

**BEEKMAN TOWN BOARD REGULAR MEETING – JUNE 1, 2016**

The Regular Meeting of the Beekman Town Board was called to order at 7:05PM with Supervisor Barbara Zulauf presiding. The Meeting was held in the meeting room at Town Hall.

THOSE PRESENT:       SUPERVISOR BARBARA ZULAUF  
                              COUNCILMAN MICHAEL DEL VECCHIO  
                              COUNCILMAN WERNER STIEGLER  
                              COUNCILMAN EZIO BATTAGLINI

Supervisor Barbara Zulauf began the Meeting with the Pledge of Allegiance and a Moment of Silence in Honor of our Troops who have served and those currently serving. She made one administrative announcement regarding the location of fire exits.

**RECOGNITION**

Teen Leadership Council received an award from Hudson Valley Leisure Services Association for all their voluntary efforts throughout Town. Supervisor Zulauf honored them this evening with a Certificate of Appreciation for all that they do to make our Community great!

**PRESENTATION**

Christopher Brown from PVE Sheffler, LLC, was present this evening to give a slideshow presentation regarding remediating the hazardous waste site at the Highway Garage. PVE Sheffler has been in contact with the NYSDEC and due to the low levels of contaminants reported over the last few years we are able to significantly reduce the amount of monitoring going forward.

**PUBLIC COMMENT AGENDA ITEMS & RESOLUTIONS:**

There was no public comment on the agenda this evening.

**RESOLUTIONS:**

**RESOLUTION NO. 06:01:16 – 1 (62)**  
**RE: Approval of Past Town Board Minutes**

COUNCILMAN STIEGLER       offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the May 18, 2016 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the May 18, 2016 Town Board Meeting.

Seconded   SUPERVISOR ZULAUF

**ROLL CALL VOTE:**

Councilman Stiegler            AYE  
Councilman Del Vecchio        AYE  
Councilman Battaglini         AYE  
Supervisor Zulauf             AYE

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**RESOLUTION NO. 06:01:16 – 2 (63)  
RE: Set Public Hearing for Zoning Change**

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, Article 16 of the New York State Town Law provides for the adoption and amendment of Zoning and Land Use regulations to promote the health, safety, morals and general welfare of the community; and

WHEREAS, the Town Board desires to change the zoning for Tax Parcel #6758-00-941778 from Poughquag Hamlet (PH) district to Highway Commercial (C-2) District; and

WHEREAS, this proposed change of zoning has been referred to the Planning Board pursuant to Town Code §155-71B for review; and

WHEREAS, its response is attached hereto and made a part hereof. Now therefore be it

RESOLVED, that a public hearing be held on the 15<sup>th</sup> Day of June, 2016 @ 7:00 O'clock pm at the Town Hall, 4 Main Street, Poughquag (in the Town of Beekman), New York, for the proposed change of zoning for Parcel #6758-00-941778 from Poughquag Hamlet (PH) district to Highway Commercial (C-2) District; and be it further

RESOLVED, that the time and place of such hearing and setting for the proposed amendment, or describing in general terms the proposed change, be published once in the Poughkeepsie Journal, a newspaper with a general circulation in the Town of Beekman, on or before the 6<sup>th</sup> day of June, 2016.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 – 3 (64)  
RE: Approve Healthcare Benefits**

SUPERVISOR ZULAUF offers the following and moves for its adoption:

WHEREAS, the Town of Beekman offers health insurance to eligible employees; and

WHEREAS, the Town of Beekman currently offers MVP, which is set to expire July 1, 2016; and

WHEREAS, a proposal was received to renew this policy with the same coverage; and

WHEREAS, the renewal was reviewed by the CSEA & Teamsters Representatives; now therefore be it

RESOLVED, that the Supervisor is hereby authorized to renew the MVP policy with the following monthly rates:

Single \$677.27  
Family \$1930.22  
Double \$1,354.54

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Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Stiegler AYE  
Councilman Del Vecchio AYE  
Councilman Battaglini AYE  
Supervisor Zulauf AYE

Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 –4 (65)**  
**RE: Authorize RFP for Dover Ridge Generator Bids**

COUNCILMAN DEL VECCHIO offers the following and moves for its adoption:

WHEREAS, the Dover Ridge Water District and the Dover Ridge Sewer District were duly created and operate within the Town of Beekman pursuant to the provisions of Article 12-A of the Town Law of the State of New York; and

WHEREAS, the Dutchess County Department of Health performs yearly inspections of these facilities; and

WHEREAS, the Dutchess County Department of Health has advised the Town of Beekman to provide the residents of Dover Ridge, in accordance with the Dover Ridge Water Account Operating and Maintenance, an emergency generator; and

WHEREAS, the Town Board is desirous in receiving proposals for the emergency generator; now therefore be it

RESOLVED, that the Town Clerk is hereby authorized to post the RFP, as attached here within, in the Poughkeepsie Journal, on the Bulletin Board in the Town Clerk’s Office, and on the homepage of the Town of Beekman website.

Seconded COUNCILMAN BATTAGLINI & COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE  
Councilman Del Vecchio AYE  
Councilman Battaglini AYE  
Supervisor Zulauf AYE

Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 –5 (66)**  
**RE: Establish CPRC (Comprehensive Plan Review Committee)**

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, the current master plan was approved on March 2, 2011; and

WHEREAS, this master plan calls for a review and revision every five years; and

WHEREAS, Councilman Werner Stiegler has agreed to chair the CPRC (Comprehensive Plan Revision Committee); and

WHEREAS, the attached guidelines will be acknowledged by the CPRC; and

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WHEREAS, Councilman Stiegler has had the opportunity to speak with interested residents to be on the CPRC; now therefore to be it

RESOLVED, that Mary Covucci, Douglas Florance, Faye Garito, Gerry Hutchings, Rod Gonzalez, Bruce Oswald, and Werner Stiegler be appointed to the CPRC; and be it further

RESOLVED, that CPRC submit monthly progress reports for review of the Town Board; and be it further

RESOLVED, that all appointments are contingent upon completion and submission of the new Disclosure of Interest Statement pursuant to Chapter 19 Section 19-9 of the Town Code, unless already on file and information has not changed; and be it further

RESOLVED, that appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman, prior to serving their term.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 – 6 (67)**

**RE: Approve 2016 Intermunicipal Electronic Content Management Systems (“ECMS”) Policies and Procedures Manual as Part of the 2015-2016 New York State Archives Local Governmental Records Management Improvement Fund Shared ECMS Grant, and Authorizing Town Supervisor to Execute Acknowledgement of Acceptance**

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, the Town of Beekman through its Town Board and the Town of Beekman Town Clerk, as the Town’s Records Management Officer, has engaged in discussions with the Towns of Dover, Amenia and North East with respect to the creation and implementation of an inter-municipal shared-services program for a shared electronic content/records management services program (“ECMS shared services program”); and

WHEREAS, the Towns of Amenia, Dover, Beekman and North East have received a \$130,452 New York State Archives Local Government Records Management Improvement Fund Grant (“the Grant”) to create and implement a permanent ECMS shared services program; and

WHEREAS, said Grant awarded purchases for specified equipment and out-source scanning services for the creation and implementation of the ECMS shared services program; and

WHEREAS, to insure the successful implantation of the ECMS shared services program, the Town of Dover Town Board and Records Management Officer (“RMO”) have agreed to adopt a Shared ECMS Policies and Procedures Manual (“Policies and Procedures Manual”) in compliance with New York State Archives’ standards and guidelines (“State standards”); and

WHEREAS, in support of the implementation of ECMS shared services program, the Town of Beekman Town Board is required to agree upon Policies and Procedures Manual so as to comply with the State standards; and

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WHEREAS, the Town of Dover Town Board and RMO have submitted the proposed Policies and Procedures Manual, in the form annexed hereto, for approval by the Town of Beekman, now therefore be it

RESOLVED, that after review and due consideration, the Town Board hereby approves the 2016 Intermunicipal Electronic Content Management Systems Policies and Procedures Manual in substantial form as annexed to this Resolution; and authorizes the Town Supervisor, Barbara Zulauf to execute said 2016 Intermunicipal Electronic Content Management Systems Policies and Procedures Manual in substantial form as annexed to this Resolution on behalf of the Town Board.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 – 7 (68)**

**RE: Authorize Supervisor to Authorize Shared Services (financial software grant)**

SUPERVISOR ZULAUF offers the following and moves for its adoption:

WHEREAS, grant opportunities are available for many projects in municipalities; and

WHEREAS, there is an opportunity for a Shared Services Grant involving Financial Software; and

WHEREAS, The Town of Beekman will be the lead agency for this grant opportunity as we will share this opportunity with many surrounding municipalities; now therefore be it

RESOLVED, that the Supervisor, along with the Comptroller, be herby authorized to complete the 2016 Dutchess County Municipal Consolidation and Shared Service Grant application.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 – 8 (69)**

**RE: To Accept Donation of Picnic Table for Town Hall**

COUNCILMAN DEL VECCHIO offers the following and moves for its adoption:

WHEREAS, Donald and Mary Homer have donated a picnic table for use at Town Hall; and

WHEREAS, Town Board Resolutions are required to accept all donations; now therefore be it

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RESOLVED, that the Town of Beekman does hereby accept this donation and in so doing, does express its gratitude to Donald and Mary Homer, and be it further

RESOLVED, the record of this donation will be forwarded to the Town Clerk for her record of donations.

Seconded COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler AYE  
Councilman Del Vecchio AYE  
Councilman Battaglini AYE  
Supervisor Zulauf AYE  
Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 – 9 (70)**  
**RE: Amend Dates of August 2016 Town Board Meetings**

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, the 2016 Town Board meetings were set at the December 16, 2015 Town Board Meeting; and

WHEREAS, the August 3, 2016 and August 17, 2016 Town Board meetings are hereby canceled, now therefore be it

RESOLVED, that the August 2016 meeting dates will be as follows:

August 10, 2016 and August 24, 2016; and be it further

RESOLVED, that the August 10, 2016 and the August 24, 2016 meeting will be conducted at 7:00 pm at the Beekman Town Hall.

Seconded COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler AYE  
Councilman Del Vecchio AYE  
Councilman Battaglini AYE  
Supervisor Zulauf AYE  
Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 – 10 (71)**  
**RE: Authorizing Entering into Agreement with County Regarding Certain Referrals Pursuant to the General Municipal Law**

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, New York State General Municipal Law Section 239 requires local municipalities to refer applications for certain planning and zoning actions to the Dutchess County Department of Planning & Development for review; and

WHEREAS, New York State General Municipal Law authorizes the County to enter into agreements with local municipalities in order to determine which, if any, of the local municipal actions subject to referral may be deemed strictly matters of local determination, and therefore, not subject to the referral process, and

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WHEREAS, the County hereby proposes to eliminate the necessity of the County’s review and comment on the following local actions:

- a. administrative amendments (zoning amendments regarding fees, procedures, penalties, etc.)
- b. special use permits, use variances and area variances for residential uses; and
- c. renewals/extensions of site plans or special permits that have no changes from previous approvals.

Now therefore be it

RESOLVED, that the Administrator is authorized to enter into the attached Inter Municipal Agreement with Dutchess County to eliminate the requirement to refer certain actions to the Dutchess County Planning Department for review.

Seconded COUNCILMAN STIEGLER

\*\*\*Councilman Battaglini made a friendly amendment to change the last RESOLVED paragraph to read: that the SUPERVISOR is authorized to enter into the attached.....Councilman Del Vecchio seconded, all in favor.\*\*\*

ROLL CALL VOTE AS AMENDED:

Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 – 11 (72)**

**RE: Authorize Recreation Director to Attend National Recreation Conference**

SUPERVISOR ZULAUF offers the following and moves for its adoption:

WHEREAS, the NRPA Annual Conference will be held in St. Louis, Missouri, October 5-7, 2016; and

WHEREAS, Recreation Director, Jeanne Scigliano would like to attend this conference; and

WHEREAS, the Conference fee of \$509.00 is included in the 2016 Budget; and

WHEREAS, the Town does offer reimbursement for mileage to and from training Conferences, in this case \$449.00 toward mileage to and from the Conference; now therefore be it

RESOLVED, that the Recreation Director Jeanne Scigliano is hereby authorized to attend the NRPA Conference with a fee not to exceed \$958.00; and be it further

RESOLVED, that the budgeted training line is now unavailable.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

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Dated: June 1, 2016

**RESOLUTION NO. 06:01:16 –12 (73)  
RE: Payment of Claims**

COUNCILMAN DEL VECCHIO offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$50,423.66
Claims to be paid from the DA-Highway Fund	\$13,782.96
Claims to be paid from the SS – Dover Ridge Sewer	\$ 0
Claims to be paid from the SW – Dover Ridge Water	\$ 495.00
Claims to be paid from the T - Trust & Agency	<u>\$ 1150.00</u>
	\$65,851.62

Payroll	11 6/2/16	Paid	\$57,944.83
General Fund	\$37,592.14		
Highway Fund	\$20,352.69		

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Stiegler	ABSTAIN
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: June 1, 2016

OTHER BUSINESS

**Other Town Board Business  
Re: Approval of May 26, 2016 Special Meeting Minutes**

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the May 26, 2016 Special Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the May 26, 2016 Special Town Board Meeting.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Del Vecchio	AYE

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Councilman Battaglini            AYE

Supervisor Zulauf                AYE

Dated: June 1, 2016

**Other Town Board Business  
RE: Accept Donation of Wooden Bench for Town Hall**

COUNCILMAN BATTAGLINI    offers the following and moves for its adoption:

WHEREAS, Hot Ass Wood has donated a picnic table for use at Town Hall; and

WHEREAS, Town Board Resolutions are required to accept all donations; now therefore be it

RESOLVED, that the Town of Beekman does hereby accept this donation and in so doing, does express its gratitude to Hot Ass Wood, and be it further

RESOLVED, the record of this donation will be forwarded to the Town Clerk for her record of donations.

Seconded    SUPERVISOR ZULAUF

\*\*\*Supervisor Zulauf made a friendly amendment to the first WHEREAS paragraph should read that the donated item was a BENCH. Seconded by Councilman Del Vecchio. All in favor.\*\*\*

**ROLL CALL VOTE AS AMENDED:**

Councilman Stiegler            AYE

Councilman Del Vecchio        AYE

Councilman Battaglini        AYE

Supervisor Zulauf              AYE

Dated: June 1, 2016

**GENERAL PUBLIC COMMENT**

There was not general public comment this evening.

**GENERAL BOARD COMMENT**

Supervisor Zulauf announced that we still have two openings on the Architectural Review Board (ARB). If you are interested please contact the Secretary to the Supervisor, Suzanne Puma. In addition, the Town is currently seeking a Part-time Fire Inspector who must be NYS Code Enforcement Certified and have a current NYS Drivers License.

Supervisor Zulauf thanked Town Clerk, Rachael Rancourt and Deputy Town Clerk, Melissa McAlley for a beautiful Memorial Day Ceremony.

Councilman Del Vecchio announced the Recreation Advisory Committee will meet on Wednesday, June 8, 2016 at 7:00pm at the Recreation Director's Office. He also reminded the public that June 4, 2016 is National Trails Day.

Supervisor Zulauf announced the next meeting of the Beekman Town Board is Wednesday, June 15, 2016 at 7:00PM.

At 7: 53PM, Supervisor Zulauf made the motion to move to Executive Session to discuss proposed, pending and current litigation. Seconded by Councilman Del Vecchio. All in favor.

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At 8:11PM the Board returns from Executive Session taking the following action;

Councilman Del Vecchio made the motion and moved its adoption;

WHEREAS, the Town is involved in certain litigation as a result of a tax certiorari proceeding brought by Michael Gardner against the Town of Beekman and the Arlington Central School District, Supreme Court proceeding # 3528 of 2014 & 53168 of 2015 and;

WHEREAS, a settlement agreement has been proposed by Mr. Gardner and accepted by the School District and has been approved in form by the Court; therefore be it

RESOLVED, that the Supervisor is authorized to instruct the Town Attorney Michael Varble to effectuate the settlement of the Gardner petition in accordance with the letter of February 18, 2016 and the order and judgement annexed thereto. Supervisor Zulauf seconded. All in favor.

ADJOURN:

At 8:12PM with no further business to conduct, Councilman Del Vecchio made the motion to adjourn the meeting seconded by Councilman Battaglini. All in Favor.

RESPECTFULLY SUBMITTED,

RACHAEL RANCOURT  
TOWN CLERK