

BEEKMAN TOWN BOARD – REGULAR MEETING – May 21, 2014

The Regular Meeting of the Beekman Town Board was called to order at 7:00PM with Supervisor Barbara Zulauf presiding. The Meeting was held in the meeting room at Town Hall.

THOSE PRESENT: SUPERVISOR BARBARA ZULAUF
COUNCILMAN EZIO BATTAGLINI
COUNCILMAN MICHAEL DEL VECCHIO
COUNCILMAN WERNER STIEGLER
COUNCILMAN MICHAEL MORAN – arrived at 7:18pm
ALSO PRESENT: TOWN ATTORNEY, MICHAEL VARBLE

Supervisor Barbara Zulauf began the Meeting with the Pledge of Allegiance and a Moment of Silence in Honor of our Troops who have served and those currently serving. She made one administrative announcement regarding the location of fire exits.

TOWN ENGINEER MS4 REPORT

Town Engineer, Dan Koehler, reported that MS4 Communities were implemented to reduce and prevent non-stormwater discharges from entering or polluting the municipalities' storm sewers, streams, rivers and waterways. The Town of Beekman is an MS4 Community and therefore has to publish the annual report. This report will be posted on the website and remain there until the following year's report is available. He encouraged the public to send in written comments. He concluded his presentation by showing a video regarding waste products leaking into storm drains and water run-off.

REPORTS:

SUPERVISOR:

Supervisor Barbara Zulauf met with CSEA negotiator and is continuing the labor negotiations for the contract renewal. She has reviewed the Town drug policy and made changes accordingly. She met with Patrick Manning of Viridian to review our account. We currently have a variable rate which is becoming very expensive so he has offered us a fixed rate for six months, this will allow us time to shop for a lower rate. Last Saturday, the Supervisor and Town Board, including the Town Clerk Rachael Rancourt cleaned our roads which include: Beekman-Poughquag Road, Main Street and Church Street. We collected a large amount of debris and she encouraged residents to clean up after themselves and not litter. She also reported that the Finance Department is currently reviewing the health insurance policy which is due for renewal in July. She and the Town Historian, Honora Knox, met to discuss getting pictures taken of items at the Mill House and post them to the website for the public to view. Supervisor Zulauf attended the Dutchess County Sheriff's Office last week for the recognition of Police officers that gave their life in the line of duty. The Ceremony was touching and very well attended. In closing, she advised us that NYSEG is conducting a free energy audit of all our lighting fixtures and will update us with suggestions to remedy the old lights that we currently use.

TOWN BOARD:

Councilman Stiegler reported that he has been in contact with Geneva Hamilton of the Open Space Committee and are planning to get together very soon for a meeting.

Councilman Battaglini attended a CAC meeting last Monday, attended the MS4 meeting with Dan Koehler and Tony Coviello last Wednesday and in the evening attended the Fire Commissioners meeting. In closing, he reported that he is working with the Town Historian to get a date for the reburial of the time capsule.

Councilman Del Vecchio reported that he attended the road cleanup and was amazed at the amount of debris; he encouraged the public to please clean up after yourselves and do not pollute the environment. He thanked the residents for emails with concerns and questions that have been submitted. He was unable to attend the last Recreation Commission meeting on the 14th but stated there was nothing new to report on.

Councilman Moran reported that he also attended the road clean up. He stated that the Highway Superintendent, Tony Coviello, will give a report this evening pertaining to Highway but mentioned that Depot Hill Road has been

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widened in a narrow section with the Item 4 that was made by the Highway Department out of leftover materials they stockpile. By making our own Item 4 they saved the Town a lot of money.

HIGHWAY SUPERINTENDENT:

Highway Superintendent, Tony Coviello, reported that the men have been prepping certain roads for paving according to the 2014 284 Agreement. Cedar Lane & Beaver Road both had drainage installed as well as catch basins. The roads that will be tar and stone should begin in June and the paving will begin roughly the second week in July. Several Town roads were stripped with high intensity reflective beads. Road side brush mowing is still being done clearing the visibility on our roads. They are still working on B11 (the truck that had a blown engine) the motor is being ripped out and re-built.

PUBLIC COMMENT AGENDA ITEMS & RESOLUTIONS:

There was no public comment this evening.

RESOLUTIONS:

**RESOLUTION NO. 05:21:14 -1 (80)
RE: Approval of Past Town Board Minutes**

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the May 7, 2014 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the May 7, 2014 Town Board Meeting.

Seconded COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: May 21, 2014

**RESOLUTION NO. 05:21:14 -2 (81)
RE: Set Public Hearing for Central Hudson Gas Franchise**

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, Central Hudson seeks to put a natural gas line to the Green Haven Correctional Facility along the Route 216 corridor entering through the lands of Beekman; and

WHEREAS, representatives from Central Hudson have had the opportunity to review these plans and address concerns of Town Board members at a Town Board meeting workshop; and

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WHEREAS, public input is now needed to receive comments or concerns from Beekman residents; now therefore be it

RESOLVED, that a public hearing to gather resident input on the Central Hudson Gas Franchise will be held on June 4, 2014 at 7:00pm at Beekman Town Hall, 4 Main Street Poughquag, NY, and that notice of the time and place of such hearing be posted and published once on or before the 25th day of May in the Poughkeepsie Journal, a newspaper circulating in the Town of Beekman as well as the Town of Beekman Website; and be further

RESOLVED, that the Beekman Town Board will also accept written public comments until June 4, 2014.

Seconded COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: May 21, 2014

RESOLUTION NO. 05:21:14 -3 (82)

RE: Set Public Hearing for Residency Requirements for Appointed Offices

SUPERVISOR ZULAUF offers the following and moves for its adoption:

WHEREAS, the Town of Beekman does not have a local law in place for establishing residency requirements for appointed offices; and

WHEREAS, it is desirous of the Town Board to set this local law; now therefore be it

RESOLVED, that a public hearing to gather resident input on the residency for appointed offices will be held on June 4, 2014 at 7:15pm at Beekman Town Hall, 4 Main Street Poughquag, NY, and that notice of the time and place of such hearing be posted and published once on or before the 25th day of May in the Poughkeepsie Journal, a newspaper circulating in the Town of Beekman as well as the Town of Beekman Website; and be it further

RESOLVED, that the Beekman Town Board will also accept written public comments until June 4, 2014.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: May 21, 2014

RESOLUTION NO. 1:22:14 – 4 (83)
RE: Appointment to Conservation Advisory Council

COUNCILMAN DEL VECCHIO offers the following and moves for its adoption:

WHEREAS, the Town Board will make appointments to the various boards; now therefore be it

RESOLVED, that the Town Board hereby makes the following appointments to be effective immediately:

Conservation Advisory Council Claude Rancourt Term to expire 12/31/22

RESOLVED, that all appointments are contingent upon completion and submission of the new Disclosure of Interest Statement pursuant to Chapter 19, Section 19-9 of the Town Code unless already on file and information has not changed; and be it further

RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: May 21, 2014

RESOLUTION NO. 05:21:14 – 5 (84)
RE: Authorize Advertisement of a Request for Proposals for Town Prosecutor

COUNCILMAN MORAN offers the following and moves for its adoption:

WHEREAS, the Town does not have the ability to prosecute zoning violations as well as certain traffic and vehicular violations in our local court; and

WHEREAS, it will be in the best interest of the citizens of the Town of Beekman and economically prudent to implement a system for the enforcement and prosecution of said violations; and

WHEREAS, the current Town Prosecutor’s term will expire June 30, 2014; and

WHEREAS, the Town Board would like to advertise a Request for Proposals for Town Prosecutor; now therefore be it

RESOLVED, that the Town Board hereby authorizes the Town Clerk to advertise a Request for Proposal for Town Prosecutor; and be it further

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RESOLVED, that the Request for Proposals will be advertised in the Poughkeepsie Journal, on the Town Clerk’s Bulletin Board, and posted on the homepage of the Town of Beekman Website.

Seconded COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Moran AYE
Councilman Stiegler AYE
Councilman Del Vecchio AYE
Councilman Battaglini AYE
Supervisor Zulauf AYE

Dated: May 21, 2014

RESOLUTION NO. 05:21:14 – 7 (85)
RE: Authorize Attendance at Human Resources Course

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, CareerTrack is holding a Human Resources Seminar for Anyone with Newly Assigned HR Responsibilities and will cover basic laws and best practice issues; and

WHEREAS, Andrew Forman, Comptroller is interested in attending this course; and

WHEREAS, the course is held on June 6, 2014 in Poughkeepsie and the fee is \$149.00; now therefore be it

RESOLVED, that The Town Board authorizes Andrew Forman to attend said conference on June 6, 2014.

Seconded SUPERVISOR ZULAUF / COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Moran AYE
Councilman Stiegler AYE
Councilman Del Vecchio AYE
Councilman Battaglini AYE
Supervisor Zulauf AYE

Dated: May 21, 2014

RESOLUTION NO. 05:21:14 – 8 (86)
RE: Agreement with Dover for New Record Keeping Grant

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, the Dutches County Municipal Consolidation and Shared Services Grant Program is soliciting proposals for implementation of greater efficiencies between municipalities with an application deadline of June 2nd; and

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WHEREAS, the Supervisors of the Town of Beekman and the Town of Dover with input from the Dover IT Department have conceptually discussed sharing Dover’s Electronic Content Management System (ECMS-Laserfische) as well as the consolidation of both Town’s IT services; and

WHEREAS, the Town Board of the Town of Dover is considering a similar resolution at their May 28th meeting; now therefore be it

RESOLVED, the Town Board of the Town of Beekman hereby authorizes the Supervisor to apply jointly with the Town of Dover to Dutchess County for a grant to cover the costs of joining Dover’s ECMS and share IT Services; and be it further

RESOLVED, the Town Board hereby authorizes the Supervisor to negotiate a shared services agreement with the Town of Dover to create and incorporate an ECMS structure for the Town of Beekman within the Town of Dover’s ECMS and share IT services.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: May 21, 2014

RESOLUTION NO. 05:21:14 – 9 (87)
RE: Appoint IT Consultant for Technology Upgrade

SUPERVISOR ZULAUF offers the following and moves for its adoption:

WHEREAS, the Town Board is desirous in securing an IT (Information Technology) consultant to help with the update of our new computer systems, organize our cabling and network infrastructure, and to seek guidance on improving our current data back up/recovery processes and overall data network security practices; and

WHEREAS, the consultant will draft our Computer Use Policy and Security Policy for all employees; and

WHEREAS, two bids were received for this Information Technology Consultant Service; and

WHEREAS, services will be funded through monies received from the Technology Grant from Comcast and the Beekman-Dover Assessor Shared Service Grant awarded by Dutchess County; now therefore be it

RESOLVED, that Rosalind Cimino, Municipal Data Management, to be appointed as the Information Technology Consultant with a fee not to exceed \$10,000.

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

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Councilman Moran AYE
Councilman Stiegler AYE
Councilman Del Vecchio AYE
Councilman Battaglini AYE
Supervisor Zulauf AYE
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RESOLUTION NO. 05:21:14 – 10 (88)
RE: Approve Agreement for Network Consultant Services

COUNCILMAN DEL VECCHIO offers the following and moves for its adoption:

WHEREAS, there is a need for the installation of network security and support services for the initial configuration of the network, Services and domain services for the new computers for the Town of Beekman; and

WHEREAS, 2 bids for this network consultant were received; and

WHEREAS, services will be funded through monies received from Technology Grant from Comcast and the Beekman - Dover Assessors Shared Services Grant awarded by Dutchess County; now therefore be it

RESOLVED, that the Supervisor enter into an agreement with Bowne AE&T Group for a network security and initial server/network configuration with a fee not to exceed \$4,000.

Seconded COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Moran AYE
Councilman Stiegler AYE
Councilman Del Vecchio AYE
Councilman Battaglini AYE
Supervisor Zulauf AYE
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RESOLUTION NO. 05:21:14 – 11 (89)
RE: Approve Agreement for Electrical Services and Data

COUNCILMAN MORAN offers the following and moves for its adoption:

WHEREAS, the Town Board is desirous in upgrading an area in Town Hall for the purpose of the placement of the new server, wiring, straps and circuitry for the new computers; and

WHEREAS, 2 bids were received for the service; and

WHEREAS, services will be funded through monies received from the Technology Grant from Comcast and the Beekman - Dover assessor Shared Services Grant from Dutchess County; now therefore be it

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RESOLVED, the supervisor is hereby authorized to enter into an agreement with JLS for these services with an amount not to exceed \$4,500.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: May 21, 2014

RESOLUTION 5:21:14 – 12 (90)
RE: Amend Viridian Contract

COUNCILMAN STIEGLER offers the following and moves for its adoption:

WHEREAS, the Town of Beekman, 2013, enrolled with Viridian Energy to receive Pure Green Renewable Energy with a variable rate of supply; and

WHEREAS, an opportunity is now available for the town to benefit from an 8.99 per kilowatt hour fixed rate for the next 6 months; now therefore be it

RESOLVED, that the Supervisor may enter into an agreement with Viridian to receive this fixed amount to continue to benefit with the Renewable Energy Service.

Seconded SUPERVISOR ZULAUF

ROLL CALL VOTE:

Councilman Moran	AYE
Councilman Stiegler	AYE
Councilman Del Vecchio	AYE
Councilman Battaglini	AYE
Supervisor Zulauf	AYE

Dated: May 21, 2014

RESOLUTION 5:21:14 – 13 (91)
RE: Approval of Town Drug Policy

COUNCILMAN BATTAGLINI offers the following and moves for its adoption:

WHEREAS, the Town of Beekman currently maintains an employee personnel manual; and

WHEREAS, The Town Board is desirous in updating the employee personnel manual with a drug policy to be followed by all Town employees; now therefore be it

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RESOLVED, that the Employee Personnel Manual now includes the attached Drug Policy for all employees to be in effect immediately and that each Employee receive a copy of the attached policy and sign an acknowledgement of receipt; and be it further

RESOLVED, that the policy takes into account the requirements and regulations of the Teamsters and their CDL drug testing policy.

Seconded SUPERVISOR ZULAUF / COUNCILMAN MORAN

ROLL CALL VOTE:

Councilman Moran AYE
Councilman Stiegler AYE
Councilman Del Vecchio AYE
Councilman Battaglini AYE
Supervisor Zulauf AYE
Dated: May 21, 2014

RESOLUTION 5:21:14 – 14 (92)
RE: Payment of Claims

SUPERVISOR ZULAUF offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund:	\$ 28,410.20
Claims to be paid from the DA-Highway Fund	\$ 28,299.94
Claims to be paid from the SS-Dover Ridge Sewer	\$ 4,471.32
Claims to be paid from SW-Dover Ridge Water	<u>\$ 1,311.87</u>
Paid	\$ 62,493.33

Payroll 10
General Fund: \$32,474.12
Highway Fund: \$18,577.46

Seconded COUNCILMAN DEL VECCHIO

ROLL CALL VOTE:

Councilman Moran AYE
Councilman Stiegler AYE
Councilman Del Vecchio AYE
Councilman Battaglini AYE
Supervisor Zulauf AYE
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OTHER BUSINESS:

Councilman Del Vecchio thanked all the students in the audience and wished them the best of luck in their futures. He invited all to join on Monday for the Memorial Day Parade & Ceremony.

GENERAL PUBLIC COMMENT:

Len Jerrum, Beyer Drive, thanked the High School students for attending the meeting and wished them the best in their future. He reported that he attended a Town of Wappinger meeting and was appalled that they do not have a Public comment section. He is very happy that his Town, Town of Beekman, allows Public comment which keeps with the open government policy.

GENERAL BOARD COMMENT:

Supervisor Zulauf announced the next meeting of the Town Board is Wednesday, June 4th at 7:00pm and we will have two public hearings that evening. She reminded everyone that the Town of Beekman Memorial Day Parade & Ceremony is Monday, May 26th at 10:00am.

At 8:08pm Supervisor Zulauf made the motion to move to Executive session to discuss proposed, pending or current litigation. This motion was seconded by Councilman Battaglini. All in favor.

At 9:30pm the Board returned from Executive session taking no action.

ADJOURN:

At 9:31PM with no further business to conduct Councilman Battaglini made the motion to adjourn the meeting seconded by Councilman Del Vecchio. All in favor.

RESPECTFULLY SUBMITTED,

RACHAEL RANCOURT
TOWN CLERK