

TOWN OF BEEKMAN
TOWN BOARD MEETING - Agenda
June 21, 2017

7:00PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

PUBLIC HEARING

Tree Harvesting and Tree Clearing

REPORTS

- Comptroller Report
- Highway Report

REGULAR TOWN BOARD MEETING

- Public Comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of June 7, 2017 Town Board Minutes
 2. Approve Payroll Processing Provider
 3. Accept Justice Court Audit
 4. Appoint Payroll/Account Clerk
 5. Amend Workplace Violence Prevention Policy
 6. Appoint Yoga Instructor
 7. Waive Fees for Fire Department Sign
 8. Allow Overflow Parking from Fire Department
 9. CORCL Boats and Recreation Policies
 10. Cell Tower
 11. Approve Location for Blood Drive
 12. Payment of Claims
- Other Town Board Business
 - General Public Comment
 - General Board Comment
 - Next Town Board Meeting: Wednesday July 5, 2017 at 7:00PM

RESOLUTION NO.6:21:17 – 1
RE: Approval of Past Town Board Minutes

_____ offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the June 7, 2017 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the June 7, 2017 Town Board Meeting.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 – 2
RE: Approve Payroll Processing Provider

_____ offers the following and moves for its adoption:

WHEREAS, the Town of Beekman currently performs in-house payroll disbursing duties, timekeeping duties and tax filing duties; and

WHEREAS, the Town Board is desirous to hire an outside source to process Town of Beekman payroll along with Timekeeping and tax filing duties; and

WHEREAS, the Town Board has had the opportunity to review and consider payroll service companies; and

WHEREAS, the Town Board on February 21, 2017 did authorize the Supervisor to enter into an agreement with Acadia HR; and

WHEREAS, Acadia HR did inform us on March 30, 2017 they would not be commencing payroll services to the Town of Beekman; now therefore be it

RESOLVED, that the Town Board authorize the Supervisor to enter into an agreement Paychex for the purpose of payroll processing, timekeeping, and tax duties for the Town of Beekman.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 – 3
RE: Accept Justice Court Audit

_____ offers the following and moves for its adoption:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings; and

WHEREAS, the Comptroller has audited the statements, books, and records of the Town of Beekman court justices and prepared her findings for review; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman does hereby accept the Statement of cash receipts and cash balances for Beekman Court Justice Garito and Beekman Court Justice Ferris; and be it further

RESOLVED, that the Town Clerk is hereby directed to submit these audit findings, along with a copy of this resolution, to the New York State Office of Court Administration.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: May 17, 2017

RESOLUTION NO. 6:21:17 – 4
RE: Appoint Payroll/Account Clerk

_____ offers the following and moves for its adoption:

WHEREAS, the position of Payroll/Account Clerk is open; and

WHEREAS, the Town Board is authorized under Town Law to make appointments and set salaries; and

WHEREAS, interviews were conducted by the Comptroller, Supervisor, and Town Board; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman hereby appoint XXXXXXXXXXXX to the position of Payroll/Account Clerk at an hourly rate of \$22 per hour, with the work hours not to exceed 17.5 hours per week.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilma Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 – 5
RE: Amend Workplace Violence Prevention Policy

_____ offers the following and moves for its adoption:

WHEREAS, the Workplace Violence Prevention Policy was adopted on December 1, 2008 with revisions on November 16, 2011 an January 6, 2016; and

WHEREAS, the Town Board is desirous in revising the Incident Response Team section of the Workplace Violence Prevention Policy; now therefore be it

RESOLVED, that the Town Board make the following revisions to the Incident Response Team Section of the Workplace Violence Prevention Policy:

Werner Stiegler, Councilman (914)490-8912
Michael DelVecchio Councilman (845)590-7371
Ezio Battaglini Councilman (845)656-5988
Jeanne Scigliano, Recreation Director (845)227-5783

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 – 6
RE: Appoint Yoga Instructor

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board is desirous in filling the Yoga Instructor position for the Beekman Recreation and Parks; and

WHEREAS, the Town Board and the Recreation Advisory Board has had the opportunity to review the attached proposal; now therefore be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Jennifer Harris as Yoga Instructor with a fee not to exceed \$25.00 per hour.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 – 7
RE: Waive Fees for Fire Department Sign

_____ offers the following and moves for its adoption:

WHEREAS, the Beekman Fire Department is desirous in installing an illuminated sign in front of their building on Beekman Poughquag Road; and

WHEREAS, the Town Board is desirous in waving fees associated with this process for this municipal entity; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman does hereby waive the fees associated with the Beekman Fire Department sign installation; and be it further

RESOLVED, that the fee for the sign permit with the ARB Zoning Board, the application fee for a variance with the Zoning Board, and the electrical permit fee with the Building Department are hereby waived.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 – 8
RE: Allow Overflow Parking from Fire Department on September 17, 2017

_____ offers the following and moves for its adoption:

WHEREAS, the Beekman Fire Department is holding a Family Day on September 17, 2017 from 9:00am – 5:00pm; and

WHEREAS, they would appreciate additional parking to accommodate the many anticipated visitors for the day's events; now therefore be it

RESOLVED, that the Town Board allow the use of Beekman Town Hall parking lot for the Beekman Fire Department to accommodate the overflow parking on September 17, 2017 from 9:00am to 5:00pm.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 –9
RE: Approve CORCL Boats and Recreation Policies

_____ offers the following and moves for its adoption:

WHEREAS, the Recreation Department now offers CORCL boats for rent at the lake at the Recreation Center; and

WHEREAS, the Recreation Advisory Committee has offered rules and fees for consideration by the Town Board; and

WHEREAS, the Town Board and the Town Attorney have had the opportunity to review these rules and fees for the use of the CORCL boats; now therefore be it

RESOLVED, that the Town Board approves the attached rules and fees for the CORCL boats; and be it further

RESOLVED, that these rules and fees will take effect immediately.

Seconded _____

ROLL CALL VOTE:
Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 –10
RE: Cell Tower

_____ offers the following and moves for its adoption:

WHEREAS, Sprint is seeking to enter into the Town of Beekman to place a temporary cell tower; and

WHEREAS, property at the Highway Garage, town owned-property, is available and

WHEREAS, the Town Board has had an opportunity to review this project during a presentation at the Town Board meeting on June 7, 2017; and

WHEREAS, the Town Attorney and the Town Board have had ample time to review the proposed Sprint Cell Tower; now therefore be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Sprint.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO. 6:21:17 –11
RE: Approve Location for Blood Drive

_____ offers the following and moves for its adoption:

WHEREAS, Beekman resident Briana Venditti wishes to participate with the New York Blood Center for a scholarship opportunity; and

WHEREAS, Briana Venditti, will be responsible for advertising and recruiting of donors for the blood drive on July 3rd from 12:00 noon- 6 pm at the Beekman Recreation Park; and

WHEREAS, the New York Blood Center will be responsible for the Bloodmobile and will handle all blood donation responsibilities; now therefore be it

RESOLVED, that the Town Board for the Town of Beekman hereby authorizes the blood drive efforts of the New York Blood Center and Briana Venditti to hold their blood drive on July 3rd from 12:00pm – 6pm at Beekman Recreation Park; and be it

RESOLVED, that the Town Board hereby applauds the efforts of Beekman resident Briana Venditti for her “can do attitude” in promoting the New York Blood Center blood drive.

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf

Dated: June 21, 2017

RESOLUTION NO.6:21:17 – 12
RE: Payment of Claims

_____ offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

| | |
|---|----------|
| Claims to be paid from the A-General Fund | \$ |
| Claims to be paid from the DA-Highway Fund | \$ |
| Claims to be paid from the SS – Dover Ridge Sewer District Fund | \$ |
| Claims to be paid from the SW – Dover Ridge Water District Fund | \$ |
| Claims to be paid from the T-Trust & Agency Fund | \$ _____ |

Payroll 12 Paid 6/15/2017 \$

General Fund \$ 38,065.86

Highway Fund \$ 22,227.43

Seconded _____

ROLL CALL VOTE:

Councilwoman Covucci

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: June 21, 2017