

**TOWN OF BEEKMAN
TOWN BOARD MEETING AGENDA
FEBRUARY 11, 2020**

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Library Report – Carol Fortier
- Public comment on Agenda Items and Resolutions - 3 Minute Limit

RESOLUTIONS

1. Approval of January 28, 2020 Minutes
 2. Accept Budget Revision 2019-12
 3. Approving Task Expense for Reinstatement of Towns Credit Rating
 4. Accept Resignation of Ciaran Bruen from ZBA
 5. Accept Resignation of Faye Garito from ZBA
 6. Board Appointments
 7. Natural Resources Inventory
 8. Accept estimate from Grasslands for Recreation equipment Repairs
 9. Authorize Proposal of Teen Leadership Council Weekend at Camp Jewel
 10. Request for Proposals for Tree Work at the Recreation Center
 11. Authorize Trips for Senior Citizens
 12. Payment of Claims
-
- Other Town Board Business
 - General Board Comments
 - **Next Town Board Meeting: Tuesday, February 25, 2020 at 7:00 PM**
 - General Public Comments – 3 Minute Limit

RESOLUTION NO. 02:11:20 – 1
RE: APPROVAL OF PAST TOWN BOARD MEETINGS

offers the following and moves for its adoption:

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the January 28, 2020 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the January 28, 2020 Town Board Meeting.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 2
RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS
2019-12

offers the following and moves for its adoption:

WHEREAS, the Town of Beekman’s Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, therefore, be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board identified as Budget Revision Number 2019-12

Budget Revisions 2019-12 – Final for 2019 Fiscal Year Closing

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
<u>General Fund</u>				
2019-12-01	A-0000-2025	Special Rec Rental Fees	14,000	
	A-0000-2026	Rec Building Rental Fees	10,000	
	A-0000-2050	Community Day Fees	830	
	A-0000-2189	CCI Rental Fees		24,830
		-Revise Recreation Fees Budget		
2019-12-02	A-0000-2560	Title Search Fees	20,000	
	A-0000-2565	Plumbing Permits	6,000	
	A-0000-2590	Other Permit Fees		6,000
	A-0000-2709	Medical Reimbursements		20,000
		-Revise Revenue Sources		
2019-12-03	A-1010-0400	Town Board Expense	200	
	A-1010-0413	Town Board Security		200
		-Transfer for Video Services		
2019-12-04	A-1110-0103	Court STAFF overtime	11,708	
	A-1110-0413	Court Security	319	
	A-1220-0101	Supervisor STAFF		5,000
	A-1355-0400	Assessor Expense		7,027
		-Transfer for Court Expenses		
2019-12-05	A-1315-0101	Bookkeeper	2,445	

	A-1315-0112	Finance P.T. STAFF	1,319	
	A-1315-0470	Financial Consulting	3,440	
	A-1315-0490	Payroll Services	266	
	A-1220-0118	Supervisor GHI		3,500
	A-1355-0400	Assessor Expense		3,970
		-Adjust for Various Expenses		
2019-12-06	A-1355-0100	Assessor Comp	9,423	
	A-1355-0400	Assessor Expense		9,423
		-Transfer for Assessor Comp.		
2019-12-07	A-1420-0400	Legal Expense	16,954	
	A-1420-0420	Legal Other Service	5,313	
	A-1440-0400	Engineering	9,733	
	A-0000-3005	Mortgage Tax	32,000	
		-Provide for Legal + Engineering		
2019-12-08	A-1620-0400	Building Expense	196	
	A-1620-0401	Building Supplies	304	
	A-1620-0416	Building Electric		500
		-Transfer for Expenses		
2019-12-09	A-5010-0112	Hwy P.T. STAFF	1,755	
	A-5132-0409	Highway Garage Heat	817	
	A-5010-0400	Hwy Office Expense		1,211
	A-5132-0414	Hwy Garage Telephone		544
	A-5132-0430	Highway Garage Refuse		817
		-Transfer for Hwy Office Expenses		
2019-12-10	A-6772-0401	Aging Supplies	53	
	A-6772-0411	Program Expense	200	
	A-6772-0413	Aging Program Consultants	43	
	A-6772-0112	Aging STAFF		296
		-Transfer for Program Expenses		
2019-12-11	A-7020-0107	Recreation other labor	2,757	
	A-7020-0118	Rec GHI Buyout	60	
	A-7020-0401	Rec Office Supplies	31	
	A-7020-0402	Rec Office Travel	48	
	A-7020-0112	Rec P.T. STAFF		1,896
	A-7020-0116	Rec Office Seasonal Labor		1,000
		-Transfer for Rec Admin Expense		
2019-12-12	A-7110-0103	Parks STAFF Overtime	9,778	

	A-7110-0401	Parks Supplies	88	
	A-7110-0116	Parks Seasonal STAFF		1,278
	A-7110-0118	Parks GHI Buyout		2,300
	A-7110-0400	Parks Expense		288
	A-9010-0800	Retirement Expense		6,000
		-Transfer for Parks Expenses		
2019-12-13	A-7111-0400	Rec Center Expense	3,961	
	A-7111-0420	Rec Center Utilities	2,752	
	A-7112-0420	Town Center Utilities	46	
	A-7180-0420	Lake Utilities	241	
	A-9010-0800	Retirement Expense.		7,000
		-Transfer for Various Expenses		
2019-12-14	A-7310-0401	Youth Program Supplies	1,673	
	A-7551-0450	Snow Flake Expense	185	
	A-7550-0400	Celebration Expenses		1,858
		-Transfer for Events Expense		
2019-12-15	A-9785-0700	IPD Interest	2,518	
	A-8090-0400	Environmental Expense		2,518
		-Transfer for Loan Interest		
Highway Fund				
2019-12-16	DA-0000-9910	Fund Balance	10,400	
	DA-9060-0800	Employee Health Ins.	10,400	
		-Adjust Fund Balance per 2018 Audit		
2019-12-17	DA-0000-2709	Medical Contributions	8,663	
	DA-0000-2770	Other Revenue	1,187	
	DA-9060-0800	Employee Health Ins.	9,850	
		-Funding for Health Ins.		
2019-12-18	DA-5112-0402	Benton Moore Rd Imp.	42,000	
	DA-0000-2771	Special Revenue	42,000	
		-Record Funding for Improvement		
2019-12-19	DA-5110-0401	Gasoline	859	
	DA-5110-0410	Blacktop	2,520	
	DA-5110-0404	Street Sweeping		1,323
	DA-5110-0415	Grates Expense		2,056
		-Transfer for Fuels + Blacktop		
2019-12-20	DA-5130-0401	Uniform Expense	330	

	DA-5130-0405	Vehicle Repairs	22,007	
	DA-5142-0400	Snow Removal Expense	691	
	DA-0000-5031	Transfer In	17,000	
	DA-5130-0403	Machinery Tools		6,028
		-Funding for Repairs + other		
2019-12-21	DA-5110-0100	General Repair Labor	16,701	
	DA-5110-0103	General Repairs overtime	5,042	
	DA-5110-0107	General Other Labor	11,152	
	DA-5130-0103	Machinery overtime labor	1,372	
	DA-5142-0103	Snow overtime labor	14,961	
	DA-5142-0107	Snow other labor	2,329	
	DA-5142-0116	Snow Seasonal labor	1,168	
	DA-5142-0401	Snow Removal Salt		6,000
	DA-5110-0403	General Repairs Signs		1,725
	DA-0000-5031	Transfer In	45,000	
		-Funding for Labor		
2019-12-22	DA-9030-0800	Social Security	3,000	
	DA-9060-0800	Health Insurance	15,000	
	DA-0000-5031	Transfer In	18,000	
		-Funding for Benefit Costs		
<u>Sewer Fund</u>				
2019-12-23	SS-8189-0450	Contract operations	272	
	SS-8189-0480	Other Expenses	15	
	SS-8189-0420	Utilities Expense		287
		-Transfer for Various Expenses		
<u>Water Fund</u>				
2019-12-24	SW-8340-0420	Utilities Expense	683	
	SW-8340-0440	Engineering Expense	696	
	SW-8340-0470	Special Repairs		1379
		-Transfer for Various Expenses		

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 3
RE: APPROVING PROJECT EXPENSE FOR REINSTATEMENT OF
CREDIT RATING FOR THE TOWN OF BEEKMAN

offers the following and moves for its adoption:

WHEREAS, the Town of Beekman Credit Rating was withdrawn by Moody's Investors Service in February 2018 due to lack of current Independent Audits; and

WHEREAS, the Town of Beekman has completed and filed Independent Audits for Fiscal Years 2017 and 2018 which shows favorable financial results and unqualified opinions; and

WHEREAS the Town Financial Consultant recommends initiating the Project of pursuing Reinstatement of the Town Credit Rating with Moody's; and

WHEREAS, the Town has received a project cost estimate of \$10,000 from Fiscal Advisors Inc. to conduct this process/task,

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor and the Town Finance Office are authorized to expend approximately \$10,000 to reinstate the Town's Credit Rating.

Seconded:

ROLL CALL VOTE:

Councilman Battaglini
Councilman Stiegler
Councilman Swartz
Councilwoman Wohrman
Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 4
RE: ACCEPTING THE RESIGNATION OF CIARAN BRUEN

offers the following and moves for its adoption:

WHEREAS, the Town Board makes appointments to various boards, and

WHEREAS Ciaran Bruen has submitted his resignation as a member of the Zoning Board of Appeals as of February 7, 2020

NOW, therefore be it resolved that the Town Board accepts the resignation of Ciaran Bruen and would like to thank him for his service.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 5
RE: ACCEPTING THE RESIGNATION OF FAYE GARITO

offers the following and moves for its adoption:

WHEREAS, the Town Board makes appointments to various boards, and

WHEREAS Faye Garito has accepted a position to the planning, she has submitted her resignation as a member of the Zoning Board of Appeals affective February 11, 2020

NOW, therefore be it resolved that the Town Board accepts the resignation of Faye Garito and would like to thank her for her many years of service, and for her continued service to the town.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 6
RE: BOARD APPOINTMENTS

offers the following and moves for its adoption:

WHEREAS, the Town Board will make appointments to the various boards; now therefore be it

RESOLVED, that the following appointments be made:

Planning Board	John Frustace	term to expire December 31, 2025
	Faye Garito	term to expire December 31, 2023
	Alternate- Jayson Abbatantuono	term to expire December 31, 2022

Zoning Board of Appeals	Ed Powers	term to expire December 31, 2023
	Phil Capalbo	term to expire December 31, 2024
	Linda Porter	term to expire December 31, 2020

Conservation Advisory Committee	Shannon Fatum	term to expire December 31, 2020
	Rich Brown	term to expire December 31, 2021

Recreation Advisory Committee	Kathleen McDonald	term to expire December 31, 2023
	Joann Cardillo	term to expire December 31, 2020
	Michelle Llanes	term to expire December 31, 2022

And be it also resolved, that John Frustace be named chairman of the Planning Board

And be it further

RESOLVED, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed;
Complete all necessary requirements of the position; and be it further

RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

**RESOLUTION NO. 02-11-20 – 7
RE: NATURAL RESOURCE INVENTORY**

offers the following and moves for its adoption:

WHEREAS, the New York State Department of Environmental Conservation (“DEC”) Hudson River Estuary Program in partnership with the Cornell Cooperative Extension Dutchess County has offered to assist the Town of Beekman Conservation Advisory Council (CAC) in 2020 with developing a Natural Resources Inventory (NRI) for the Town, and

WHEREAS, an NRI contains information about a town’s natural resources – groundwater, streams, mineral resources, wetlands, farmland, habitats, plants, and wildlife – that can inform land use planning and decision-making, and serve as an education tool, and

WHEREAS, the DEC Hudson River Estuary Program will provide guidance to create a basic NRI incorporating information from prior town plans and studies and coordinate with partners to create a series of resource maps at no cost to the Town, and

WHEREAS, members of the CAC have committed to volunteer for the project and will be responsible for public outreach, map review, and contributions to the NRI report,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board of the Town of Beekman does hereby agree to participate in the DEC Hudson River Estuary Program technical assistance opportunity and authorizes the CAC on behalf of the Town to work with DEC to create a Natural Resources inventory.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 8
RE: ACCEPT ESTIMATE FOR REPAIRS TO PARKS EQUIPMENT

offers the following and moves for its adoption

WHEREAS, the Maintenance Department has sent two pieces of equipment to Grassland Equipment and Irrigation Corp. for estimates on repairs and service, and

WHEREAS, the itemized estimates have been received and reviewed,

NOW THEREFORE BE RESOLVED, that the following expenditures be authorized,

Service and repairs on the TORO Workman Utility Vehicle not to exceed \$4,200.

Service and repairs on the TORO Sand pro Infield groomer not to exceed \$1,300.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 9
RE: AUTHORIZE PROPOSAL OF TEEN LEADERSHIP COUNCIL WEEKEND
AT CAMP JEWEL

offers the following and moves for its adoption:

WHEREAS, the Beekman Teen Leadership Council has an opportunity to attend a Team Building Trip to the Camp Jewell YMCA in Colebrook, CT on May 1, 2020 to May 3, 2020; and

WHEREAS, 15 – 20 teens and two staff from the Teen Leadership Council are planning on attending this event at a cost of \$197.00 per person (two staff members are comped); and

WHEREAS, half of this has been accounted for in the 2020 Rec Contractual Expense Budget and the Teen Leadership Council provides the other half through fundraising activities and registration fees; and

WHEREAS, the school bus fee will be paid for by the Teen Leadership Council; **Now therefore**,

BE IT RESOLVED, that the Town Board of the Town of Beekman approves the Teen Leadership Council to attend the Team Building Trip with a fee not to exceed \$3,940 to Camp Jewell, and the deposit and the COI be sent and the Supervisor is authorized to sign the contract.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 10
RE: AUTHORIZE REQUEST FOR PROPOSAL FOR TREE WORK AT
RECREATION PARK

offers the following and moves for its adoption:

WHEREAS, the Town Board is soliciting proposals for the cutting and removal of approximately eight trees at the Beekman Recreation Center near the bank of the stream; and

WHEREAS, the NYSDEC requires that the trees be cut prior to March 31, 2020 for the upcoming weir project; and

WHEREAS, the Request for Proposals (RFP) has been prepared and reviewed by the Town Engineer;
NOW THEREFORE,

BE IT RESOLVED, that the Town Board does hereby authorize the Town Clerk to publish the RFP, as attached, through the usual channels, including an advertisement in the Poughkeepsie Journal.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

RESOLUTION NO. 02:11:20 – 11
RE: Authorize Trips for Senior Citizens

offers the following and moves for its adoption:

WHEREAS, the 2020 Budget includes funding for the cost of a variety of bus trips for the Senior Citizen Program; and

WHEREAS, deposits are required for tours, shows and meals to guarantee the reservations, which deposits are reimbursed to the town through ticket sales;
now therefore,

be it RESOLVED, that payment for the charter of a bus for the following trips is hereby authorized:

Date	VENUE/Bus	Res	NR Grdfth	NR/ NS	Bus Cost	Bus Deposit	Venue Deposit
4/9	Mohegan Sun Casino	30	40	45	1025	200	
5/28	Lighthouse Tour Mystic Ct.	39	49	54	1480		
6/25	Goodspeed Musicals South Pacific	98	108	113	980		
7/30	Kruckers Picnic Grove	63	73	78	890	100	300
8	Saratoga Raceway	24	34	39	1495		
9/17	Silver Birches	48	58	63	980		100
10/8	Essex Steam/Train	66	76	81	1220		
11	Radio City				1225		

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: February 11, 2020

RE: Payment of Claims
offers the following and moves for its adoption:

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 36,998.73
Claims to be paid from the DA-Highway Fund	\$ 70,108.89
Claims to be paid from the SS – Dover Ridge Sewer	\$ 3,083.43
Claims to be paid from the SW – Dover Ridge Water	\$ 1,408.40
T-Trust & Agency Fund	<u>\$ 250.00</u>
	<u>\$ 111,849.45</u>

Payroll #3 Paid on 2/6/2020

General Fund	\$ 32,170.94
Highway Fund	<u>\$ 25,818.60</u>
	<u>\$ 57,989.54</u>

Seconded:

ROLL CALL VOTE:

- Councilman Stiegler
- Councilman Battaglini
- Councilman Swartz
- Councilwoman Woehrman
- Supervisor Covucci

Dated: February 11, 2020