

**TOWN OF BEEKMAN
TOWN BOARD MEETING AGENDA
FEBRUARY 27, 2019**

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Financial Report – Tom Carey
- Public comment on Agenda Items and Resolutions -3 Minute Limit

RESOLUTIONS

1. Approval of Past Town Board Minutes
 2. Authorize Re-Appointment of Financial Services Consultant
 3. Town Board Acknowledging Receipt of the Records and Docket of the Town of Beekman Justice Court Which Will Be Examined Pursuant to UJC §2019-a
 4. Resolution Approving Payment of Claims Without Routine Town Board Claims Auditing Process
 5. Approve 2018 Reserve for Encumbrances for the Town of Beekman
 6. Standard Work Day and Reporting Resolution for Elected Officials As Required by the New York State Comptroller
 7. Acceptance of Donations
 8. Authorize Proposed Senior Bus Trip
 9. Amend Dog Park Rules and Regulations
 10. Payment of Claims
- Other Town Board Business
 - General Board Comments
 - **Next Town Board Meeting: Wednesday, March 13, 2019 at 7:00 PM**
 - General Public Comments – 3 Minute Limit

RESOLUTION NO. 02:27:19 – 1
RE: Approval of Past Town Board Minutes

offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the February 13, 2019 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the February 13, 2019 Town Board Meeting.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION 02:27:19 - 2
RE: Authorize Re-Appointment of Financial Services Consultant

offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman is desirous of re-appointing Tom Carey as Financial Services Consultant,

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby approve the re-appointment of Mr. Carey; and authorizes the Town Supervisor to execute this Consulting Agreement between the Town of Beekman and Thomas M. Carey as Financial Services Consultant.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION 02:27:19 - 3

RE: Town Board Acknowledging Receipt of the Records and Docket of the Town of Beekman Justice Court Which Will Be Examined Pursuant to UJC §2019-a

offers the following and moves for its adoption:

WHEREAS, pursuant to Section §2019-a of the Uniform Justice Court Act, the Town Justices of the Town of Beekman have turned their records and docket over to the Town Board as the auditing board of the Town; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby accept the records and docket to be examined as prescribed by law; and be it further

RESOLVED, that the Town Clerk is hereby directed to submit these findings, along with a copy of this resolution, to the New York State Office of Court Administration.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION NO. 02:27:19 - 4
RE: RESOLUTION APPROVING PAYMENT OF CLAIMS WITHOUT ROUTINE TOWN
BOARD CLAIMS AUDITING PROCESS

offers the following and moves for its adoption:

WHEREAS, Town law allows certain payments to be made without going through the routine claims auditing process including the following:

- Fixed salaries of officers or employees engaged at agreed upon wages
- Principal or interest payments on outstanding debt
- Court ordered payments
- Payments for approved lawful contracts exceeding one year
- Employee Benefit Plans payments;

AND WHEREAS, the governing board of a local government may approve, by resolution, other payments to be made, in advance of claims audit process, for public utility services, employee benefits, postage, freight and express charges and

WHEREAS, the Town Financial Consultant recommends that the Town approve this process to improve the efficiency of the vendor payment process;

NOW, THEREFORE, BE IT RESOLVED, the Town Board approves that public utility expenses, employee health insurance and other benefit payments, postage and freight charges and petty cash expenses can be paid in advance of routine claims audit.

Seconded

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilwoman Wohrman

Councilman Swartz

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION 02:27:19 - 5

RE: Approve 2018 Reserve for Encumbrances for the Town of Beekman

offers the following and moves for its adoption:

WHEREAS, the Town of Beekman budgeted and agreed to spend monies for various purposes not completed as of December 31, 2018; and

WHEREAS, the independent audits for 2017 and 2018 have not been conducted; and

WHEREAS, the Town Financial Consultant recommends that monies be reserved in the General Fund Financial Statements for Fiscal Year ending December 31, 2018 as follows for:

Independent Audit	A 1320-400	\$30,000.00
-------------------	------------	-------------

NOW, THEREFORE, BE IT RESOLVED that said stated monies be reserved in the General Fund Financial Statements for Fiscal Year 2018.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Battaglini

Councilwoman Wohrman

Councilman Swartz

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION NO. 02:27:19 – 6
RE: Standard Work Day and Reporting Resolution for Elected and Appointed Officials As Required by the New York State Comptroller

offers the following and moves for its adoption:

WHEREAS, the Office of the New York State Comptroller requires municipalities to establish Standard Work Days for elected and appointed officials who participate in the New York State and Local Retirement System;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby establishes the following standard work days for elected and appointed officials and will report the following information for these officials to the New York State and Local Retirement System based on their record of activities:

ELECTED OFFICIAL	Standard Work Day (Hrs/Day)	Name	Current Term Begin/End Date	Record of Activities Result	Time Keeping
Town Clerk	7	Rachael Rancourt	1/01/2716-12/31/2719	22.27	
Superintendent of Highways	8	Tony Coviello	1/01/2718-12/31/2721	28.17	
Town Justice	6	John Garito	1/01/2716-12/31/2719	7.12	
Town Justice	6	Robert Ferris	1/01/2716-12/31/2719	X	
Town Councilman	6	Ezio Battaglini	1/01/2718-12/31/2721	12.48	
Town Councilman	6	Werner Stiegler	1/01/2716-12/31/2719	6.67	

BE IT FURTHER RESOLVED, that a copy of this Resolution with attachments with any social security numbers and retirement registration numbers redacted shall be prominently posted on the Town’s website and the Official Signboard of the Town for a period of not less than 30 days; and

BE IT FURTHER RESOLVED, that within 15 days after the expiration of the posting period, the Town Clerk shall file the completed RS 2417-A form with the Office of the New York State Comptroller.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION NO. 02:27:19 – 7
RE: Acceptance of Donations

offers the following and moves for its adoption:

WHEREAS, Town Board resolutions are required to accept all donations, now therefore be it

RESOLVED, that the Town of Beekman Building Department does hereby accept the donation of 2 Dell computer monitors and in doing so, does express it's gratitude to the Beekman Library and be it further

RESOLVED, that the record of this donation will be forwarded to the Town Clerk for her record of donations.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION NO. 02:27:19 – 8
RE: Authorize Proposed Senior Bus Trip

offers the following and moves for its adoption:

WHEREAS, the 2019 budget includes funding for the cost of a variety of bus trips for the Senior Citizens Program; and

WHEREAS, deposits are required for tours, shows and meals to guarantee reservations, which deposits are reimbursed to the town through ticket sales; now therefore,

BE IT RESOLVED, that payment for the charter of a bus for the following trip is hereby authorized:

<u>Date</u>	<u>Venue / Bus Cost</u>	<u>Resident Seniors</u>	<u>Non-Resident Seniors</u>	<u>Non-Resident Non-Seniors</u>	<u>Non-Resident / Non-Seniors (Grandfathered)</u>
4/18/19	Bethel Woods Art Center and World Resort Casino	\$16.00	\$31.00	\$36.00	\$26.00
	<i>Bus Cost: \$900.00</i>				

RESOLVED, that deposits are hereby authorized not to exceed said total fees; and be it further

RESOLVED, that all registration costs incurred by the Town of Beekman will be reimbursed through ticket sales for each event.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: February 27, 2019

RESOLUTION NO. 02:27:19 – 9
RE: Amend Dog Park Rules and Regulations

offers the following and moves for its adoption:

WHEREAS, Beekman Dog Park rules were Accepted on April 3, 2013; and

WHEREAS, additional rules need to be added; now therefore be it

RESOLVED, that the following attached rules be implemented immediately; and be it further

RESOLVED, that members sign a waiver pending approval by the Town Attorney.

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: February 27, 2019

Beekman Dog Park Rules

Large Dog Park is designated for dogs over 25 Lbs.

Small Dog Park is designated for dogs under 25 Lbs.



- Owners are legally and financially responsible for their own pets.
- All Dogs must be licensed, up to date with vaccinations, and healthy.
- All dogs using park MUST have a paid annual membership with the Town of Beekman Recreation Department.
- To enter Dog Park, owners must have Photo ID on their person
- To enter Dog Park, the dog must have on its collar, the current year's Dog Park Membership Dog Tag
- Members should only open the gate for themselves and their dog, not for anyone else, and not for any other dogs.
- Dog Park is open weather and conditions permitting.
- All dogs must be leashed upon entering and exiting the Dog Park and be off the leash while Inside the Dog Park.
- Dogs must be leashed while outside the Dog Park but still in Doherty Park.
- Owners must remain with their dogs at all times.
- Owners will carry a leash for their dog at all times.
- The Dog Park is open dawn to dusk when weather and environmental conditions are suitable.
- The Town reserves the right to close the Dog Park due to any reason including, but not limited to, the weather, the road conditions, and large events.
 - When closed, a notice will be posted on the internet and an email blast will be sent to members.
 - In addition: when the gate to Doherty Park is closed, the Dog Park is closed.
- Dogs are not permitted on sports fields at any time including when Dog Park is closed.
- Only dog waste should be placed in the dog waste basket; all other trash should be placed in the larger pail outside the gates.

- Owners may bring up to two dogs per adult into Dog Park, if adult can maintain control over both dogs.
- Owners must supervise and are responsible for their dogs and any injuries or damage caused by them.
- Owners must fill in any holes dug by their dogs prior to leaving the Dog Park.
- Owners will clean up after their dogs.
- No puppies under 6 months allowed.
- No dogs in heat allowed.
- No food, drinks or dog treats allowed in Dog Park.
- No children under 18 are allowed in the Dog Park without adult supervision.
- No aggressive dogs are permitted in the Dog Park.
- If dogs get into an altercations, before leaving owners must exchange information including:
 - Dogs' names and Dog Park Membership tag numbers
 - Adult first and last names, phone numbers and addresses
 - This information should be emailed to:
recdirector@townofbeekmanny.us
- Altercations may result in suspension of membership.
- Anyone found to be violating rules will have their membership revoked.

Problems with dogs please notify both of the following:

1. **The Dutchess County SPCA (contracted by the Town of Beekman to provide Animal Control services); at 845-204-9598. Back up numbers include: Lynn at 845-750-2312 & Steph at 845-705-3117.**
2. **The Town of Beekman Rec Director at:
recdirector@townofbeekmanny.us**

Steps to Obtain a Dog Park Membership:



1. Ensure your dog's shots are up to date
2. Obtain Dog License from your Town Clerk:
 - a. Bring Shot Record to Town Clerk to get license
 - b. If you live in Beekman
 - i. Town Clerk's Office is at Town Hall, 4 Main St., Poughquag, NY
 - ii. Office hours M-Th, 8:15am-5:00pm, Fri. 9-2:30
 - c. If you live elsewhere go to YOUR Town's Clerk for a dog license
3. Bring Dog License from Town to Beekman Rec Office at 29 Rec Center Road and pay for Dog Park Membership:
 - a. Residents: \$45 per dog

b. Non-residents: \$90 per dog



RESOLUTION NO. 02:27:19 – 10
RE: Payment of Claims

offers the following and moves for its adoption:

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 255,785.45
Claims to be paid from the DA-Highway Fund	\$ 177,732.82
Claims to be paid from the SS – Dover Ridge Sewer	\$ 4,077.33
Claims to be paid from the SW – Dover Ridge Water	\$ 7,354.37
T-Trust & Agency Fund	<u>\$ 6,095.00</u>
	<u>\$ 451,044.97</u>
Payroll Paid on 1/24/2019	
General Fund	\$ 45,389.29
Highway Fund	<u>\$ 42,203.36</u>
	<u>\$ 87,592.65</u>
Payroll Paid on 2/7/2019	
General Fund	\$ 33,023.71
Highway Fund	<u>\$ 43,214.83</u>
	<u>\$ 76,238.54</u>
Payroll Paid on 2/21/2019	
General Fund	\$ 33,605.39
Highway Fund	<u>\$ 31,575.98</u>
	<u>\$ 65,181.37</u>

Seconded:

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: February 27, 2019