

**TOWN OF BEEKMAN  
TOWN BOARD MEETING AGENDA  
JUNE 12, 2019**

**7:00 PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

**TOWN BOARD MEETING**

- Financial Report – Tom Carey
- Executive Session – for the purpose – discussions relating to proposed, pending or current litigation
- Public comment on Agenda Items and Resolutions - 3 Minute Limit

**RESOLUTIONS**

1. Approval of Past Town Board Minutes
  2. Authorize Proposed Adult Bus Trip – 9/07/19
  3. Approve Entertainment for Family Entertainment Night
  4. Approve Town of Beekman Budget Revisions #2019-4
  5. Appoint Yoga Instructors
  6. Accept Health Insurance Renewal
  7. Waive 30 Day Notice for Liquor License
  8. Approve Auditor for auditing of 2017 and 2018
- 
- Other Town Board Business
  - General Board Comments
  - **Next Town Board Meeting: Wednesday, June 19, 2019 at 7:00 PM**
  - General Public Comments – 3 Minute Limit

**RESOLUTION NO. 06:12:19 – 1**  
**RE: Approval of Past Town Board Minutes**

offers the following and moves for its adoption:

**WHEREAS**, Town Clerk Rachael Rancourt has provided copies of the minutes of the May 15, 2019 Town Board Meetings to all members of the Beekman Town Board; and

**WHEREAS**, Town Board members have had the opportunity to review said minutes; now therefore be it

**RESOLVED**, the Town Board hereby adopts the minutes of the May 15, 2019 Town Board Meeting.

**Seconded**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: June 12, 2019

**RESOLUTION NO. 06:12:19 – 2**  
**RE: Authorize Proposed Adult Bus Trip**

offers the following and moves for its adoption:

**WHEREAS**, the 2019 budget includes funding for the cost of a variety of bus trips; and

**WHEREAS**, deposits are required for tours, shows and meals to guarantee reservations, which deposits are reimbursed to the town through ticket sales; now therefore,

**RESOLVED**, that payment for the charter of a bus for the following trip is hereby authorized:

Date	Venue/Bus Cost	Cost:	Resident	Non-Resident
9/07/19	Hadley Mountain Albany Pump Station Bus Cost: \$1,120 for a capacity of 44 \$1,200 for a capacity of 56		\$34.00 Price includes meal, tip, and driver's tip.	\$49.00

**RESOLVED**, that deposits are hereby authorized not to exceed said total fees; and be it further

**RESOLVED**, that all registration costs incurred by the Town of Beekman will be reimbursed through ticket sales for each event.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: June 12, 2019

**RESOLUTION NO. 06:12:19 – 3**  
**RE: Approve Entertainment for Family Entertainment Night**

offers the following and moves for its adoption:

**WHEREAS**, Family Entertainment Night has been scheduled for Friday July 26, 2019 and will be held at Recreation Park, and

**WHEREAS**, the 2019 budget includes funding for this family entertainment event; now, therefore be it

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Mark Rust to provide music for Family Entertainment Night not to exceed \$550 for music (a total of \$550).

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: June 12, 2019

**RESOLUTION NO. 06:12:19 – 4**  
**RESOLUTION APPROVING TOWN OF BEEKMAN BUDGET REVISIONS #2019-04**

offers the following and moves for its adoption:

**WHEREAS**, the Town of Beekman Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues;

**NOW**, therefore be it resolved that the following itemized revisions are approved by the Town of Beekman Town Board for 2019 identified as Budget Revision Number 2019-04.

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
<u>General Fund</u>				
2019-04-01	A-1091	Tax Interest & Penalties	1,500	
	A-1232	Tax Collector Fees	1,440	
	A-1603	Vital Statistic Fees	2,000	
	A-2540	Bingo Licenses	60	
	A-1170	Franchise Fees -Revise Budget Revenue Sources		5,000
2019-04-02	A-2001	Park and Recreation Fees	2,000	
	A-3820	State Aid Youth Program	7,000	
	A-2350	Youth Programs		9,000
		-Correct Budget Revenue Sources		
2019-04-03	A-1110-0413	Justice Court Security	500	
	A-1110-0400	Justice Court Expense		500
		-Transfer for Sheriff at Court Session		
2019-04-04	A-1315-0404	Comptroller Training	718	
	A-1315-0112	Part time Staff		718
		-Transfer for Training Expense		

2019-04-05	A-1410-0460	Town Clerk Software	110	
	A-1410-0112	Town Clerk P.T. Staff		110
		-Transfer for Software Expense		
2019-04-06	A-1420-0420	Legal Expense Other	500	
	A-1420-0400	Legal Counsel Expense		500
		-Transfer for Legal Expense		
2019-04-07	A-1620-0420	Town Hall Utilities	200	
	A-1620-0401	Town Hall Telephone		200
		-Transfer for Cell Phone		
2019-04-08	A-1670-0410	Central Copier Supplies	190	
	A-1670-0450	Postage Machine Rental	1,810	
	A-1620-0400	Central Bldg. Expense		2,000
		-Transfer for Machine Rental + paper		
2019-04-09	A-1989-0400	Undistributed Expense	1,226	
	A-1990-0400	Contingent Account		1,226
		-Transfer for Loan Payoff fee		
2019-04-10	A-3620-0404	Safety Training	15	
	A-3620-0409	Safety Consulting	3,559	
	A-3620-0414	Safety Telephone	200	
	A-1990-0400	Contingent Acct.		3,774
		-Transfer for Bldg. Dept. Expenses		
2019-04-11	A-5010-0101	Hwy Supt. STAFF	510	
	A-5010-0107	Hwy Supt. Vehicle	200	
	A-5010-0414	Hwy Supt. Cell Phone	290	
	A-5010-0400	Hwy Office Expense		1,000
		-Transfer for Hwy Office Expenses		
2019-04-12	A-5132-0414	Hwy Garage Telephone	1,000	
	A-1620-0400	Building Expense		1,000
		-Transfer for Telephone Expense		

2019-04-13	A-7110-0233	Parks Special Equipment	11,617	
	A-5031	Interfund Transfer	11,617	
		-Provide for Lawnmower purchase from Recreation Fund		
2019-04-14	A-7110-0102	Parks Maint. Longevity	250	
	A-7110-0103	Parks Overtime		250
		-Transfer for Longevity		
2019-04-15	A-7111-0401	Rec. Center Supplies	1,300	
	A-7111-0420	Rec. Center Utilities	3,000	
	A-7111-0430	Rec. Center Refuse	1,400	
	A-7111-0460	Rec. Center Rentals	326	
	A-7111-0400	Rec. Center Expense		6,026
		-Transfer for Park Expenses		
2019-04-16	A-7116-0420	Other Park Utilities	100	
	A-7117-0401	Library Supplies	100	
	A-7116-0400	Other Park Expense		200
		-Transfer for Utilities and Supplies		
2019-04-17	A-7270-0400	Band Concerts Expense	359	
	A-7310-0400	Youth Program Expense	304	
	A-7620-0400	Adult Program Expense	339	
	A-1620-0400	Central Building Expenses		1,000
		-Transfer for Various Expenses		
2019-04-18	A-9040-0800	Worker Comp. Ins.	1,101	
	A-9040-0850	W/C Admin Fee		1,101
		-Transfer Budget Approp.		
2019-04-19	A-9055-0800	Disability Insurance	1,030	
	A-9045-0800	Life Insurance		1,030
		-Transfer to Cover Disability Ins.		

Highway Fund

2019-04-20	DA-2709	Medical Reimbursements	2,000	
	DA-2302	Snow Removal Revenue		1,000
	DA-2650	Sale of Scrap		1,000
		-Revise Budget Revenue Sources		

2019-04-21	<u>DA-5112-0400</u>	<u>Melanie Lane Project Exp</u>	<u>50,000</u>	
	DA-2771	Special Revenue	50,000	
		-Record Funding for Melanie Lane		

2019-04-22	DA 9055-0800	Other Benefits	235	
	DA 9045-0800	Life Insurance		235
		-Transfer Excess Budget		

Recreation Trust Fund

2019-04-23	<u>CM-9901-0900</u>	<u>Transfer Out</u>	<u>11,617</u>	
	CM-0901	Fund Balance	11,617	
		-Transfer to General Fund for Equipment		

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Woehrman

Supervisor Covucci

Dated: June 12, 2019

**RESOLUTION NO. 06:12:19 – 5**  
**RE: Appoint Yoga Instructor**

offers the following and moves for its adoption:

**WHEREAS**, the Town Board is desirous in filling the Yoga Instructor position for the Beekman Recreation and Parks; and

**WHEREAS**, the Town Board and the Recreation Advisory Board has had the opportunity to review the attached proposal; now therefore be it

**RESOLVED**, that the Supervisor is hereby authorized to enter into an agreement with Becky Buchner and Joyce San Pedro as Yoga Instructors with a fee not to exceed \$34.00 per hour.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: June 12, 2019

**RESOLUTION NO. 06:12:19 – 6**  
**RE: Accept Health Insurance Renewal**

offers the following and moves for its adoption:

**WHEREAS**, the Town health insurance coverage is due to expire June 30, 2019;  
and

**WHEREAS**, the Supervisor has obtained proposals of insurance; and

**WHEREAS**, the Town Board has had time to review the attached proposals; now  
therefore be it

**RESOLVED**, that the Supervisor is hereby authorized to renew the health  
insurance with MVP as per the attached.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: June 12, 2019

**RESOLUTION NO. 06:12:19 – 7**

**RE: Approve Request to Waive 30 Day Notice for Liquor License**

offers the following and moves for its adoption:

**WHEREAS**, Kevin Kenneth Kihlmire doing business at 2578 Route 55, Poughquag, NY, in the Town of Beekman, New York, under the name The Station Grille, intends to file for a New York State Liquor License ; and

**WHEREAS**, pursuant to Alcohol Beverage Law Control Law § 64 (2A), an applicant must give the municipality thirty (30) days' notice of the pending liquor license application unless the municipality consents to waive the thirty (30) day requirement; now therefore be it

**RESOLVED**, that the Town Board of the Town of Beekman hereby waives the thirty (30) days' notice period in regard to allowing Kevin Kenneth Kihlmire, The Station Grille, an earlier submission of the liquor license application.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Stiegler

Councilman Swartz

Councilwoman Wohrman

Supervisor Covucci

Dated: June 12, 2019

**RESOLUTION NO. 6:12:19 – 8**  
**RE: Approve Auditor for Auditing of 2017 and 2018**

offers the following and moves for its adoption:

**WHEREAS**, the services of an independent auditor is required to audit the Town of Beekman's financial records for the fiscal years ending December 31, 2017 and December 31, 2018; and

**WHEREAS**, three (3) proposals were submitted to the Financial Advisor Tom Carey and the Town Board for their review; now therefore be it

**RESOLVED**, that EFPR Group, CPAs, 6390 Main Street, Suite 200, Williamsville, NY 14221 is hereby appointed to perform the year-end audits at a fee not to exceed \$38,000.00 for both years in accordance with EFPR Group, CPAs proposal.

**Seconded:**

ROLL CALL VOTE:

Councilman Battaglini

Councilman Swartz

Councilman Stiegler

Councilwoman Woehrman

Supervisor Covucci

Dated: June 12, 2019