

**TOWN OF BEEKMAN  
TOWN BOARD MEETING - Agenda  
September 12, 2018**

**7:00 PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

**REGULAR TOWN BOARD MEETING**

- Public comment on Agenda Items and Resolutions

**RESOLUTIONS**

1. Approval of Past Town Board Minutes
2. Approve the 2018 Clean Up Day
3. Approve Town of Beekman Budget Revisions for the Month of August 2018
4. Allow Overflow Parking from Fire Department on September 16, 2018
5. Amend Resolution for Fall Festival Entertainment
6. Seek Bids for 2018 Highway Materials
7. Road Dedication for Robin Court
8. Appoint Zoning Board of Appeals Alternate Member
9. Resolution to Accept Performance Guarantee
10. Amend Chapter 65 of the Code of the Town of Beekman With Regard to Driveway Permits
11. Amend Hourly Salary Rate for Highway Position
12. Payment of Claims

- Other Town Board Business
  - General Public Comments
  - General Board Comments
- 
- Next Town Board Meeting: Wednesday, September 26, 2018 at 7:00 PM

**RESOLUTION NO. 09:12:18 – 1**  
**RE: Approval of Past Town Board Minutes**

offers the following and moves for its adoption:

**WHEREAS**, Town Clerk Rachael Rancourt has provided copies of the minutes of the August 22, 2018 Town Board Meeting to all members of the Beekman Town Board; and

**WHEREAS**, Town Board members have had the opportunity to review said minutes; now therefore be it

**RESOLVED**, the Town Board hereby adopts the minutes of the August 22, 2018 Town Board Meeting.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 2**  
**RE: Approve 2018 Town Clean Up Day**

offers the following and moves for its adoption:

**WHEREAS**, the Town would like to offer a fall clean-up day for residents of Beekman on October 20, 2018; and

**WHEREAS**, the Town does not have its own transfer station; and

**WHEREAS**, the Town Board would like to advertise a Request for Proposals for Fall clean-up for residents; now therefore be it

**RESOLVED**, that the Town Board hereby authorizes the Town Clerk to advertise a Request for Proposal for Fall clean-up; and be it further

**RESOLVED**, that the Request for Proposals will be advertised in the Poughkeepsie Journal, on the Town Clerk's Bulletin Board, and posted on the homepage of the Town of Beekman Website; and be it further

**RESOLVED**, that the date be set for October 20, 2018 from 7:00 a.m. to 2:00 p.m.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Woehrman  
Supervisor Covucci

Dated: September 12, 2018

## RESOLUTION NO. 09:12:18 – 3

### RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS FOR MONTH OF AUGUST 2018

offers the following and moves for its adoption:

**WHEREAS**, the Town of Beekman Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

**NOW, therefore, be it resolved** that the following itemized revisions are approved by the Town of Beekman Town Board for August 2018 identified as Budget Revision Number 2018-08.

#### GENERAL FUND

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>\$ Increase</u>	<u>\$ Decrease</u>
2018-08-1	A 1315-0101	Bookkeeper	45,000	
	A 1315-0112	Part-Time Staff	20,000	
	A 1315-0400	Office Expense	1,000	
	A 1315-0410	Office Supplies	1,000	
	A 1315-0450	Comptroller Contractual	950	
	A 1315-0460	Computer Consulting	3,800	
	A 1315-0470	Financial Consulting	40,000	
	A 1315-0490	Payroll Services	5,000	
	A 1315-0100	Personnel Services		112,500
	A 1315-0400	Office Expense		4,250
	<b>--- To segregate various expenses in the financial office</b>			
2018-08-2	A-1170	Franchise Fees	15,000	
	A-2709	Medical Reimbursements	35,000	
	A-1120	Sales Tax		30,000
	A-3005	Mortgage Tax		20,000
		<b>--- Revise Budget Sources</b>		

#### HIGHWAY FUND

2018-08-3	DA 2650	Sale of Scrap	3,611.00	
	DA 2709	Medical Contribution	1,389.00	
	DA 2770	Misc Revenue		5,000.00
	<b>--- Revise Budget Sources</b>			
2018-08-4	DA 5110 0402	Signs Expense	1,000.00	
	DA 5110 0413	Pipe Expense		1,000.00
	<b>--- Transfer for Grates Expense</b>			
2018-08-5	DA 5112 0200	CHIPS Projects	165,013	
	DA 5112 0400	Permanent Improvements		165,013
	<b>--- Segregate CHIPS Projects Funds</b>			

**RESOLUTION NO. 09:12:18 – 3  
(CONTINUED)**

**RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS FOR MONTH OF AUGUST 2018**

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Wohrman

Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 4**

**RE: Allow Overflow Parking from Fire Department on September 16, 2018**

offers the following and moves for its adoption:

**WHEREAS**, the Beekman Fire Department is holding a Family Day event on September 16, 2018; and

**WHEREAS**, they would appreciate additional parking to accommodate the many anticipated visitors for the day's events; now therefore be it

**RESOLVED**, that the Town Board will allow the use of Beekman Town Hall parking lot for the Beekman Fire Department to accommodate the overflow parking on September 16, 2018.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Woehrman  
Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 5**  
**RE: Amend Resolution for Fall Festival Entertainment**

offers the following and moves for its adoption:

**WHEREAS**, Resolution 8:22:18-7, Approve Entertainment for Fall Festival, was passed on August 22, 2018 and

**WHEREAS**, the vendor for emcee entertainment and fee for Party Time Rentals were incorrectly stated; now therefore be it

**RESOLVED**, that Resolution 8:22:18-7 be amended as follows:

<b>Vendor</b>	<b>Item/s</b>	<b>2018 Fall</b>
Party Time Rentals	18" Slide Obstacle Sports (Attendant included)	\$1,112
Strictly Entertainment	Emcee	\$300

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Woehrman  
Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 6**  
**RE: Seek Bids for 2019 Highway Materials**

offers the following and moves for its adoption:

**WHEREAS**, the Highway Superintendent has requested that the Town Board authorize the Highway Department to seeks bids for highway materials for the year 2019; now therefore be it

**RESOLVED**, that the Town Clerk is hereby authorized to seek bids for the highway materials; and be it further

**RESOLVED**, that prior to publication, bid documents are to be reviewed by the Town Engineer and the Town Attorney, and be it further

**RESOLVED**, that the request for bids shall be in accordance with the Town of Beekman Procurement Policy.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Wohrman  
Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 7**  
**RE: Road Dedication for Robin Court**

offers the following and moves its adoption:

**WHEREAS**, the Town has received a request for the acceptance of Robin Court by the Town; and

**WHEREAS**, the required documentation has been submitted to the Town Attorney for dedication of said road; and

**WHEREAS**; the Highway Superintendent and Town Engineer have confirmed that the road work has been completed in accordance with the Town of Beekman road specifications; now therefore be it

**RESOLVED**, that the Town Board hereby grants Robin Court road dedication to be accepted as a town highway.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Wohrman  
Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 8**  
**RE: Zoning Board of Appeals Board Alternate Appointment**

offers the following and moves for its adoption:

**WHEREAS**, the Town Board will make appointments to the various boards; now therefore be it

**RESOLVED**, that the following appointment be made:

Ciaran Bruen, whose term as Temporary Member expired on September 15, 2018, now be appointed as an alternate member on the Zoning Board of Appeals with a term to expire December 31, 2021; and be it further

**RESOLVED**, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and be it further

**RESOLVED**, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Woehrman  
Supervisor Covucci

Dated: September 12, 2018

## **RESOLUTION NO. 09:12:18 – 9**

### **RE: Resolution to Accept Performance Guarantee**

**WHEREAS**, the applicant, Barton Estates LLC has received conditional site plan and special use permit approval for the establishment of an endurance course and related facilities (the “Project”) located at 176 Beekman Poughquag Road, Beekman, New York 12570, on portions of three tax parcels identified as 132200-6758-00-365610, -329577 & -438672, within the R-45 and Aquifer Overlay District; and

**WHEREAS**, pursuant to section 128-7 of the Town of Beekman Stormwater Management; Erosion and Sediment Control Law, the Planning Board has required submission of a performance guarantee in form and amount acceptance to the Town Board sufficient to cover the cost of installation of the required infrastructure and improvements necessary for completion of the Project’s Stormwater Pollution Prevention Plan; and

**WHEREAS**, the applicant has prepared estimates for the cost of infrastructure work to be performed per the Stormwater Pollution Prevention Plan on or about August 14, 2018; and

**WHEREAS**, the Town Engineer has reviewed the applicant’s estimates and has recommended to the Town Board that it accept the estimates; and

**WHEREAS**, Barton Entertainment Company, LLC has submitted a performance bond in the amount of \$41,327.00 on behalf of the applicant.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby accepts the following estimates for financial security for infrastructure costs:

1. Erosion and sediment control features in the amount of \$5,000;
2. Rain gardens in the amount of \$240;
3. Grass channel with check dams in the amount of \$2,175;
4. Infiltration trench with pea gravel diaphragm in the amount of \$33,912;

**RESOLUTION NO. 09:12:18 – 9**

**(CONTINUED)**

**RE: Resolution to Accept Performance Guarantee**

**BE IT FURTHER RESOLVED**, that the Town Board accepts the performance bond submitted by Barton Entertainment Company, LLC in the amount of \$41, 327.00 pursuant to Section 128-7 of the Town of Beekman Stormwater Management; Erosion and Sediment Control Law.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler

Councilman Swartz

Councilman Battaglini

Councilwoman Woehrman

Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 10**

**RE: Amend Chapter 65 of the Code of the Town of Beekman With Regard to Driveway Permits**

offers the following and moves for its adoption:

**BE IT RESOLVED**, that the Town Board of the Town of Beekman hereby amends Chapter 65 of the Code of the Town of Beekman by the addition of the following subsection:

**§65-4 Return of Deposit**

Upon application to the Highway Superintendent, an applicant shall be entitled to the return of any monies deposited under this Chapter less an inspection fee of \$100 provided the work requiring the permit was completed to the satisfaction of the Highway Superintendent. If the Town was required to perform work pursuant to §65-3 the applicant shall only be entitled to the sum not expended by the Town necessary to complete the work; be it further

**RESOLVED**, that this provision shall take effect immediately upon its adoption.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Woehrman  
Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 11**  
**RE: Amend Hourly Salary Rate for Highway Position**

offers the following and moves for its adoption:

**WHEREAS**, the Town Board is desirous in amending Resolution No. 08:22:18 – 3, approving the appointment and salary of Ryan Wysocki to a full time position as Heavy Motor Equipment Operator at a rate of \$27.52 per hour; now therefore, be it

**RESOLVED**, that the Town Board of the Town of Beekman hereby authorizes the hourly rate for Ryan Wysocki be amended from \$27.52 to \$23.46 per hour effective the next payroll.

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Wohrman  
Supervisor Covucci

Dated: September 12, 2018

**RESOLUTION NO. 09:12:18 – 12**  
**RE: Payment of Claims**

offers the following and moves for its adoption:

**WHEREAS**, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

**RESOLVED**, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 81,403.10
Claims to be paid from the DA-Highway Fund	\$ 36,506.83
Claims to be paid from the SS – Dover Ridge Sewer	\$ 4,920.82
Claims to be paid from the SW – Dover Ridge Water	\$ 2,962.31
Claims to be paid from the T-Trust & Agency Fund	<u>\$ 4,747.50</u>
	<u>\$ 130,540.56</u>
Payroll Paid on 8/23/18	
General Fund	\$ 61,573.33
Highway Fund	<u>\$ 24,073.50</u>
	<u>\$ 85,646.83</u>

**Seconded:**

ROLL CALL VOTE:

Councilman Stiegler  
Councilman Swartz  
Councilman Battaglini  
Councilwoman Wohrman  
Supervisor Covucci

Dated: September 12, 2018