

**TOWN OF BEEKMAN  
TOWN BOARD MEETING - Agenda  
November 14, 2018**

**7:00 PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

**REGULAR TOWN BOARD MEETING**

- Highway Report – Tony Coviello
- Public comment on Agenda Items and Resolutions

**RESOLUTIONS**

1. Approval of October 24 and November 7, 2018 Minutes
  2. Resolution Revising the Town of Beekman 2019 Preliminary Budget and Approving the 2019 Adopted Town of Beekman Budget
  3. Set Deadline for Vouchers / Bills to Be Submitted
  4. The Town Board Establishing the Standard Work Week for the Year 2019
  5. The Town Board of the Town of Beekman Introducing Local Law and Providing for Public Notice and Hearing
  6. Inclement Weather Policy
  7. Payment of Claims
- Other Town Board Business
  - General Public Comments
  - General Board Comments
  - **Next Town Board Meeting:**

Wednesday, November 28, 2018 at 7:00 PM

**RESOLUTION NO. 11:14:18 – 1**

**RE: Approval of Past Town Board Minutes**

offers the following and moves for its adoption:

**WHEREAS**, Town Clerk Rachael Rancourt has provided copies of the minutes of the October 24, 2018 Town Board Meeting and the November 7, 2018 Special Town Board Meeting to all members of the Beekman Town Board; and

**WHEREAS**, Town Board members have had the opportunity to review said minutes; now therefore be it

**RESOLVED**, the Town Board hereby adopts the minutes of the October 24, 2018 Town Board Meeting and November 7, 2018 Special Town Board Meeting.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: November 14, 2018

**RESOLUTION NO. 11:14:18 – 2**

**RE: RESOLUTION REVISING THE TOWN OF BEEKMAN 2019 PRELIMINARY BUDGET AND APPROVING THE 2019 ADOPTED TOWN OF BEEKMAN BUDGET**

offers the following and moves for its adoption:

**WHEREAS**, a public hearing on the Town Of Beekman Preliminary Budget for 2019 was held on November 7, 2018 at 7:00 PM and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the proposed annual budget for the fiscal year 2019, and

**WHEREAS**, said public hearing was closed on November 7, 2018 and the Town Board has taken into consideration the comments made by the residents at the public hearing, and

**WHEREAS**, the Town Financial Consultant has recommended certain changes to the Preliminary Budget for the 2019 Adopted Budget, and

**WHEREAS**, the Town Board has reviewed the recommended changes to the Preliminary Budget detailed on the attached schedule, and hereto made part thereof

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town Of Beekman approves the annexed detailed schedule of expenditures and revenue changes for the Annual Budget for the Town Of Beekman, including the special districts within the town, for the fiscal year commencing January 1, 2019 pursuant to and in accordance with the provisions of section 109 of New York State Town Law and other applicable provisions of law, and

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to file the Annual Budget for Fiscal Year 2019 adopted hereby in the minutes of the Town Board and prepare and certify duplicate copies of said annual budget hereby adopted, as required by law, and deliver such copies to the Supervisor of the Town, and

**RESOLUTION NO. 11:14:18 – 2 (CONTINUED)**

**BE IT FURTHER RESOLVED**, that the Supervisor is directed to present the certified copies of the Fiscal Year 2019 Budget to the County Real Property Tax Office as required by law.

**RESOLUTION NO. 11:14:18 – 2 (CONTINUED)**

**CHANGES TO 2019 TOWN OF BEEKMAN PRELIMINARY BUDGET TO ADOPT FINAL  
2019 BUDGET**

<u>Account #</u>	<u>Account Title/Description</u>	<u>\$ Increase</u>	<u>\$ Decrease</u>
<b><u>GENERAL FUND</u></b>			
A-1080	In Lieu of Taxes		300.00
A-2544	Dog Licenses		1,000.00
A-2555	Building Permit Fees		10,000.00
A-1170	Franchise Fees	7,000.00	
A-2401	Interest Earnings	300.00	
A-2770	Other Revenues	2,000.00	
A-2801	Interfund Revenues	2,000.00	
	▪ Revised Estimated Sources		
A-7180-0116	Lake Seasonal Staff	10,000.00	
A-9050-0800	Unemployment Insurance	10,000.00	
A-7110-0400	Parks Maintenance Expense		10,000.00
A-7140-0400	Playground Expense		10,000.00
	▪ Revise Expenditure Appropriations		
A-9710-0700	Bond Interest	45.00	
A-9190-0800	Retirees GHI Expense	6,958.00	
A-9785-0600	Installment Principal		6,101.00
A-9785-0700	Installment Interest		902.00
	▪ Revise Debt Service Expenses		
<b><u>HIGHWAY FUND</u></b>			
DA-9785-0600	Installment Principal	4,578.00	
DA-9785-0600	Installment Interest	2,822.00	
DA-9710-0700	Bond Interest		45.00
DA-9060-0800	Medical Insurance		2,000.00
DA-9089-0800	Other Benefits		355.00
DA-9901-0900	Transfer Out		5,000.00
	▪ Revise Debt Service Expense		

**RESOLUTION NO. 11:14:18 – 2 (CONTINUED)**

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: November 14, 2018

**RESOLUTION NO. 11:14:18 – 3**

**RE: Set Deadline for Vouchers / Bills to Be Submitted**

offers the following and moves for its adoption:

**WHEREAS**, the Town Board reviews all vouchers and payment of claims, and does so the weekend before the Town Board meeting; and

**WHEREAS**, the Town Board does need ample time to review vouchers and payments of claims; now therefore be it

**RESOLVED**, that The Town Board sets a deadline from all department heads to submit vouchers to Linda Bloomer, Bookkeeper, by the Thursday before the Town Board meeting by noon time; be it further

**RESOLVED**, that bills accepted after this deadline will be paid the following Town Board meeting; and be it further

**RESOLVED**, that under certain circumstances bills may need to be paid without delay, and that the Town Board will be notified immediately, by the Bookkeeper, if this is the situation.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: November 14, 2018

**RESOLUTION NO. 11:14:18 – 4**

**RE: THE TOWN BOARD ESTABLISHING THE STANDARD WORK WEEK FOR THE YEAR 2019**

offers the following and moves for its adoption:

**BE IT RESOLVED**, that the Town Board of the Town of Beekman hereby designates the following as the standard work week for the Town of Beekman for the year 2019:

Town Hall & Recreation Department	Monday – Friday: 9:00 a.m. to 4:00 p.m.
Maintenance Department	Monday – Friday: 8:00 a.m. to 4:00 p.m.
Town Court	Monday – Friday: 9:00 a.m. to 4:00 p.m.
Highway	In accordance with Collective Bargaining Agreement

**BE IT FURTHER RESOLVED**, that the Supervisor shall notify the effected employees and the bargaining unit as required by their respective collective bargaining agreements.

**Seconded:**

**ROLL CALL VOTE:**

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: November 14, 2018

**RESOLUTION NO. 11:14:18 – 5**

**RE: THE TOWN BOARD OF THE TOWN OF BEEKMAN INTRODUCING LOCAL LAW  
AND PROVIDING FOR PUBLIC NOTICE AND HEARING**

**BE IT RESOLVED** that an introductory Local Law, entitled “LOCAL LAW AMENDING CHAPTER 13, entitled “CODE OF ETHICS” be and it hereby is introduced before the Town Board of the Town of Beekman in the County of Dutchess and State of New York; and

**BE IT FURTHER RESOLVED** that copies of the aforesaid proposed local law be laid upon the desk of each member of the Board; and

**BE IT FURTHER RESOLVED** that the Board hold a public hearing on said proposed local law at Town Hall, 4 Main Street, Beekman, New York, at 7:00 o’clock P.M., on Wednesday, November 28, 2018; and

**BE IT FURTHER RESOLVED** that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of Beekman of said public hearing at least ten (10) days prior thereto.

## **RESOLUTION NO. 11:14:18 – 5 (CONTINUED)**

LOCAL LAW AMENDING CHAPTER 13, ARTICLE IV ENTITLED “CODE OF ETHICS”

**BE IT ENACTED**, by the Town Board of the Town of Beekman of the County of Dutchess as follows:

**SECTION 1:** Chapter 13 of the Town Code of the Town of Beekman is hereby amended by the follow addition:

§19-10. Nepotism

A. No Town officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within the Town of Beekman or a board of the Town.

B. No Town officer or employee may supervise a relative in the performance of the relative’s official powers or duties.

### **SECTION 2. SEVERABILITY**

If any clause, sentence, paragraph, subdivision, section or part of this Local Law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, effect or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

### **Section 3. EFFECTIVE DATE**

This local law shall take effect immediately upon filing with the Secretary of State.

### **Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: November 14, 2018

**RESOLUTION NO. 11:14:18 –6**

**RE: Inclement Weather Policy**

offers the following and moves for its adoption:

**BE IT RESOLVED**, that the Supervisor shall be the individual named to execute the inclement weather policy. In her absence, the Deputy Supervisor or Town Clerk are the designees to execute the policy, and that all of the following radio stations will be notified of delayed openings or early closings:

Pamal Broadcasting which includes WSPK (104.7), WHUD, (100.7), WXPk (107.1), WBPM (92.9), WBNR (1260AM) and the Cumulus of the Hudson Valley stations; and be it further

**RESOLVED**, that notification of delayed openings or early closings can be accessed at [www.cancellations.com](http://www.cancellations.com) and on the main page of the Town of Beekman website.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: November 14, 2018

**RESOLUTION NO. 11:14:18 – 7**  
**RE: Payment of Claims**

offers the following and moves for its adoption:

**WHEREAS**, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

**RESOLVED**, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 72,566.46
Claims to be paid from the DA-Highway Fund	\$ 31,657.55
Claims to be paid from the SS – Dover Ridge Sewer	\$ 3,896.08
Claims to be paid from the SW – Dover Ridge Water	\$ 3,955.68
Claims to be paid from the T-Trust & Agency Fund	<u>\$ 6,935.00</u>
	<u>\$ 119,010.77</u>
Payroll Paid on 11/1/18	
General Fund	\$ 32,701.53
Highway Fund	<u>\$ 25,340.59</u>
	<u>\$ 58,042.12</u>

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: November 14, 2018