

TOWN OF BEEKMAN
TOWN BOARD MEETING - Agenda
November 18, 2015

7:00PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

REGULAR TOWN BOARD MEETING

REPORTS

- Supervisor Report
- Town Board Report
- Highway Superintendent Report
- Comptroller Report

Public Comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of November 4, 2015 Town Board Minutes
 2. Adopt 2016 Annual Budget
 3. Approve Agreement for the Expenditure of Highway Moneys
 4. Adopt Policy for Performance Bonds
 5. Update Employment Practices Compliance Manual and Compensation and Benefits Manual
 6. Approve Cell Tower
 7. Accept Toll Brother Roads
 8. Resubmit Grant for Van Wyck Park
 9. Approve Bond Reduction for Stone Ridge
 10. Payment of Claims
-
- Other Business
 - General Public Comment
 - General Board Comment
 - Next Town Board Meeting: Wednesday December 2, 2015 at 7:00PM

RESOLUTION NO. 11:18:15 – 1
RE: Approval of Past Town Board Minutes

_____ offers the following and moves for its adoption:

WHEREAS, Town Clerk Rachael Rancourt has provided copies of the minutes of the November 4, 2015 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the November 4, 2015 Town Board Meeting.

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 2
RE: Adopt 2016 Annual Budget

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board of the Town of Beekman has met and considered the tentative and preliminary budgets for the fiscal year beginning January 1, 2016 and has conducted a public hearing thereon on November 4, 2015, as required by §108 of the Town Law of the State of New York; and

WHEREAS, no public comment has been received; now therefore be it

RESOLVED, that the 2016 budget as changed, altered and revised and as attached hereto, is hereby adopted as the annual budget of the Town of Beekman for the fiscal year beginning on January 1, 2016, and the same shall be entered in the minutes of the Town Board.

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini
Supervisor Zulauf
Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 3
RE: Approve Agreement for the Expenditures of Highway Monies

_____ offers the following and moves for its adoption:

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Town Superintendent of the Town of Beekman, Dutchess County, New York and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that the moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of **\$250,000.00** shall be set aside to be expended for primary work and general repairs upon **4.28 miles “8.56 Lane Miles”** out of **68** miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPORVEMENTS: The following sums shall be set aside to be expended for the permanent improvement of Town Highways:

(a) On the road commencing at **Grape Hollow Road** and leading up to **Depot Hill Road** a distance of **1.14 lane** miles, **3000** feet of **Grape Hollow Road**, “one third of the total length” there shall be expended not over the sum of **\$49,000** for **Blacktop** Width of traveled surface **21 Feet With a Thickness of 2” Sub-base Blacktop and Bank Run Gravel.**

(b) On the road commencing at State Route 55 and leading into **Deforest Road** finishing at the top of **Clapp Hill Road intersection** a distance of **.82 lane** miles, **:2165 feet”** there shall be expended not over the sum of **\$40,500** for **Blacktop** Width of traveled surface **24 Feet with a Thickness of 2” Sub-base Blacktop and Bank Run Gravel.**

(c) On the road commencing at State Route 55 and leading onto **Palmer Circle** ending at the Sunrise Drive intersection, a distance of **1.80 lane** miles, “4350 feet” there shall be expended not over the sum of **\$87,600** for **Blacktop** Width of traveled surface **24 Feet Thickness 2” Sub base Blacktop and Bank Run Gravel.**

(d) On the road commencing at Forest Drive entering into **Cypher Lane** a distance of **.62 lane** miles, “1690 feet” there shall be expended not over the sum of **\$35,000** for **Blacktop** Width of traveled surface **24 Feet Thickness 2” sub base Blacktop and Bank Run Gravel.**

(e) On the road commencing at the **Gardner Hollow Rd intersection, leading into** Mayfair Road, Mannella Road, Jack & Jill Road, Davida Lane, Gail Lane, Washburn Road and Woodin Place distance of **4.18 lane** miles, “11011 feet” there shall be expended not over the sum of

\$37,900 for **Oil & ¼” Chip** width of traveled surface 22 feet 2” sub-base Blacktop and Bank Run Gravel.

Executed in duplicate this ____th day of _____ 2015

Supervisor

Councilperson

Councilperson

Councilperson

Councilperson

County Superintendent of Highways

Town Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent of Highways. Both copies must be approved by the County Superintendent of Highways. One copy must be filed in the Town Clerk’s office and one in the County Superintendent of Highway’s Office. COPIES DO NOT TO HAVE TO BE FILED IN ALBANY.

Seconded _____

ROLL CALL VOTE:
Councilman Moran
Councilman Stiegler
Councilman Del Vecchio
Councilman Battaglini
Supervisor Zulauf
Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 4
RE: Adopt Policy for Performance Bonds

_____ offers the following and moves for its adoption:

WHEREAS, the Town Code of the Town of Beekman requires that Performance Bonds be submitted for particular Real Estate Development projects; and

WHEREAS, there is a need to establish procedure to record all incoming Letters of Credit, Maintenance Bonds, and other Construction Bonds to ensure their continued existence until the completions of a development project; and

WHEREAS, these bonds all have expiration dates that need to be reviewed in a timely matter so that they may be renewed as needed; and

WHEREAS, per Chapter 117 of the Town Code, the Town Clerk is the official record custodian of the Town; now therefore be it

RESOLVED, that the Town Clerk retain these bonds in her safekeeping, while recording the date of entry and the date of expiration not only within the binder of the document, but electronically on her computer; and be it further

RESOLVED, that the Town Clerk provide written notice 90 days in advance of expiration, to the developer, Bond Supplier, Planning Board, Town Board and Town Attorney; and be it further

RESOLVED, that the Town Attorney, the Building Department, the Town Engineer will also be given copies of the Bonding document along with the date of entry and date of expiration; and be it further

RESOLVED, that the Highway Superintendent keep a copy of all driveway Bonds in his office for his record keeping.

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 5
RE: Update Personnel Manual

_____ offers the following and moves for its adoption:

WHEREAS, the Town Board is responsible for the supervision and administration of all personnel matters in connection with Town Employees; and

WHEREAS, the Town Board has reviewed the attached current Personnel Manual and finds it warrants changes that are fair and equitable; and

WHEREAS, the Town Board has reviewed the attached Employment Practices Compliance Manual and Compensation and Benefits Manual which are intended to replace the Personnel Manual of 2004; and

WHEREAS, the Town Board wishes to adopt these manuals with the policies contained therein as the official Personnel Manuals of the Town of Beekman; now therefore be it

RESOLVED, that the Town Board hereby accepts these manuals as the official Compensation and Benefits Manual and the official Employment Practices Compliance Manual to be effective December 1, 2015; and be it further

RESOLVED, that each employee and elected official be given a copy of the Employment Practices Compliance Manual and Compensation and Benefits Manual, along with a receipt to be signed and filed with the Town's Personnel Officer.

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 6
RE: Approve Cell Tower

_____ offers the following and moves for its adoption:

WHEREAS, Verizon Wireless is seeking to enter into Beekman to place a cell tower; and

WHEREAS, property is available behind the highway garage, on Town owned property; and

WHEREAS, the Town Board has had an opportunity to review this project during a presentation at a past Town Board meeting; and

WHEREAS, a revised site plan has been presented to the Town Board for their review; now therefore be it

RESOLVED, that the Supervisor is authorized to enter into an agreement with Verizon Wireless, with the agreement attached; and be it further

RESOLVED, that Verizon will continue their process by meeting requirements of the Planning and Zoning Boards before the project is to commence.

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 7

RE: Accept Toll Brother Roads

_____ offers the following and moves for its adoption:

WHEREAS, the developer for Beekman Chase/Martin Road development has requested the acceptance of the Heather Drive and Faye Court by the Town of Beekman; and

WHEREAS, the developer has submitted the required documents to the Town Attorney for review; and

WHEREAS, the Highway Superintendent and the Town Engineer have agreed that the roads have been completed within the Town of Beekman Road Specifications; now therefore be it

RESOLVED, that the Town Board of the Town of Beekman hereby accept Heather Drive and Faye Court as Town Highways.

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 8
RE: Resubmit Grant for Van Wyck

_____ offers the following and moves for its adoption:

WHEREAS, a Hudson River Valley Greenway 2015 Greenway Conservancy Trail Grant application was approved on 8:05:15 and submitted for review to Hudson Valley Greenway; and

WHEREAS, our application was denied; and

WHEREAS, there is an opportunity to resubmit the application for review; now therefore be it

RESOLVED, that the Town Board authorize the Town Engineer to resubmit the Hudson River Valley Greenway 2015 Greenway Conservancy Trail Grant by the December 4, 2015 deadline.

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: November 18, 2015

RESOLUTION NO. 11:18:15 – 9
RE: Approve Bond Reduction for Stone Ridge

_____ offers the following and moves for its adoption:

PENDING PAPERWORK

RESOLUTION NO. 11:18:15 – 10
RE: Payment of Claims

_____ offers the following and moves for its adoption:

WHEREAS, the Comptroller has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 124,132.01
Claims to be paid from the SS – Dover Ridge Sewer	\$ 4,377.39
Claims to be paid from the SW – Dover Ridge Water	\$ 3,057.13
Claims to be paid from the DA – Highway Fund	\$ 52,985.80
Claims to be paid from the T - Trust Agency	<u>\$ 2,400.00</u>
	\$ 186,952.33

Payroll 22 Paid 11/5/15 \$ 57,505.01

General Fund \$33,780.65

Highway Fund \$23,724.36

Seconded _____

ROLL CALL VOTE:

Councilman Moran

Councilman Stiegler

Councilman Del Vecchio

Councilman Battaglini

Supervisor Zulauf

Dated: November 18, 2015