768.00**	
	Snow Stipend	**DA-5142-0104**	**400.00**	
	Snow Seasonal Labor	**DA-5142-0116**		**10,000.00**
	- Transfer for Labor Costs			
DOVER RIDGE SEWER FUND				
2018-11-15	**Contractual Repairs**	**SS-8189-0400**	**6,906.00**	
	Utilities	**SS-8189-0420**	**4,800.00**	
	Engineering	**SS-8189-0440**	**750.00**	
	Contract O&M	**SS-8189-0450**	**30,000.00**	
	Special Services	**SS-8189-0460**	**5,075.00**	
	Sludge Removal	**SS-8189-0470**	**560.00**	
	Other Expense	**SS-8189-0480**	**29,665.00**	
	General Govt. Services	**SS-8189-0490**	**2,000.00**	
	Sewer Expense	**SS-8340-0400**		**79,756.00**
	- Reallocate Budget Appropriations			
DOVER RIDGE WATER FUND				
2018-11-16	**Water Utilities**	**SW-8340-0420**	**14,450.00**	
	Engineering	**SW-8340-0440**	**6,745.00**	
	Contracts O&M	**SW-8340-0450**	**8,000.00**	
	Special Services	**SW-8340-0460**	**1,775.00**	
	Special Repairs	**SW-8340-0470**	**23,600.00**	
	Other Expenses	**SW-8340-0480**	**2,280.00**	
	General Govt.	**SW-8340-0490**	**2,000.00**	
	Water Expense	**SW-8340-0400**		**28,850.00**
	Misc Expense	**SW-8389-0400**		**15,000.00**
	Fund Balance Appropriations	**9910-**		**15,000.00**
	- Reallocate Appropriations and Provide Extra Funding			

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 19, 2018

RESOLUTION 12:19:18-4 (162)
RE: Designation of Depositories

COUNCILMAN SWARTZ offers the following and moves for its adoption:

WHEREAS, Section 64 of Town Law provides for the Town Board to designate by written resolution the banks in which certain officers shall deposit the monies; now therefore be it

RESOLVED, that any commercial bank conducting business in the State of New York is hereby designated to be the official depositories for the Town of Beekman in which monies may be deposited and invested:

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:
Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 5 (163)
RE: Acceptance of Donations from Residents to the Recreation Department

COUNCILWOMAN WOHRMAN offers the following and moves for its adoption:

WHEREAS, The Recreation Department is in receipt of the following donations:

- ✓ Keyboard from the Llanes family
- ✓ Toy workbench and tools from the Colagionvanni family
- ✓ Domino rally from the Jordan family

WHEREAS, Town Board resolutions are required to accept all donations, now therefore be it

RESOLVED, that the Town of Beekman does hereby accept these donations and in doing so, does express it's gratitude; and be it further

RESOLVED, that the record of these donations will be forwarded to the Town Clerk for her record of donations.

Seconded COUNCILMAN BATTAGLINI

ROLL CALL VOTE:
Councilman Stiegler AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Councilman Swartz AYE
Supervisor Covucci AYE
Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 6 (164)
RE: Amend Resolution 11:28:18-3
Designate Holidays for 2019

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, Resolution 11:28:18-3, Designate Holidays for 2019, was passed on November 28, 2018 and

WHEREAS, the dates for both Presidents' Day and Columbus Day were incorrectly stated; now therefore be it

RESOLVED, that Resolution 11:28:18-3 be amended as follows:

Presidents' Day	**February 18, 2019**
Columbus Day	**October 14, 2019**

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 7 (165)
RE: Signature Authorization on Depository Accounts

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

Let it be **RESOLVED**, that authorization is given to the Town Supervisor and Deputy Town Supervisor to sign signature cards and checks for the Town of Beekman; and be it further

RESOLVED, that authorization is given to the Town Clerk, Deputy Town Supervisor and Councilwoman Sharon Wohrman to sign signature cards and to countersign checks exceeding $2,500.00; and be it further

RESOLVED, that two (2) signatures are required on all checks exceeding $2,500.00, one of which needs to be either the Town Supervisor, the Deputy Town Supervisor or Councilwoman Sharon Wohrman.

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	AYE
Councilwoman Wohrman	ABSTAIN
Supervisor Covucci	AYE

Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 8 (166)
RE: Ratify Teamsters Local 456 Contract

SUPERVISOR COVUCCI offers the following and moves for its adoption:

WHEREAS, Supervisor Covucci and Teamsters Local 456 Representative, have negotiated a collective bargaining agreement with Local 456 for the time period of January 1, 2018 – December 31, 2019; and

WHEREAS, the Town of Beekman Highway Department employees and representatives of Local 456 have confirmed ratification of said agreement; now therefore be it

RESOLVED, that the Town Board ratifies and the Town Supervisor is hereby authorized to sign the collective bargaining agreement with the International Brotherhood of Teamsters Local 456, for the period January 1, 2018 – December 31, 2019.

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 9 (167)
RE: Town Board Adopting a Town-Wide Rental Agreement for the Use of Town Property

COUNCILMAN SWARTZ offers the following and moves for its adoption:

WHEREAS, the Town of Beekman permits various individuals, community groups and organizations to utilize town parks, facilities and other spaces; and

WHEREAS, the Town is desirous of providing a uniform rental procedure and agreement for all use of town property by non-municipal entities which procedure will address insurance coverage, liability and use of alcohol; and

NOW, THEREFORE,

BE IT RESOLVED, that the Town of Beekman hereby adopts the attach town-wide rental agreement for use by any individual, organization, group or association that wishes to utilize any town park, facility or other space; and be it further

RESOLVED, that the Supervisor, Deputy Supervisor, Clerk, Deputy Clerk, Recreation Director and Recreation Assistant/Assistant to the Recreation Director shall be authorized to sign the town-wide rental agreement and bind the Town of Beekman to the agreement..

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 10 (168)
Approve Salary and Wage Schedule for 2019

COUNCILWOMAN WOHRMAN offers the following and moves for its adoption:

WHEREAS, the Town Board is authorized to set salaries and wages; now therefore be it

RESOLVED, that the salaries of elected officials and hourly wages and salaries of employees of the Town are hereby fixed for the 2019 year as follows:

Supervisor $20,057.00
Confidential Secretary to the Supervisor $34,333.20
Deputy Supervisor No Annual Salary
Town Board $7,374.16
Town Clerk $60,314.61
Deputy Town Clerk $16,948.62
Receiver of Taxes $15,000
Deputy Receiver of Taxes $16,000
Town Justices $13,704.03
Typist: Planning/Zoning Boards $15.48 per hour
Bookkeeper $30.00 per hour
Justice Clerks $54,410.43 (CSEA)
Building Inspector II $35.13 per hour
Secretary to the Planning and Zoning Board of Appeals $17.94 per hour (CSEA)
Account Clerk $17.58 per hour
Record Clerk $17.58 per hour
Maintenance Mechanic $66,140.93 (CSEA contract)
Maintenance Worker $19.19 (CSEA contract)
Seasonal Maintenance Helper $15.00 per hour
Recreation Director $57,000
Recreation Assistant/Assistant to the Recreation Director $16.43 per hour
Recreation Assistant/Activity Director $16.25 per hour
Recreation Assistant/Activity Coordinator – Senior Program $15.25 - $21.59 per hour
Recreation Assistant/Activity Supervisor – Senior Program $13.25 - $16.15
Seasonal Recreation Staff ($11.10 -$17.25) as per attached wage matrix approved by the Recreation Advisory Committee
Secretary to the Recreation Advisory Committee $13.00 per hour
Superintendent of Highway $73,307.77
Assistant to the Superintendent of Highway $16.43 per hour
Deputy Highway Superintendent $ 170.00 per diem
Working Foreman $30.86 per hour
Automotive Mechanic $30.39 per hour
Heavy Motor Equipment Operator $30.39 per hour
Heavy Motor Equipment Operator (New Hire) $24.41 per hour
Seasonal Snowplow Wingman $15.00 per hour

Seasonal Snowplower, Non-CDL $18.00 per hour
Seasonal Snowplower, CDL $ 27.52

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:
Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 11 (169)
RE: Enter into Membership with Spain Agency, New York State Municipal Compensation Alliance to become a Self-insurer as to Workers' Compensation Board

COUNCILMAN STIEGLER offers the following and moves for its adoption:

RESOLVED, that the Town of Beekman hereby elects pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further

RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further

RESOLVED, that this election shall become effective 1/1/2019.

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:
Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 12 (170)
RE: Re-Appoint Receiver of Taxes

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, pursuant to Town Law, the Town of Beekman is required to have a Receiver of Taxes duly appointed for, among other things, receiving tax payments; and

WHEREAS, the Town Board has the authority to re-appoint the Receiver of Taxes until the election of a replacement at a duly held election; and
Now, Therefore,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Beekman hereby re-appoints Jennifer L. Colucci as the Receiver of Taxes with a term start date of January 2, 2019 and expiring December 31, 2019; and be it further

RESOLVED, that such appointment is conditioned upon the appointee filing the oath of office and Town Ethics Form with the Town Clerk.

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:
Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 13 (171)
RE: Approve 2019 Beekman Recreation and Parks Fee Schedule

SUPERVISOR COVUCCI offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman has the ability to adopt a Recreation and Parks Fee Schedule; and

WHEREAS, the Recreation Advisory Committee and the Director of Recreation has submitted new suggestions and recommendations; and

WHEREAS, the Town Board has had sufficient time to review the attached Recreation and Parks Fee Schedule; now therefore be it

RESOLVED, that the Town Board hereby adopts the attached Recreation and Parks Fee Schedule for 2019.

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:
Councilman Stiegler AYE
Councilman Swartz AYE
Councilman Battaglini AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: December 19, 2018

RESOLUTION NO. 12:19:18 – 14 (172)
RE: Payment of Claims

COUNCILMAN SWARTZ offers the following and moves for its adoption:

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	$ 115,224.78
Claims to be paid from the DA-Highway Fund	$ 32,786.92
Claims to be paid from the SS – Dover Ridge Sewer	$ 3,017.27
Claims to be paid from the SW – Dover Ridge Water	$ 843.82
	$ 151,872.79

Payroll Paid on 11/29/18	
General Fund	$ 32,248.05
Highway Fund	$ 30,901.49
	$ 63,149.54
Payroll Paid on 12/13/18	
General Fund	$ 33,546.43
Highway Fund	$ 23,288.39
	$ 56,834.82

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Swartz	AYE
Councilman Battaglini	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 19, 2018

GENERAL PUBLIC COMMENTS

Virginia Peters, Robin Court, expressed her concerns with garbage companies being neglectful with the placement of cans once they are emptied into the truck and how garbage debris gets scattered on the roads when these cans fall over. She questioned the board if there is any way they can get the garbage companies to be more aware.

Len Jerrum, Beyer Drive, questioned where the sign for the Fire Department is. He noticed that the structure is built but yet no sign has been installed. Councilman Battaglini will look into it.

Mary Bronzi, Pleasant Ridge Road, read the names of the volunteers who assisted during the Fall Festival and the Snow flake spectacular at the Rec and thanked them for donating their time.

Doug DeMasi, Beekman Road, expressed his opinion with respect to a letter he received from the Town Attorney regarding his FOIL requests and information he is seeking. Supervisor Covucci reminded him of the guidelines of Public Comment. When he continued, the meeting had to be adjourned abruptly.

ADJOURN

At 7:42PM, Councilman Battaglini made the motion to adjourn the meeting seconded by Councilman Swartz All in favor.

RESPECTFULLY SUBMITTED,

RACHAEL RANCOURT
TOWN CLERK